

UNIVERSITY OF SAINT KATHERINE



ACADEMIC CATALOG 2017-2018





President's Letter

This is a wonderful time to be a college student, particularly a student at the University of Saint Katherine. It is not often in life that we become part of a pioneering effort. The life lessons and learning that occurs under such circumstances offsets the newness of the endeavor. But it is also in this newness that the University thrives. We are not saddled with bureaucracy and the need to perpetuate outdated ways of doing things. Instead, we have the responsibility to chart a new course. And through this new path, we think will come great achievement for our students.

At the University, we take pride in our ability to innovate but we are grounded in the great tradition of Christian higher education. Our approach to learning and teaching is interdisciplinary because in life we make decisions based on many factors and contingencies. We all learn best using interdisciplinary approaches. We don't want you to forget Socrates or Faraday or Madison when you leave the University. Instead, we hope that lifelong curiosity and learning emerge in you while you're here. We differ from most institutions because our faculty and staff make a deep commitment to ensuring your success as a student. We strive to offer opportunities in and out of the classroom that will make you a leader and a better person, and we hope you take advantage of these offerings.

The University takes a holistic approach to education. This means we want to know you and your goals. We also want to understand how we can make your education at the University better. Please avail yourself of the amazing people here. Ideas drive our success and growth, and we want to hear from you.

Finally, know that your classmates are an important part of your education. You will learn from them and teach them. You will laugh and cry with them. Most importantly, respect them and their beliefs and try to understand why they hold them. We all become stronger when we understand who we are and who we are in a community.

Every good wish for a successful academic year and College career.

In Christ,

A handwritten signature in black ink that reads "Frank J. Papatheofanis".

Frank J. Papatheofanis, MD, MPH, MLitt, PhD
Founder and President

Approval to Operate

University of Saint Katherine's (hereafter referred to as the "University") approval to operate in the State of California is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, which became effective January 1, 2010. The University under Section 94802 (a) of CPPEA will, by operation of law, be approved until April 2017. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumer Affairs. The Bureau can be reached at: 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833; Phone: 916.431.6959, Toll Free: 888.370.7589; email: bppe@dca.ca.gov; website: <http://www.bppe.ca.gov>.

University of Saint Katherine is accredited by the **WASC Senior College and University Commission (WSCUC)**, 985 Atlantic Avenue, Suite 100, Alameda , CA 94501. Any questions regarding WSCUC accreditation should be directed to 510.748.9001.



Notice Regarding Bankruptcy

The University has never filed for bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has never had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.) 94909(a)(12).

Notice Concerning Transferability of Credits and Credentials Earned at the University of Saint Katherine

The transferability of credits students earn at University of Saint Katherine is at the complete discretion of the institution to which the student may seek to transfer. Acceptance of the degree, diploma, or certificate a student earns at University of Saint Katherine is also at the complete discretion of the institution to which the student may seek to transfer. If the credits or degree, diploma, or certificate that the student earns at this institution are not accepted at the institution to which the student seeks to transfer, the student may be required to repeat some or all of the coursework at that institution. For this reason the student should make certain that his/her attendance at this institution will meet his/her educational goals. This may include contacting an institution to which the student may seek to transfer after attending the University of Saint Katherine ahead of time to determine if the credits, degree, diploma, or certificate will transfer. CEC94909(a)(15).

Regarding This Catalog

The statements made in this *Academic Catalog* constitute the official policies of the University. Publications that contain additional policies include the *Student Handbook*, and the *Athletic Handbook*. Students are expected to confer with their faculty advisors for precise information concerning academic programs. Correspondence regarding these policies should be addressed to the Registrar, University of Saint Katherine 1637 Capalina Road, San Marcos, CA 92069

Effective Dates

This Catalog pertains to the 2017-18 academic year.

Caveats

The University reserves the right to add, discontinue, or fail to offer courses and programs described in this catalog; institute new requirements when such changes are deemed advisable by the Board of Trustees, the President, or the faculty; revise policies when necessary; and change the calendar that has been published. Every effort will be made to minimize the inconvenience such changes might create for the students. Any alterations to the policies and programs described in this catalog that will be put into effect during the 2017-18 academic year will be published in an addendum. Students will be alerted by email and by classroom announcements when a catalog addendum has been issued, and they will be informed about where they can obtain a copy.

The University establishes academic requirements that the students must meet before they earn a degree. This catalog and the requirements listed in it for any given degree do not constitute a contract of promise by the University to award the degree upon completion of those requirements by the student. Rather, this catalog summarizes the total academic requirements that the University anticipates will comprise each degree program. Courses, programs and requirements described in this catalog for the award of a degree may be suspended, deleted, restricted, supplemented or otherwise changed.

Advisors, program directors and the Chief Academic Officer are available to help the students understand and arrange to meet graduation requirements, but the advisors, program directors and the Chief Academic Officer are not responsible for ensuring that the students fulfill them.

Prospective students are encouraged to review this catalog prior to signing an enrollment agreement.

Contents

<i>Letter from the President</i>	1
<i>Approval to Operate</i>	2
Notice Concerning Transferability of Credits.....	2
<i>Regarding this Catalog</i>	3
Effective Dates	3
Caveats.....	3
<i>About University of Saint Katherine</i>	9
University Contact Information	9
Campus.....	9
Facilities and Equipment.....	9
Library Resources	9
Student Housing	9
<i>Mission Statement</i>	10
<i>Institutional Learning Outcomes</i>	10
<i>Scholarship</i>	11
<i>Participation</i>	11
<i>Service</i>	11
<i>Administration</i>	11
<i>Academic Calendar 2017-18</i>	12
<i>Admissions</i>	13
Campus Tour and Admissions Interview	13
Application.....	13
Admission Criteria	14
Definition of a Student.....	14
Technology Requirements.....	15
Foreign Credentials.....	16
Minimum Qualifications for Entering Freshmen or Those With Fewer Than 60 Transferable Semester Credits	16
Academic Record	16
Foreign Language Requirement.....	16
Placement Testing.....	17
Advanced Placement Credit (AP)	18

International Baccalaureate (IB)	18
College-Level Examination Program (CLEP).....	18
IGETC.....	18
<i>Transfer Policy</i>	18
Admission Notification	19
<i>Student Services</i>	20
Academic Advising	20
Counseling and Referrals.....	21
Spiritual Life.....	21
Tutoring.....	21
(OCF) Orthodox Christian Fellowship.....	21
(FCA) Fellowship of Christian Athletes	21
Student Senate.....	21
<i>Students' Rights</i>	22
Students' Right to Cancel.....	22
California Student Tuition Recovery Fund	22
Diversity Statement.....	23
Statement of Non-discrimination / Americans with Disabilities Act and Accommodations.....	23
Access to Student Educational Records.....	24
Statement on Academic Freedom.....	25
Student Grievances.....	25
Academic Grievances.....	25
Academic Grievance Review Process	26
Non-Academic Grievances.....	26
Discrimination Complaints.....	27
Complaints—Non Grievances or Non Discrimination Complaints	27
Filing a Complaint with the BPPE	27
<i>Students' Responsibilities</i>	27
University Academic Honor Code	27
Other Student Responsibilities.....	29
<i>Academic Policies and Procedures</i>	30
The Academic Year	30

Credits and Contact Hours	30
Student Academic Classifications.....	32
Degree Seeking or Non Matriculating.....	32
Full and Part Time	32
Course Load	32
Final Examination Policy.....	33
Educational Delivery Format and Location	33
<i>Course Registration and Attendance</i>	33
Prerequisites	33
Course Registration	33
Changes in Class and Schedule.....	33
Auditing a Course	33
Independent Study.....	34
Guided Study.....	34
Attendance Policy.....	34
Absence from Tests and Examinations	35
Make-up Work	35
<i>Drop, Withdrawals and Leaves of Absence</i>	35
First Week Drop Policy.....	35
Registration Amendment.....	36
Course Withdrawal.....	36
Course Withdrawal/Athletic Eligibility	37
Leaves of Absence	37
Resuming Studies	37
Changing Programs.....	37
Withdrawing from the University	38
Dismissal	38
<i>Grading System</i>	38
Final Grades	38
Grades and Grade Quality Points.....	38
Grade Point Average (GPA).....	39
Incompletes.....	40
Temporary Grades	40
Course Repeats.....	40

University of Saint Katherine

Appealing a Grade	40
<i>Academic Standing</i>	41
Satisfactory Standing.....	41
Honors Recognition	41
<i>Levels of Academic Concern</i>	41
Academic Probation Alert.....	41
Academic Probation.....	41
Academic Disqualification.....	41
<i>Non Academic Policies</i>	41
Chapel Policy.....	42
Community Service Policy	42
Forum Lecture Series	42
<i>Records, Transcripts and Diplomas</i>	43
Access to Student Educational Records	43
Transcripts and Diplomas	43
Official Transcripts.....	43
Transcript Delivery	43
Unofficial Transcripts.....	44
Fees/Obligations	44
Maintenance of Student Records.....	44
<i>Finances and Expenses</i>	45
Expenses for the Academic Year	45
Other Fees.....	46
Estimated Expenses for Bachelor's Degree at University of Saint Katherine	46
<i>Deposits</i>	47
Enrollment Deposit.....	47
Housing Payment.....	47
<i>Payment Plans</i>	47
Cash Plan	47
Payment Plan.....	47
Financial Aid.....	48
<i>Refunds</i>	48
<i>Satisfactory Academic Progress for the Receipt of Financial Aid</i>	50
<i>Return to Title IV Policy</i>	55

<i>Faculty</i>	57
<i>Academic Program, Degrees and Degree Requirements</i>	58
Academic Framework	58
Minor Program Policy	58
<i>Graduation</i>	59
<i>Graduation Requirements</i>	59
Earning a Second Bachelor's Degree	60
Commencement Ceremonies.....	60
Graduation Honors Recognition.....	60
Chapel.....	61
Community service	61
Forum Lecture Series	61
<i>Integrated Core Classes and General Education</i>	62
<i>Academic Programs</i>	64
<i>Bachelor of Arts: Arts and Humanities</i>	65
<i>Bachelor of Arts: Business Management</i>	72
<i>Bachelor of Science: Natural Science</i>	
<i>Biological Sciences</i>	75
<i>Chemistry and Biochemistry</i>	78
<i>Bachelor of Science: Kinesiology</i>	81
<i>Minors</i>	85
<i>Post Graduate Certificate Program</i>	91
<i>Course Descriptions</i>	94

About the University of Saint Katherine

University Contact Information

Those who would like more information about the University are welcome to contact the University by email, telephone, FAX, or postal mail. All written postal correspondence should be sent to the **University of Saint Katherine**, 1637 Capalina Road, San Marcos, California 92069. The University's main phone number is 760.471.1316 and fax is 760.471.1314. Mail addresses, phone extensions and FAX numbers may be secured through the University's Web site, <http://www.USKca.edu>

Office hours are 9:00 a.m. to 4:30 p.m. Monday–Friday.

Campus

The campus consists of approximately 18,000 square feet of classroom, laboratory, meeting, and office facilities, in the city of San Marcos, California, in northern San Diego County. The campus is less than ten miles from the Pacific Ocean, and 40 miles from San Diego International Airport.

Facilities and Equipment

Our main building is configured for small and large classroom instruction, library, chapel, faculty and administrative offices. Our Athletic Offices and lab classes are located in adjacent buildings.

There are currently six classrooms in the main building, which are outfitted with desks or tables and chairs or stools, each with wireless internet access. Additionally, the laboratory has chemically-resistant work tables, stools, and cabinetry with chemically-resistant countertops.

The laboratory is equipped with instrumentation, glassware and equipment needed for science classes, such as: UV-VIS spectrophotometer, glassware and micro-glassware sets, aprons, balances, beakers, brushes, bottles, burets, test tubes, rubber bulbs, chromatography apparatus and materials, desiccator vacuum, freezer, gloves, hot plate, incubators, lab cards, vortex mixer, molecular models, pipettes, power supplies, safety cabinets, dissecting kits, compound microscopes, and electrophoresis equipment.

Library Resources

The University has a separate space designated as the Library. Our holdings currently number over 12,000 volumes. The library is equipped with two HP desktop personal computers for catalog and research purposes and a color printer for student use. The University offers online research access to student with digital access to more than 76,000 books and 3 million academic journal, magazine and newspaper articles from over 300 of the world's leading publishers.

Student Housing

The University leases a limited number of two and three-bedroom townhome units near the campus. Students may apply for housing for the academic year and/or the semester. The units are made available to full-time students on a first-come, first-served basis. The University residential program complements the educational mission of the school. Students

who live in campus townhomes have certain freedoms and responsibilities. The University prohibits discrimination on the basis of race, color, national or ethnic origin, or religion. All students are required to treat all individuals with respect and civility. All resident students must be able to live in a group setting, understand and respect appropriate boundaries in terms of lifestyle, noise level, safety, hygiene, common courtesy, and be able to function within the parameters of directed resources. Regulations (found in the *Student Handbook*) state that those sharing a living unit to be both cooperative and considerate at all times. Students may obtain a copy of these regulations from the University main office.

Mission Statement

The mission of the University of Saint Katherine is “To provide a balanced education in the liberal arts & sciences, founded and rooted in the life of the Orthodox Christian Tradition - Inquiry Seeking Wisdom.”

The University aims to support the students to integrate their intellectual and spiritual lives, their formal learning with knowledge gained from lived experience, and their academic pursuits and personal development.

To this end, the University envisions an undergraduate education characterized by a high degree of faculty-student interaction, curricula that are communal and individualized, and opportunities for research and creative pursuits inside and outside the classroom. Students will receive a broadly based, rigorous education in a setting that fosters a spirit of intellectual inquiry and the development of problem-solving skills required to address the open-ended issues characteristic of contemporary societal needs.

Because learning from people who are different from oneself is essential to a superior liberal education and to a life of civic engagement, the University seeks to foster a respect for the faculty and a student body diverse in demographic composition, life experiences, and viewpoints. The University envisions that our sense of community will be strengthened by our efforts to navigate a shared commitment to Orthodox Christian faith with an appreciation for competing belief systems.

Institutional Learning Outcomes (ILOs)

1. Students communicate ideas clearly and concisely in both oral and written form (*Articulate Communication Written and Oral*)
2. Students develop a sense of inquiry rooted in critical thinking, research and analysis (*Critical, Informed Inquiry*)
3. Students engage in interdisciplinary approaches to learning that involve integrative thinking, collaboration with others, and the application of theoretical knowledge to a range of practical issues (*Broad, Interdisciplinary Insight*)
4. Students establish a specialized set of intellectual and/or technical skills applicable within their discipline (*Specialized Intellectual Skills*)
5. Students contribute self-reflectively to local communities and global society (*Applied and Collaborative Knowledge*)

6. Students gain an appreciation for the historical Christian faith and deepen their own spiritual life in an Orthodox Christian context (*Enriched Christian Spirituality*)

Scholarship: All absolute Truth is God's Truth and humankind must labor diligently in the pursuit of truth we can know; thus, University of Saint Katherine upholds the high standards of academic excellence. Faculty strives to teach students to think critically and independently, to communicate clearly and effectively, to integrate knowledge across the disciplines, and to assess the value conflicts in issues. This is done without coercion, letting the evidence lead the search, and with respect for the consciences and value differences of others.

Participation: Students apply knowledge, practice skills, and deepen and broaden their understanding of themselves and others through active participation in diverse learning experiences. A smaller community requires greater participation from its members. For these reasons, University of Saint Katherine is committed to being a small University and encouraging student participation in a variety of activities.

Service: God's love is personified in the life of Jesus who came to serve the world. Through works of peacemaking and compassion, humanity responds to God's love and becomes an instrument of God's servant hood in the world. Therefore, University of Saint Katherine emphasizes service to others, encouraging all members of its community to give selflessly of themselves to others.

Administration

President

Frank J. Papatheofanis, MD, PhD, MPH, MLitt (Div)
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Chief Financial Officer

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Dean of Admissions, Registrar and Compliance Officer

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Dean of Students, Title IX Coordinator and ADA/Section 504 Coordinator

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Director of Institutional Research and Effectiveness

Accreditation Liason Officer

Christos Korgan, PhD
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Board of Trustees: Daniel Braun (Chair), Penny Brunner, Dr. Thomas Buchanan, John Dempsey, Angelo Georggin, Despina Georginn, Steve Kreta, Dr. Frank Papatheofanis, Saba Saba, Concetta Samarius, James Waters, and Carol Vassiliadis.



2017-2018 ACADEMIC YEAR

FALL SEMESTER 2017

Faculty Development Day	Wednesday, August 23
Move in Day for students	Thursday, August 24
New Student Orientation	Friday, August 25
Fall Classes Begin	Monday, August 28
Syllabi due to the CAO office	Monday, August 28
Last day to Add/ Drop classes	Friday, September 8
Labor Day - No classes	Monday, September 4
Mid-Semester Grades due	Mon, Oct. 9 - Fri, Oct. 13
Registration for Spring Semester	Mon, Oct. 30 - Fri, Nov. 10
Thanksgiving Break - No classes	Mon, Nov. 20 - Fri, Nov. 24
Last day of Classes	Friday, December 8
Finals	Mon, Dec. 11 - Fri, Dec. 15
Fall Semester Grades due	Tuesday, December 19
Christmas Break - No Classes	Sat, Dec 17 - Fri, Jan 19

SPRING SEMESTER 2018

Faculty Development Day	Wednesday, January 17
Move in Day for students	Thursday, January 18
New Student Orientation	Friday, January 19
Spring Classes Begin	Monday, January 22
Syllabi due to the CAO office	Monday, January 22
Last day to Add/ Drop classes	Friday, February 2
President's Day - No classes	Monday, February 19
Mid-Semester Grades due	Mon, Mar. 5 - Fri, Mar. 9
Spring Break - No classes	Mon, Mar. 12 - Fri, Mar. 16
Registration for Fall 2017 Semester	Mon, Mar. 26 - Fri, Mar. 30
Orthodox Easter - No Classes	Thur, Apr. 5 - Fri. Apr. 6
Last day of Classes	Friday, May 11
Finals	Mon, May 14 - Fri, May 18
Commencement	Saturday, May 19
Spring Semester Grades due	Tuesday, May 22

Admissions

Campus Tour and Admissions Interview

To help determine whether the University may be the right school for them, prospective students and their families are invited to have an individual tour of the University campus with a member of the University Admissions staff, who will address their questions about the University.

Many prospective students, particularly those who live outside San Diego County, arrange to have their admissions interview on the day of their University tour. Those who are unable to visit the University could arrange to have their interview conducted by phone. To schedule the interview and, if possible and desired, arrange for a campus tour, prospective students should send an email to admissions@usk.edu or call the University at 760.471.1316 and ask for the Admissions Office.

Perspective students may visit the campus and participate in the interview prior to submitting their application materials, or they may submit the materials first. Please note, however, that applications will not be reviewed until the University receives all required documents and that each prospective student has completed his or her official admissions interview.

Application

The deadline to submit a completed application to University of Saint Katherine is July 15th for the Fall Semester and November 15th for the Spring Semester.

To apply to the University, prospective students need to do the following:

- (1) Complete the on-line application form at www.usk.edu.
- (2) Undergo a formal on-campus or phone interview with a University admissions officer who will assess the applicant's goodness of fit with the University.
- (3) Submit the following documents to the University of Saint Katherine, Admissions Office, 1637 Capalina Road, San Marcos, CA 92069.
 - a. Official high school transcript (for applicants who have fewer than 60 potential transferable semester credits or 90 such quarter units from a College or University, including those who seek to be entering freshman).
 - b. Official transcripts from all prior colleges (for any applicant who has completed at least one college course at a school other than the University of Saint Katherine).
 - c. Two letters of recommendation:
 - One letter that addresses the applicant's aptitude for College-level scholarship, which is written by someone qualified to assess the applicant's academic potential (e.g., a teacher, guidance counselor).

- One pastoral letter that describes the applicant's moral character, personal values and capacity to contribute to and benefit from a small, Christian, liberal arts University, which is written by a member of the clergy or, in lieu of a member of the clergy, another responsible adult who knows the applicant well.
- d. Student admissions essay. The 250-word-minimum essay should address the following question: *"How would studying at University of Saint Katherine benefit me, and how would I contribute to the University of Saint Katherine community?"*
- e. SAT or ACT scores sent to the University for first time freshman only.

Applications will not be reviewed until the University receives all required documents, and the prospective student has completed his or her official admission interview. Documents submitted for admission are entered into the applicant's permanent file and cannot be returned. Questions regarding the application process, including the online form, may be sent by email to admissions@usk.edu.

Admission Criteria

Admission to the University is competitive. The University seeks students from a variety of backgrounds with strong academic preparation who can contribute to, and benefit from, the University's scholastic and extracurricular programs. The most important factors in the admission decision are the applicant's academic record (including courses taken and grades attained) and standardized test scores. Other factors which may be considered include leadership potential, extracurricular and service-related activities, special talents, and the ability to enrich, and be enriched by, the campus community.

The University admits qualified applicants without regard to gender, age, race, national origin, or physical handicap. Within those parameters, the University reserves the right to deny admission to any applicants and to change entrance requirements without prior notice.

Admitted Students on Academic Probation

If necessary, incoming students may be placed on academic probation by the Dean of Admissions.

Students who are admitted on academic probation will have two semesters to achieve good academic standing.

- If a student is admitted on probation and earns below a 2.0 or receives a *D*, *F*, or *W*; that student will be continued on academic probation.
- For the second semester, that student will again need to bring his/her semester and cumulative GPA up above a 2.0 and avoid earning a *D*, *F*, or *W* to be in good academic standing.
- If a student's semester GPA is above a 2.0 but has a cumulative GPA below a 2.0, then academic probation continues.

If a student's semester GPA is below a 2.0, or he/she has earned a *D*, *F*, or *W*; then that student will be academically dismissed from the university and may have the option to petition.

Definitions of a Student

1. "Prospective Student" refers to an individual who has become a part of the College re-

cruitment database who has been assigned an FCC student identification number.

2. "Applicant" refers to an individual who has an assigned FCC student identification number and who has submitted a College application for credit enrollment.

3. "Registrant" refers to an individual who has an assigned FCC student identification number, who has submitted a College application for credit enrollment or a student profile for continuing education, and who has registered for a course or courses.

4. "Student" refers to an individual who is registered at the College, either full or part-time, in a credit or continuing education course or courses who has either paid or made arrangement for payment of tuition and fees.

5. "Enrolled Student" refers to an individual who is registered at the College, either full or part-time, in a credit or non-credit course or courses, who has either paid or made arrangements for payment of tuition and fees, and whose participation in a course has been verified.

Title IX Regulations define "student" as "a person who has gained admission." Admission is further defined as "Admission means selection for part-time, full-time, special, associate, transfer, exchange, or any other enrollment, membership, or matriculation in or at an education program or activity operated by a recipient." 34 C.F.R. 106.2

Technology Requirements

Students will be required to have access to a computer with a reliable Internet connection (preferably high speed) and common computer home/office software for completing written assignments. The program assumes basic technological skills including how to (1) create, attach, and send a document electronically (2) use a web browser including viewing video files, (3) download and open various University of Saint Katherine files such as .pdf, MS Word, PowerPoint, and (3) send and receive email.

Student Computer Requirements

Each department may have more specific requirements for student computers, but the following outlines the minimum requirements for University of Saint Katherine:

- Operating system: Apple OSX 10.7.5 or newer or Microsoft Windows 7 or newer
- Microsoft Office 2010 or newer - including Word, Excel, and Powerpoint.
- Web browser that auto-updates, preferably Chrome or Firefox, though Internet Explorer is acceptable.

Wireless Wi-Fi network card.

We recommend that students have the following devices:

Laptop

Webcam

Microphone

In-Depth Requirements

- PC running Windows XP SP3, Vista, or newer
- Mac running OS X 10.6 or newer
- Linux - chromeOS

Computer Speed and Processor

- Use a computer 5 years old or newer when possible
- Minimum 1GB of RAM
- Minimum 2GHz processor
Intel(Mac/PC) or AMD(PC) processor

Additional Hardware and Software

- Computer speakers or headphones
Access to a Printer

Network

DSL, FiOS, or cable internet connection

Skills

Basic word processing and typing skills

Foreign Credentials

A detailed evaluation by a recognized credentials evaluation service is required for all documents submitted from foreign institutions. The evaluation must include degrees and the U.S. equivalency, grades, credits, and overall grade point average. A translation is not sufficient. If English was the primary language of instruction at the institution, the evaluation should indicate this.

Minimum Qualifications for Entering Freshmen or for Those With Fewer than 30 Transferable Semester Credits

- **Proof of High School Graduation.** Acceptable proof of high school graduation includes an official transcript from an accredited secondary school indicating graduation or official results showing that the applicant has passed either the General Educational Development (GED) or the California High School Proficiency (CHSPE) exam. Applicants who submit an official transcript from an accredited college/university showing the award of an associate's or bachelor's degree are not required to submit secondary school transcripts.
- **Home-schooled Applicants.** Home-schooled applicants must meet the admissions requirements detailed above. In lieu of high school transcripts, an official high school equivalency exam score may be submitted. If available, a transcript of the applicant's home-schooling progress should be sent as part of the application.

Academic Record. A student's high school academic record is a key factor in the admissions decision for entering freshmen and those who have completed fewer than 30 potentially transferable semester credits. In general, students should have taken a rigorous selection of College preparatory or higher-level courses throughout their four years of high school.

Minimum preparation includes the following:

- 2.5 minimum un-weighted high school GPA

- 980 Evidence-Based Reading and Writing and Math score on the SAT or a Composite score of 19 on the ACT or a 58 on the CLT
- Completion of all of the following high school coursework:
 - ◆ 4 years of English
 - ◆ 3 years of mathematics
 - ◆ 1 year of a foreign language or a fine art
 - ◆ 2 years of science
 - ◆ 2 years of social science

Foreign Language Requirement

The Bachelor of Arts degree and the Bachelors of Science degree both require competency in a language other than English. Such competency can be demonstrated by:

1. Successfully completing the second college semester or fifth college quarter in a language other than English.
2. Successfully completing the fourth-year level of a high school course in a language other than English.
3. Successfully completing a second-semester equivalent proficiency examination in a language other than English.
4. Graduating from high school (where English is not the major language of instruction) in a non-English speaking country.
5. Passing with a score of 3 or higher on a placement (AP) examination in French language, French literature, German language, Spanish Language, Spanish Literature; or passing with a score of 5 in Latin literature.
6. Passing with a score of 4 to 7 on the higher level examination for International Baccalaureate credit in French, German or Spanish A2 or Spanish B.

Placement Testing

Do I need the Entry Level Mathematics (ELM) Exam?

Answering YES to one or more questions fulfills your ELM requirement. If you answer NO to ALL of the following, you must take the ELM.

Did you:

Score 550 or higher on the mathematics section of the College Board SAT Reasoning test or SAT Subject Tests level I or II in mathematics?

Score 23 or higher on the mathematics section of the ACT?

Score 3 or higher on the Calculus AB or Calculus BC examination or on the statistics examination of the College Board Advanced Placement program?

Pass, with a grade of C or higher, a transferable college math course that satisfies the General Education mathematics/quantitative reasoning requirement.

Receive a score of 4-7 on the Higher Level Mathematics International Baccalaureate exam.

Do I need the English Placement Test (EPT) Exam?

Answering YES to one or more questions fulfills your EPT requirement. If you answer NO to ALL of the following, you must take the EPT.

Did you:

Score 500 or higher on the critical reading section of the College Board SAT Reasoning test?

Score 22 or higher on the English section of the ACT?

Score 3 or higher on the Language and Composition or the Composition and Literature examination of the College Board Advanced Placement program?

Pass, with a C or higher, a transferable college English composition course that satisfies the General Education composition or critical thinking requirement.

Receive a score of 4–7 on the Higher Level English A1 International Baccalaureate exam?

Advanced Placement Credit (AP)

Students who have successfully completed Advanced Placement (AP) courses in high school with a grade of “C” or above and have passed the corresponding Advanced Placement Tests of the College Entrance Examination Board with a score of three (3) or better may receive credit in the following fields: art, biology, chemistry, economics, English, French, German, Spanish, geography, history, music, physics, political science, and statistics. Submission of an official score report and high school transcript is required.

International Baccalaureate (IB)

Students earning a score of four (4) or greater on Higher Level examinations may receive four semester hours of credit in biology, literature or philosophy and in foreign languages. No credit is awarded for Standard Level examinations. Scores should be sent to the Office of Admissions.

College-Level Examination Program (CLEP)

The College-Level Examination Program (CLEP) of the College Board enables students to earn College credit by examination. Students desiring credit by examination must earn a scaled score of 50 on the General Examinations or the Subject Area Examinations. Credit may be awarded in the following areas: Foreign Language, History and Social Sciences, Science, or English Composition with Essay. Scores should be sent to the Office of Admissions. A maximum of 9 credits may be earned through CLEP for lower division classes only.

IGETC

IGETC (Inter-segmental General Education Transfer Curriculum) is a series of courses that California Community College students may complete to satisfy the lower-division breadth/general education requirements at both UC and the California State University. University of Saint Katherine will accept some of these courses as appropriate substitutes of the General Education courses required by the University. However, the students will be required to complete all General Education and Integrated Core courses.

Transfer Policy

For transfer students, we require a completed application, two academic letters of recommendation, an official transcript from all colleges or universities attended, and descriptions of all completed college-level courses. Students seeking to transfer fewer than 24 semester units are required to submit high school transcripts and results of standardized tests (ACT or SAT). A campus or telephone interview is required. Every application, including transfer credits, is carefully reviewed and considered for admission to the sophomore or junior classes.

ACADEMIC PREPARATION

It is expected that transfer students will have had exposure to mathematics and science courses on a comparable level prior to entry to the University. There are no specific topics expected to have been covered in humanities and social science classes, although theology electives may be credited towards the degree.

ELIGIBILITY CRITERIA FOR ADMISSION

The University of Saint Katherine (USK) admits to its sophomore and junior classes a small number of students who have excellent records at other institutions of collegiate rank.

1. USK will accept credit for equivalent courses from both unaccredited and accredited colleges including courses by distance education.
2. USK measures all courses in semester credits of credit. Quarter credits are converted to semester credits by reducing the quarter credits by one-third. Such a reduction does not mean loss of credit.
3. Credit is given for baccalaureate courses excluding preparatory level, technical, vocational, professional, physical education, internship, practicum, and work experience/co-op credits.
4. A maximum of 70 semester credits from Community Colleges and Universities will be applied toward the bachelor's degree. Students must complete at least 50 credits from USK. A student must meet all the credit and grade requirements as stated in the Academic Course Catalog.
5. Transfer students may fulfill their general education requirements by completing USK's General Education Curriculum or, prior to enrolling at USK, completing the Intersegmental General Education Transfer Curriculum (IGETC).

The IGETC model for the California State University (CSU) system or University of California (UC) is accepted by USK with the following provisions:

The current foreign language requirement for all bachelor degrees will be retained. There is a minimum of 120 credits for graduation.

In addition to the IGETC, all prerequisites and support courses for existing majors must be met.

Transfer students following the IGETC must complete it before they enroll at USK. Students who do not complete the IGETC before they enroll will follow the USK General Education curriculum.

6. All transfer students are required to take a minimum of 9 out of 21 integrated core credits at USK.

7. Grades do not transfer - only credits of credit. A student's grade-point average is computed for graduation purposes only on work completed at USK.

8. USK will not accept transfer credit for the following courses: courses that duplicate credit already granted, courses with grades of "C-" or below, or non-college level remedial courses.

9. Independent Study and special topics courses are not automatically accepted in transfer. Approval of transfer credit is granted on a case-by-case basis. The courses must be applicable towards specific degree requirements and be recommended for transfer by the academic department in which the course content falls. The request for approval will be decided by the Faculty Senate.

10. College-level credit earned during the 10th, 11th and 12th grades will be accepted in transfer for Advanced Placement if the student earns a test score of three or higher and for the International Baccalaureate exams with a score of four or higher.

11. A maximum of nine semester credits will be given for College Level Examination Program (CLEP) exams.

12. For Athletic eligibility, students must have completed 24 credits in the previous academic year and must have maintained a 2.0 GPA.

13. The combined total of transferred credits plus completed USK credits determines student level:

Freshman 0-29 credits
Sophomore 30-59 credits
Junior 60-89 credits
Senior 90 credits and above

Admitted Students on Academic Probation

If necessary, incoming students may be placed on academic probation by the Dean of Admissions.

Students who are admitted on academic probation will have two semesters to achieve good academic standing.

- If a student is admitted on probation and earns below a 2.0 or receives a *D*, *F*, or *W*; that student will be continued on academic probation.
- For the second semester, that student will again need to bring his/her semester and cumulative GPA up above a 2.0 and avoid earning a *D*, *F*, or *W* to be in good academic standing.

- If a student's semester GPA is above a 2.0 but has a cumulative GPA below a 2.0, then academic probation continues.
- If a student's semester GPA is below a 2.0, or he/she has earned a *D*, *F*, or *W*; then that student will be academically dismissed from the university and may have the option to petition.

Standardized Test Requirements

Transfer applicants are not required to submit ACT or SAT scores if more than 24 college units have been completed.

Admission Notification

The University makes every attempt to send a notification of acceptance or of non-acceptance within 30 days of receipt of a completed application. All offers of admission to incoming freshman students are contingent upon satisfactory completion of their high school senior year and a continuing record of good character. The University reserves the right to withdraw an acceptance for unsatisfactory academic performance or for concerns over social behavior.

Student Services

Academic Advising

During the first semester of their enrollment at the University, students will be assigned a faculty advisor, with whom they will meet at least twice a semester in order to facilitate a timely and appropriate path to graduation through registration for course requirements. The faculty advisor will be in the students' selected major; if a student changes their major, their faculty advisor will likewise change. Students who have not declared a major by their first semester will be assigned a faculty advisor based on their expressed interests, in the absence of which a faculty advisor will be randomly assigned. Failure to meet with faculty advisors may result in a student not enrolling in the correct courses and thus not graduating on time. Students are responsible to be in contact with their faculty advisors regularly.

Counseling and Referrals

Counselors assist students and their families in resolving a wide variety of problems. The University provides referrals to outside agencies for short-term counseling, crisis intervention, and education to the students and their families. An updated list of professional referrals is found in the *Student Handbook*, available in the University's main office. This referral list is provided as a service to the students and their families, and it is not to be construed as an endorsement of one professional agency over another. The students and their families are encouraged to conduct their own search for an agency.

Spiritual Life

The Apostle Paul reminds us that we are "all members of one another" (Ephesians 4:25). The relationship and communion we share with Christ and with one another form the foundation of our Christian community of faith and learning.

[University Chapel](#)

The Chapel is open from 9 a.m. - 4:30 p.m. daily for private prayer and reflection. On Mondays and Wednesdays, 11:00–11:30 a.m., the entire University meets for chapel service.

Tutoring Center

A staffed tutoring program is available to all students seeking academic assistance in the library. For further information please email the Tutoring Center at TutorialServices@usk.edu

OCF (Orthodox Christian Fellowship) is a national organization that promotes Orthodox Christian brotherhood on University campuses. As the University is an Orthodox Christian institution, our OCF chapter seeks to unite all of the Orthodox Students in the San Diego area. OCF welcomes students of all faith backgrounds. OCF meets on the campus of the University (and on other locations) on various evenings, for dinner, discussion, presentations and other activities.

FCA (Fellowship of Christian Athletes) is a national organization that promotes Christian fellowship on University campuses. It's main purpose is to unite two passions: faith and athletics. Currently USK host a FCA huddle on campus bi-weekly during the school year. The huddle consists of both athletes and coaches coming together (usually around food) to have a Bible study or devotion. FCA is an important aspect to the culture of our campus, as it is a place to come together, learn about God, and also walk through the various seasons of life together.

Student Senate

The University provides vital training for the future leaders of our community. Leaders help address student concerns and promote student unity. Representatives of the students are the unified voice of the student body, acting on behalf of the students to promote unity, charity, understanding, and camaraderie among the students, while being the channel to voice the concerns of the students to the administration and faculty, with the purpose of entering into dialogue with them and finding solutions.

Students' Rights

Students' Right to Cancel

Students who rescind their decision to enroll at the University by providing a *written* notification of withdrawal to the Office of the Registrar before (a) any of their courses meet for a second class session or (b) by the seventh day after enrollment, whichever is later, will be entitled to a 100% refund of all non-federal financial aid monies paid less the \$200 non-refundable enrollment fee, Student Tuition Recovery Fund fee, and housing deposit.

California Student Tuition Recovery Fund

California law (Education Code Section 94909) mandates that upon enrollment the students must be assessed a fee relative to the cost of tuition for students who meet the Student Tuition Recovery Fund (STRF) according to the requirements described below. These fees support the STRF, which is a special fund established by the California Legislature to

reimburse students who might otherwise experience a financial loss as a result of untimely school closure.

Students must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all the following apply:

1. The student is a California resident, or is enrolled in a residency program, and pre-pays all or part of his/her tuition either by cash, guaranteed student loans, or personal loans, and
2. The total charges are not paid by any third party payer such as an employer, government program or other payer unless the student has a separate agreement to repay the third party.

Students are not eligible for protection from the STRF and are not required to pay the STRF assessment if either of the following applies:

1. Student is not a California resident, or is not enrolled in a residency program, or
2. The total charges are paid by a third party, such as an employer, government program, or other payer, and the student has no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

Students may be eligible for STRF if they are California residents or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

It is important that enrollees in the STRF keep a copy of the enrollment agreement, contract, tuition receipts, and cancelled checks. They are encouraged to document the total amount of tuition paid and keep records that will show the percentage of each course or

degree that they have completed. Such records would substantiate a claim for reimbursement from the STRF, which, to be considered, must be filed within sixty (60) days following the school closure.

Diversity Statement

University of Saint Katherine believes that one mark of a University campus is its commitment to diversity and the practice of recognizing and valuing the rich experiences and world views of individuals and groups.

As a Christ-centered school, the University is respectful of diversity, because Christ intends His Church to be multiethnic, multicultural and a multinational body of believers. The University's goal is a purposeful transformation to the image of Christ. Rather than embracing concepts like tolerance, the University is called to build a Christian community. Such a community should model the reality of the body of Christ, inclusive of diverse people of God using varied gifts for God's glory. The policies and values of such a Christ-centered University should reflect the biblical mandate to be ministers of reconciliation, and to bring about genuine unity within a diverse world. Because of the core mission of University of Saint Katherine, it is a defining feature of our campus to embrace diversity as a source of strength. The differences in race, ethnicity, gender, age, religion, language, abilities/disabilities, socioeconomic status, and geographic region, and more, build our culture and contribute to the fulfillment of our academic mission.

Statement of Non-discrimination/Americans with Disabilities Act and Accommodations

The University is a private Orthodox Christian University of Liberal Arts and Sciences open to any qualified student. In a manner consistent with all applicable laws and regulations including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), or other federal, state or local laws or executive orders. The University of Saint Katherine is committed to the principles of equal opportunity as defined under federal and state law, and does not discriminate on the basis of race, color, creed, disability, national/ethnic origin, age, religion, sex, sexual orientation, or disabled veteran/Vietnam-era veteran status in its admission policy, programs, or activities, educational policies, scholarship and loan programs, athletic and other University-administered programs, or employment practices and programs. Inquiries regarding this policy may be directed to the Office of the President, University of Saint Katherine, 1637 Capalina Road, San Marcos, CA 92069.

As a private institution, the University adheres to specific religious tenets and maintains all of its religious freedom and associated rights and privileges. Students with documented disabilities may request in writing reasonable special services and accommodations. Questions should be directed to the Chief Academic Officer.

Access to Student Educational Records

The Family Educational Rights and Privacy Act (FERPA) of 1974 as amended affords students certain rights with respect to their education records. These include: 1) the right to

inspect and review the student's education records within 45 days of the day the University receives a request for access, 2) the right to request the amendment of the student's education records that the student believes are inaccurate or misleading, 3) the right to consent to disclosures of personally identifiable information contained in the student's education records, and 4) the right to file a complaint with the U.S. Department of Education concerning alleged failures by Saint Katherine to comply with the requirements of FERPA.

FERPA has specifically identified certain information called directory information that may be disclosed without student consent. Although directory information may be disclosed without student consent, University of Saint Katherine (USK) is not required to release directory information.

The University has defined directory information as name, address (including electronic mail), telephone number, date and place of birth, major field of study, dates of attendance, enrollment status, degrees, honors and awards received, participation in officially recognized activities and sports, weight and height of members of athletic teams, degree candidacy, and the most recent previous educational agency or institution attended. This information may be provided, upon review by the President/Dean of Admissions, as public information or to individuals who demonstrate a valid need to contact students. Photographs of students may also be used in various University publications or on the website. Students who prefer that their photograph not be used, must inform the Admissions Office of their request prior to the second Monday of each semester.

The University may disclose education records to University officials with legitimate educational interests. A University official is a person employed by the University; a member of the Board of Trustees; or an individual serving on a committee, such as disciplinary or grievance committees. A University official has a legitimate educational interest if the information aids the official in fulfilling professional functions. USK also includes among University officials a student appointed to an official committee or assisting another official in performing tasks and outside service providers who perform an institutional service of function such as attorneys, auditors, and the National Student Clearinghouse. The University may also disclose education records to postsecondary institutions in which a student is seeking or intending to enroll, or is already attending if the disclosure is for purposes related to the student's enrollment or transfer.

Questions relative to FERPA policies should be referred to the Dean of Admissions and Registrar or may be referenced at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

Statement on Academic Freedom

The motto of the University is *"Inquiry Seeking Wisdom."* To that end, the University is committed to fostering an educational atmosphere that is conducive to the pursuit of knowledge and the preservation of intellectual freedom. The University strongly believes

that academic freedom is a fundamental condition necessary for the pursuit of truth, knowledge and meaning. The University is a community of learners: faculty, students and staff, who strive to promote, foster and sustain academic freedom rooted firmly in the University's social responsibility to enhance student learning.

Student Grievances

University students are entitled to equitable and respectful treatment by the institution and its representatives. Students who believe that their rights have been violated are authorized to appeal to the University to adjudicate their grievances through a fair, timely, and non-threatening process. In light of the important role that student grievance adjudication plays in establishing and maintaining the institution's integrity, a distinct section of the catalog is devoted to it, called Student Grievances.

If the grievance is a criminal matter, it should be referred to the **San Marcos Sheriff's Department**: 182 Santar Pl, San Marcos, CA 92069, 760.510-5200. In criminal cases, additional action may be taken on the part of University of Saint Katherine in accordance with the following procedures.

Student complaints may be classified as grievances and fall into one of three categories:

Academic, Non-Academic, and Discrimination.

Academic Grievances

When grades are given for any course of instruction, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of "mistake, fraud, bad faith, or incompetency" shall be final (Education Code Section 76224). If a student files a grievance relative to a grade, he/she must prove that "mistake, fraud, bad faith, or incompetency" is the reason for the grade assignment. The student must follow the due process Grievance Procedure. Students will submit their grievance to the Chief Academic Officer.

When grades are given for any assignment or course of instruction, the grade given to each student shall be the grade determined by the Instructor of the assignment or course, and the determination of the student's grade by the Instructor, in the absence of "mistake, fraud, bad faith, or incompetency" shall be final (Education Code Section 76224). If a student files a grievance relative to a grade, academic policy, and/or academic judgement, she/he must prove that "mistake, fraud, bad faith, or incompetency" is the reason for the decision. The following is the academic grievance procedure:

The student must first seek to resolve her/his complaint with the Instructor.

If resolution is not reached, the student should appeal in writing to the Department Chair or Program Director of the course in question. The student must copy the Instructor. The Instructor must send written correspondence to the Chair or Director with her/his rationale for the decision. If the dispute is related to a final course grade, the Instructor must send a copy of the syllabus and course assignment grades justifying the final course grade to the Chair or Director.

If resolution is still not reached, the student should appeal to the Chief Academic Officer. All correspondence and decisions must be sent to the Dean. The Dean's judgment is final.

Academic Grievance Review Process

The student may seek a review of the respective academic grievance process after all previous appeals have been exhausted. The Academic Affairs Committee will review to assure due diligence was properly followed by all parties. The findings of the Academic Affairs Committee are final and no further appeals will be granted. The students may expect a final decision within 7 days of the date of her/his appeal. The Academic Appeal Form should be submitted to academicappeal@usk.edu within 14 days of the final decision of the Dean.

Non-Academic Grievances

Grounds for non-academic grievances include, but are not limited to, the following and must show evidence:

1. Any act or threat of intimidation, discrimination or harassment.
2. Any act or threat of physical aggression.
3. Arbitrary action, violation of student rights, or imposition of sanctions without proper regard to University policy as specified in the Education Code, Board Policy, and/or Administrative Procedures.
4. Violation of Title IX.
5. Any violation of Section 504 with reference to the rights of disabled students.

"Evidence" is interpreted as competent testimony and authenticated documents. Testimony is competent if it is based on personal knowledge. Speculation, guesswork, and supposition are not competent as testimony. Personal knowledge means knowledge acquired through any of the witnesses five senses: he/she saw it, heard it, touched it, tasted it, smelled it. Documents are authenticated if the hearing body is satisfied from the evidence that the document is in fact what it purports to be.

Discrimination Complaints

Students wishing to file complaints based upon discrimination on the basis of ethnic group identification, religion, age, gender, sexual orientation, color, or physical or mental disability and any other category of unlawful discrimination should contact the Dean of Students who will take it to the appropriate supervisor.

Complaints – Non Grievances or Non Discrimination Complaints

Students can pick up and fill out a complaint form from the Registrar's or Dean of Student's Office. It will then be reviewed by the Dean of Students.

Filing a Complaint with the Bureau for Private Postsecondary Education

A student who is dissatisfied with the President's or Board of Trustees' decision may file a complaint about the University with the Bureau for Private Postsecondary Education by calling the Bureau or completing a complaint form obtained from the Bureau's web site. Contact information for the Bureau is as follows:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento California, 95833
Website: www.bppe.ca.gov/
Phone: 916.431.6959, Toll Free: 888.370.7589

Students' Responsibilities

The University Academic Honor Code

The University of Saint Katherine community holds the highest standards of honesty and integrity in all aspects of University life. Any violation of the University's commitment is a serious affront to the very nature of University of Saint Katherine's mission and purpose. Violations of academic honesty include cheating, plagiarism, falsification, identity fraud, aiding academic dishonesty and malicious interference.

Cheating is the use of unauthorized assistance that results in an unfair advantage over other students. It includes but is not limited to: bringing and/or using unauthorized notes, technology or other study aids during an examination; looking at other students' work during an exam or in an assignment where collaboration is not allowed; obtaining an examination prior to its administration; allowing another person to do one's work and submitting it as one's own; submitting work done in one class for credit in another without the instructor's permission.

Plagiarism is the use of an idea, phrase or other materials from a source without proper acknowledgment of that source. It includes but is not limited to: the use of an idea, phrase, or other materials from a source without proper acknowledgment of that specific source in a work for which the student claims authorship; submitting written work, such as laboratory reports, computer programs, or papers, which have been copied from the work of other students, with or without their knowledge and consent.

Falsification is the alteration of information or forging of signatures on academic forms or documents. It includes but is not limited to: using improper methods of collecting or generating data and presenting them as legitimate; altering graded work and submitting it for re-grading; falsifying information on official academic documents such as add/drop forms, incomplete forms, petitions, recommendations, letters of permission, transcripts or any other University document; misrepresenting oneself or one's status in the University.

Academic Identity Fraud is the act of allowing a person to impersonate the registered student, by doing the academic work and by submitting it as if it were the work of the registered person. This encompasses both face to face and online environments. It includes, but is not limited to: having another person complete a course assignment, take an examination, respond to discussion board questions, or complete any kind of academic exercise on behalf of the registered student. In such cases, it may be considered collusion to commit

fraud on the part of both parties.

Aiding Academic Dishonesty is assisting another person in violating the standards of academic honesty. It includes but is not limited to: allowing other students to look at one's own work during an exam or in an assignment where collaboration is not allowed; providing information, material, or assistance to another person knowing that it may be used in violation of academic honesty policies; providing false information in connection with any academic honesty inquiry.

Malicious Intent is misuse of academic resources or interference with the legitimate academic work of other students. It includes but is not limited to: removing books, journals or pages of these from the library without formal checkout; hiding library materials; refusing to return reserve readings to the library; damaging or destroying the projects, lab or studio work or other academic product of fellow students.

A student remains responsible for the academic honesty of work submitted in USK courses and the consequences of academic dishonesty beyond receipt of the final grade in the class and beyond the awarding of the diploma. Ignorance of these catalog policies will not be considered a valid excuse or defense. Students may not withdraw from a course as a response to a consequence.

RESPONSE PROCEDURE

The following response procedure is recommended to faculty who discover a violation of academic honesty:

Fact-finding: The faculty member should attempt to speak or otherwise communicate informally with the student as a first step.

Communication of Consequence: Once the violation is discovered, the instructor should send a written communication to the student regarding the incident and the consequences. Instructors can give students an "F" on a specific assignment or an "F" in the course as a consequence of violations of academic honesty. In cases of academic identity fraud, the act or acts could be interpreted as a criminal offense and could mean administrative withdrawal from University of Saint Katherine.

Internal Communication: The instructor should send a report of the incident to the department chair, the Chief Academic Officer, and the Dean of Students or the Academic Integrity Committee. The report should include a description of the violation, the action taken, and evidence of the violation. The official record of the incident is maintained by the Dean of Students.

Further action: Prior instances of misconduct under this or other student conduct policies should be considered in determining disciplinary action for a present violation. As the Dean of Students and the Chief Academic Officer consult or the Academic Integrity Committee consults, if additional action seems necessary it would be taken after consultation with the reporting instructor and communicated in writing to the student. Depending upon the seriousness of the incident or pattern of incidents, further actions can include probation, suspension or expulsion.

APPEAL PROCEDURE

The following appeal procedure should be used by a student who wishes to appeal consequences associated with a finding of academic dishonesty:

Instructor: The student should present a written appeal of the penalty to the instructor involved. The instructor should respond in writing, with a copy of the response also sent to the department chair.

Department Chair or Chief Academic Officer: In the event that satisfactory resolution to the appeal is not achieved between the student and the instructor, the student may submit the appeal in writing to the department chair or Chief Academic Officer, who will review the appeal and send a written ruling to the student and instructor.

Chief Academic Officer: Student appeals not resolved at the departmental or school level should be taken to the Chief Academic Officer for review. The Chief Academic Officer will review the appeal and send a written ruling to the student, instructor and department chair.

Administrative Committee: Student appeals not resolved at the Chief Academic Officer level can be submitted to the Academic Integrity Committee. The appeal decision reached by this committee is final.

Other Student Responsibilities

Students have a number of other responsibilities beyond those detailed above. These include the following:

- Repaying all expenses they incur at the University, including repaying loans plus interest;
- Monitoring and understanding all activity on their billing statement;
- Maintaining consistent access to technology, including maintaining current virus protection software in order to safeguard the computer systems in the University community;
- Obtaining and providing the University with an e-mail address that administrators and faculty may use to correspond with them. Because the University may electronically transmit information that the Family Educational Rights and Privacy Act (FERPA) considers confidential, such as financial records, academic records, and course feedback, students are expected to provide the University with an e-mail address to which only they have access. Moreover, students are responsible for viewing their email via a secure internet connection;
- Notifying the University of any change to the phone number, postal address, and email address that the University has on record in order to maintain communication during enrollment and after graduation.

**Independent Study Work Load
100-200 Level Courses**

Number of Units	Number of Hours for Regular Course	Number of Classroom Hours for Independent Study	Course Related Effort Outside of Class for Independent Study	Course Related Effort for Independent Study: Pages	Course Related Effort for Independent Study: Reading	Course related Effort for Independent Study: Writing
1-unit course	15	5	40	18	10	30
2-unit course	30	5	85	24	21	64
3-unit course	45	5	130	30	32	98
4-unit course	60	5	175	36	45	130

300-400 Level Courses

Number of Units	Number of Hours for Regular Course	Number of Classroom Hours for Independent Study	Course Related Effort Outside of Class for Independent Study	Course Related Effort for Independent Study: Pages	Course Related Effort for Independent Study: Reading	Course related Effort for Independent Study: Writing
1-unit course	15	5	40	18	20	20
2-unit course	30	5	85	24	43	43
3-unit course	45	5	130	30	65	65
4-unit course	60	5	175	36	88	88

Required Assignments

Reading Level	Reading hours per semester (outside of class)
Easy/Basic	1 hour per 30 pages
Text/Challenging	1 hour per 20 pages
Technical	1 hour per 15 pages
Graduate	1 hour per 15 pages

Writing Assignments

Writing Level	Writing hours per semester (outside of class)
Easy/Basic	1 hour for 2 pages (500 words)
Guided Response	1 hour for 1.5 pages (375 words)
Research based	1 hour for 1.5 pages (375 words)
Analytical, Documented	1 hour for 1 pages (250 words)
Original Research	1 hour for 1 pages (250 words)

Academic Policies & Procedures

The Academic Year

The academic year consists of a Fall and a Spring Semester, each of which is sixteen weeks long. The University uses semester credit hours as the measurement of all course work. The academic week runs from Monday through Friday. All scheduling and processing deadlines are assigned to specific weeks in the semester and are referenced as weeks one through sixteen.

Credits and Contact Hours

Standard Course Work Requirements

Number of Credits	Number of Hours for Regular Course per Semester	Number of Hours for Lab & Internships per semester	Course Related Effort Outside of Class (readings, assignments, studying, homework, etc)
1	15	45	30
2	30	90	60
3	45	135	90
4	60	180	120

Student Academic Classifications

Classifications are made at the start of each semester:

- Freshman 1-29 semester hours completed
- Sophomore 30-59 semester hours completed
- Junior 60-89 semester hours completed
- Senior 90 or more semester hours completed

Degree-seeking or Non-matriculating. Students at the University may be either degree-seeking or non-matriculating students.

- Degree-seeking. Degree-seeking students are those who have been admitted by the University into its undergraduate degree program, and who are enrolled in a degree program. All degree-seeking students must be enrolled in at least one course every semester or be on an official leave of absence. Otherwise, they will be withdrawn from their program. Degree-seeking students who have been withdrawn but wish to return should contact the Admissions Office.
- Non-matriculating. Non-matriculating students are those who have not been admitted to a degree program but have been approved to take courses at the University. They may take classes to earn credit if and when they are eligible for admission to a degree program or may do so solely for personal enrichment. Prerequisite requirements apply for non-matriculating students, as well, and must be met for all courses

unless waived by the Department head of the program/major. Non-matriculating students must complete a new enrollment agreement for every term attended. Applicable credit hours earned while enrolled as a non-matriculating student will be included in all program reviews if the student is subsequently admitted.

Full and Part-Time. Degree-seeking students are classified as full-time or part-time students depending on the number of credit hours for which they are enrolled that semester. Enrollment status categories are as follows:

- Full-time12 or more credit hours
- Three-quarter-time 9 to 11 credit hours
- Half-time 6 to 8 credit hours
- Less than half-timefewer than 6 credit hours

Course Load

Fifteen credits per semester are considered a normal student load, though full-time students may take a minimum of 12 and maximum of 18 credits. Regardless of the number of credits full-time students take, they pay the full-time tuition, which is based on 15 credits (@ \$812.50/credit for the 2017-18 Academic Year). Students on academic probation or probationary admission are limited to a maximum load of 12-15 semester hours until their probationary status has been removed. Students wishing to exceed 18 units must have the approval of the Chief Academic Officer.

Final Examination Policy

Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the University website. No requests for early examinations or alternative days will be approved.

Educational Delivery Format and Location

Courses are offered in the traditional on-campus, in-person format. Classes are held at 1637 Capalina Road San Marcos, CA 92069. Some courses may be offered at locations near the University.

Course Registration and Attendance

Prerequisites

Students may only register for classes for which they have successfully completed all prerequisites.

Course Registration

Students are expected to register themselves on the designated days in August and December. Registration information is available to all students. Registration includes academic advising, selection of courses and payment of fees. Before preregistration or registration, each student should consult with his/her faculty advisor on course selection, Integrated Core requirements, major and other degree requirements. However, it is the responsibility of the student, not the faculty advisor, to ensure that all University graduation requirements

are met. Registration is for an entire course, and a student who begins a course must complete it except in unusual circumstances. Unless the student and his/her advisor consider it essential, a student should not change his/her schedule after registration.

Changes in Class and Schedule

The University reserves the right to cancel or discontinue any course because of low enrollment or for other reasons deemed necessary. In order to assure quality instruction, the University reserves the right to close registration when the maximum enrollment has been reached. The University also reserves the right to make changes in schedule and/or faculty when necessary.

Auditing a Course

Students wishing to take a course for their own enrichment but not for credit may request audit status at the time of registration or before the close of the registration amendment period. The request should be directed to the Registrar's Office. Tuition for the course will be charged at the student's standard tuition rate. Upon completion of the course, an "AU" will be entered on the student's transcript to indicate audit, and credit hours completed in the course will not be included towards graduating nor used in the calculation of the grade point average. Audit status cannot be changed to for credit status after the end of the registration amendment period. Non students may audit a class. The fee for auditing a class is \$400 per unit/credit.

Independent Study

Students may engage in independent study of catalog courses and special topics. Independent Study entails individual guided readings or study in a field of special interest, under the supervision of a faculty member, resulting in a substantive paper and/or written report(s) containing significant analysis and interpretation of a previously approved topic. Independent Study courses are usually 1 to 3 units. The course code will be registered as Special Topics 290 or Special Topics 490 under the respective department identification. For example: BUS 290 Special Topics: The Principles of Scientific Management; LIT 490 Special Topics: The Brothers Karamazov. Independent Study is limited to juniors and seniors except by special permission.

Guided Study

Students may engage in guided study of catalog courses and special topics. A Guided Study is an interactive, seminar-style, in-depth small group course, under the supervision of a faculty member, resulting in a substantive paper containing significant analysis and/or other course requirements. Guided Study courses are usually 1 to 3 units. The course code will be registered as Special Topics 290 or Special Topics 490 under the respective department identification. For example: BUS 290 Special Topics: The Principles of Scientific Management; LIT 490 Special Topics: The Brothers Karamazov. Guided Study is limited to juniors and seniors except by special permission.

Attendance Policy

Students are expected to attend every class of every course for which they are registered. Each session provides a unique opportunity for learning. Excessive absences also have federal financial aid implications. However, the institution recognizes that there are times

when absence from class is unavoidable. Absences are counted from the first official meeting of the course regardless of the date of the student's enrollment. Consequently, a student who registers late must carefully monitor regular attendance during the remainder of the semester. Decisions regarding making up work, quizzes, or tests that were missed as a result of an absence are left to the discretion of the course instructor.

If the course meets...	The student is allowed, without attendance penalty, a maximum of...
Once per week	2 absences
Twice per week	5 absences
Three times per week	8 absences

20% Rule – Whenever the number of accumulated absences in a class, for any cause, exceeds 10% of the total number of class meetings (excluding finals week), the faculty member should send an e-mail to the student and the Registrar warning of attendance jeopardy. If more than 20% percent of the total number of class meetings is reported as missed (excluding finals week), the faculty member or Registrar may initiate the student's withdrawal from the course. Please note that excused absences also count toward the 10%-20% limits.

Taking Attendance – To achieve compliance with Title IV federal financial aid regulations, institutions must verify student class attendance to ensure that all awarded federal aid monies are used for educational purposes. It is the policy at University of Saint Katherine that faculty members verify and report student class attendance multiple times each semester. Ultimately, students are solely responsible for their registrations and any financial implications.

Student Athletes and University Sanctioned Activities – Student-athletes are expected to attend all classes except when there are conflicts with competitions. They will not be penalized academically when they miss a class due to inter-collegiate athletic competition. However, authorized absences for official athletic competitions do not relieve student-athletes of their course responsibilities. They are responsible for any course material covered during a missed class. The same applies to students participating in University sanctioned activities which conflict with class attendance.

Exceptions – Exceptions to the foregoing attendance regulations due to extenuating circumstances may be granted only by appeal to the Chief Academic Officer. Students are responsible to consult the syllabus of each course for specific applications of and elaborations on the above attendance policy.

Absence from Tests and Examinations

Students who miss scheduled tests and examinations without excusable reasons (such as death or illness in the immediate family, unexpected job changes, and other significant, unexpected events or situations) may not make up such assignments. Authorization to make up tests missed for excusable reasons is obtained from the professor of the class.

Make-up Work

Allowing late submission of missed coursework is solely at the discretion of the instructor. Professors will include in each course syllabus their make-up policy for late or missing assignments. Full, partial, or no credit may be given for the make-up work based on the instructor's published policy.

Drops, Withdrawals, and Leaves of Absence

First Week Drop Policy

Students who do not attend any classes during week one of any semester without prior written approval from the Registrar will be automatically withdrawn from their program. Students may appeal for reinstatement to the Registrar. All requests for reinstatement must be received no later than Friday of week three of the affected semester. Documentation must be provided as to the reason for the absence. Students will not be dropped from individual classes if they attend any one of their scheduled classes during the first week of the term.

Students who wish to withdraw from the University must notify the Office of the Registrar in writing. Except under extraordinary circumstances, enrolled students who stop attending one or more classes prior to the end of the semester but who do not submit a letter of withdrawal to the Office of the Registrar will not receive any refund for the semester. They will be held liable for all unpaid tuition and fees incurred during or prior to the semester. At the start of the second or subsequent semesters at the University, the Office of the Registrar will officially withdraw students who do not meet the ongoing enrollment requirements. Students will be notified by mail if they fail to meet the requirements to continue enrollment at University of Saint Katherine.

Registration Amendment

Students wishing to change their class schedule after registration may do so by submitting an ADD/DROP Form to the Registrar's Office. Students may ADD/DROP courses through Friday of the second week of the relevant semester.

Students must present these forms in person or by fax. ADD/DROP Forms will be processed while students are present, and students will receive updated schedules. Students should check their schedules for accuracy before leaving the office.

Courses removed from a student's schedule by Friday of week two will not be recorded on the transcript of classes, nor will the credits for those courses be used in the calculation of tuition charges for the semester. Students may not add classes after the end of the registration amendment period. Students must get pre-approval from the Financial Services De-

partment before making any registration amendments that will change their status as a full or part-time student.

Course Withdrawal

During the semester, students may withdraw from courses from Monday of week three through Friday of week seven. Courses dropped during this period will receive the grade of 'W' and no adjustment will be made in the tuition charges for the semester, unless the student is withdrawing from all courses. Course withdrawals after Friday of week seven are noted as WF and students will receive a failing grade.

Students are strongly encouraged to meet with a Faculty Advisor to discuss the academic ramifications of withdrawing from a course. Course withdrawals may have an impact upon a student's financial aid eligibility, and students considering a course withdrawal that will change their enrollment status would be wise to consult with a Student Finance Advisor. Excessive course withdrawals will adversely impact a student's ability to make satisfactory academic progress.

If a student is considered to be threatening or disruptive in the classroom, behaves in a way that interferes with the learning of other students, or refuses to fulfill the academic requirements of the course, the faculty member has the right to have the student who demonstrates such behavior removed from the class, either by administrative withdrawal or by making arrangements for the student to complete the requirements in absentia.

Course Withdrawal/Athletic Eligibility

Dropping a course during the semester could have serious financial and athletic repercussions. Athletes must be enrolled in 12 credits in order to be eligible to play in any sport. Athletes who are considering dropping a course are encouraged to discuss such a move with their coaches/faculty advisor to make sure that eligibility and financial integrity are preserved.

Leaves of Absence

Leaves of Absence are granted for a maximum of 1 year. Students who take a leave of absence for reasons other than medical or other family emergency (such as a death in the immediate family) may have their housing privileges relinquished. Students who fail to return from an approved leave of absence will be withdrawn from the University. Students who take a leave of absence without approval from the Chief Academic Officer will be withdrawn from the University. Only students who are degree-seeking, have completed at least one semester of study, and have maintained a minimum grade point average of 2.5 are eligible to apply for a Leave of Absence. *Please note:* Students who request a leave of absence in the middle of a semester, will be withdrawn from the courses for which they are registered and will receive a permanent "W" on their transcript for each class, and may result in serious financial consequences.

Resuming Studies

Students who wish to resume their degree program studies after a period of non-attendance (either after Withdrawal from the University or from an official Leave of Absence) must file a *Petition to Resume*. Upon approval of the following departments: Student Finance, Admissions and the Registrar.

Students in good standing will be allowed to resume as degree-seeking students. Students who are not in good standing may petition for a probationary resume. Students granted a probationary resume will be removed from probation upon successful fulfillment of the terms of probation, while those who do not fulfill those terms will be subject to dismissal.

Students who have been inactive for more than two semesters must also complete a new application and enrollment agreement. These students will be responsible registration fee. The resume process should be started at least one month prior to the first day of the semester in which the student plans to return. Resuming students are subject to the terms and conditions in effect at the time of their return.

Changing Programs

Occasionally students find that their educational or professional goals have changed, and that a different field of study is better suited for their future success. Students may change their program of study when registering for a new term. Students on probation must have approval from the Faculty Advisor of the program prior to changing programs. Students changing majors/programs will be subject to the new program requirements, University tuition and refund policies in effect at the time of the change.

Program changes can often result in a delayed graduation and may affect financial aid eligibility. It is strongly recommended that aid recipients consult with a Financial Office prior to making the decision to change programs. Credit earned for courses that are common to both the old and the new programs will apply toward the new program. Students should meet with a Faculty Advisor to review applicable credit.

Withdrawing from the University

Students who wish to withdraw from the University must notify the Office of the Registrar in writing. Students who elect to withdraw from the University may be entitled to a refund of tuition and fees. The effective date for determining a refund is the date when the Office of the Registrar receives the student's written notification of withdrawal. Students may not attend any class after that time.

Except under extraordinary circumstances, enrolled students who do not submit a letter of withdrawal to the Office of the Registrar will not receive a refund for the semester. They will also be held liable for all unpaid tuition and fees incurred while attending the University. Students must present documented evidence of physiological, psychological, or emotional incapacity to the Office of the Registrar to withdraw after week seven (7). Incapacity generally implies withdrawal from all courses.

A student withdrawing from the University must complete a Withdrawal form with the Office of the Registrar. Students who withdraw receive grades of "W" for all their courses if they are withdrawing prior to the seventh week of classes or have extraordinary circumstances that are followed by documentation as mentioned above. A student who withdraws without official notification or after week seven, will receive grades of "WF" in all scheduled classes.

At the beginning of each semester, the Office of the Registrar will officially withdraw students who fail to meet the ongoing enrollment requirements described above.

Dismissal

The University reserves the right to suspend or dismiss any student when it believes that such action is in the best interest of the institution and/or the student. This action will take place only after careful consideration with the student in question and all other parties with information pertinent to the matter at hand.

Grading System

Final Grades

The University uses a 4-point grading system. Letter grades are used to assess the relative extent to which students achieve course objectives. Letter grades are assigned at the end of each semester. Errors on grade reports must be reported to the Registrar's Office prior to the end of the succeeding term.

Grades and Grade Quality Points

Grade	Quality Points	Percentage
A	4.0	93-100%
A-	3.7	90-92%
B+	3.3	86-89%
B	3.0	83-85%
B-	2.7	80-82%
C+	2.3	76-79%
C	2.0	73-75%
C-	1.7	70-72%
D+	1.3	66-69%
D	1.0	63-65%
D-	0.7	60-62%
F	0.0	0-59%

A grade in the "A" range indicates distinguished performance in a course.

A grade in the "B" range indicates an above-average performance in class.

A grade in the "C" range indicates an average performance in which a basic understanding of the subject has been demonstrated.

A grade in the "D" range indicates a passing performance despite some deficiencies.

A grade of "F" indicates failure.

Grades of "A" through "F" are permanent grades and may not be changed except in case of error. After an instructor has certified a grade to the Registrar, he/she may change it before the end of the next regular grading period. The change must be made in writing and have the written approval from the Chief Academic Officer. An "I" grade signifies incomplete work because of illness, emergency, extreme hardship or self-paced courses. An "I" grade is normally not given when a student has missed more than 30 percent of the class work. It is not given for a student missing the final examination unless excused by the appropriate instructor upon communication from the student. The student receiving a grade of "I" completes all work no later than the last day of the following semester. A final grade is submit-

ted to the Registrar by the instructor the following Monday after this date.

Grade Point Average (GPA)

The semester grade point average is calculated by multiplying grade points by the credit hour value of a course. The sum total of all such points earned in a semester, divided by the sum total of credit hours attempted less credit hours withdrawn, equals the term grade point average. (TGPA).

The cumulative grade point average (CGPA) is calculated in the same way using all grades and credit hours attempted. The University grade report and transcript provide the term grade point averages as well as the cumulative grade point average.

The following grades are not included in the GPA calculation:

I Incomplete: Signifies course work not completed; awarded only for unusual or emergency situations in cases where successful completion of coursework is beyond the student's control.

W Withdrawal: Beginning with the day after the add/drop period up to the 7th week, a student following prescribed procedures may withdraw from a course.

WF Withdrawn Failing: Beginning with the day after the 7th week, a student following prescribed procedures may withdraw but will receive a failing grade.

AU Audit: The status of a student who registers for and participates in a credit course on a non-credit basis.

TR Transfer: Signifies a course taken at another institution which was a "C" or higher; which was transferred into the student's degree program for credit.

P Pass: Signifies a course which a student passed for credit.

FL Fail: Signifies a pass/fail class which a student failed.

Incompletes

A grade of incomplete indicates that the student has requested and been granted an extension to complete specific course work by a date determined by the professor, but no later than the last day of the subsequent semester. The professor will submit an Incomplete Form with the original grade roster detailing the terms of completion. If the terms provided on the Incomplete form are not met by the agreed upon date, a grade of 'F' will be recorded unless the professor has stipulated a different grade. If a student registers to repeat a course for which an incomplete is posted, the Registrar will accept that registration as cancellation of the incomplete by the student and the incomplete grade will immediately be converted to a letter grade of 'F'.

Temporary Grades

Students engaged in coursework that requires more than one term to complete may be given the temporary grade of IP – In Progress. This use of the IP grade is subject to the following provisions:

The IP grade must be replaced by a final grade within two terms (excluding summer), but not later than the end of the term in which the student graduates. Extension of the two-term deadline must be approved by the instructor.

The IP grade may be given only in courses for which prior approval has been granted by the Faculty, and only with acceptable progress made toward the completion of the course.

Course Repeats

Students receiving a failing grade in a required course must repeat that course within two terms. Though both grades are listed on the transcript, only the highest grade earned will be used in the calculation of the grade point average and as credit toward program requirements. Students may repeat a course once. If a second repetition is necessary the student must request approval from a Faculty Advisor. Students are responsible for the tuition and fee charges for all repeated courses.

Appealing a Grade

Grades are determined by the professor of record and are based upon criteria as specified in the course syllabi. All course grades except 'I' are final, and may not be revised by examination or the submission of additional work after the close of the semester. Students who have reason to believe an issued grade is incorrect should first verify with the Registrar that a data entry error has not occurred. If no error has occurred, students may file an appeal by following the grievance policy and procedure outlined in the *Students' Rights* section of this catalog.

All requests for grade changes must be submitted in writing, and all requests must be initiated prior to the close of the succeeding semester. Grade appeals submitted after the close of the succeeding semester will not be considered.

Academic Standing

The University of Saint Katherine takes seriously a student's ability to make satisfactory progress toward the goal of a degree. At the conclusion of the fall and spring semesters, the academic progress of all undergraduate students is reviewed by the Registrar and Dean of the University either to confirm satisfactory standing or to make changes based on student cumulative or semester GPA. In addition to the category of Satisfactory Standing, student performance can result in classification at any one of four levels of academic concern.

Satisfactory Standing

To maintain satisfactory standing and remain free of academic alert or probation, students must achieve a minimum cumulative 2.00 grade-point average. Those who maintain the minimum required grade-point average are in satisfactory scholastic standing and as such are making progress toward a degree. For GE and Integrated Core courses, students must achieve a D- or better to pass the course. For courses in the student's major, they must maintain a 2.0 GPA cumulatively in the major.

Honors Recognition

Each semester academic excellence is recognized by the publication of the Dean's List and President's lists. Students must complete a minimum of twelve credit hours of degree-applicable courses in the term to be considered for inclusion. The Dean's List includes

those who have achieved a term grade point average of at least 3.50. A student who earns a grade point average of 4.00 will be named to the President's List. Classes passed on a Pass/Fail basis or classes with grades of "F", "WD", or "W" are not included in Dean's List or President's List eligibility.

Levels of Academic Concern

Academic Probation Alert

Students whose cumulative GPA meets the minimum standard for academic good standing, but whose term GPA for any one (1) semester falls below 2.00, are placed on **alert status** and limited to 12-15 units maximum during the probation alert period (a total of nine (9) during the summer). While not technically on academic probation, these students are under the supervision of the Registrar and Dean of Students.

Academic Probation

Students whose cumulative GPA falls below 2.00 are placed on Academic Probation and limited to 12-15 units maximum during the probation period (a total of nine (9) during the summer). *Student athletes are not eligible to play their sport while on academic probation.*

Academic Disqualification

Students whose cumulative GPA falls below 2.00 for two (2) consecutive regular semesters or whose term GPA falls below 2.00 for three (3) consecutive semesters will be disqualified from continuing at the University at the end of that second semester.

To be considered for readmission, students who are disqualified must:

- spend at least one regular semester away from the University (summer is not considered a regular semester);
- take 12 pre-approved units at another institution;
- present official transcripts that demonstrate a university cumulative GPA of 2.00 or above;
- meet with the Dean of Admissions and complete an application for readmission.

If readmitted, such students would be placed on Academic Probation and limited to 12-15 units in their first semester back to allow deep concentration on a lighter class schedule.

Students being readmitted to the University after a disqualification or a voluntary withdrawal while on probation or probation alert will be readmitted under probation regardless of their cumulative GPA in order to allow for monitoring of the student's progress.

Non Academic Policies

Chapel Policy

Chapel is a place where we honor and worship God. Gathering as a worship body is critical to who we are as the body of Christ and therefore, extremely important to our Christian Uni-

versity community. We value the holistic development of one another and chapel is therefore, a requirement just like a class.

Attendance Requirements - all full time undergraduate students are required to attend twenty (20) chapel services throughout the semester. Students are allowed 7 personal absences. Students will be fined \$20 for each missed Chapel session starting with #8. For more information, please see the Dean of Students or Registrar.

Community Service Policy

The goal in partaking in Community Service is to motivate and teach students about the character building rewards of giving back to the larger community. 10 hours are required per semester. If a student does not complete their Community Service requirement, a hold will be placed on their account, they will not be able to register for the next semester's classes, and their diploma will be held until the hours have been completed. Please fill out the community service form from the Dean of Students or Registrar.

Forum Lecture Series

Students must attend 1 out of 3 Forum Lectures each semester. Attendance will be taken at each lecture. Students will be fined \$100 if they do not attend at all.

Records, Transcripts and Diplomas

Access to Student Educational Records

The University complies with the Family Educational Rights and Privacy Act of 1974. This Act protects the privacy of educational records, establishes the right of students to inspect and review their educational records and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with the Act. Questions concerning the Family Educational Rights and Privacy Act may be referred to the Office of the Registrar.

Transcripts and Diplomas

Transcripts, term grade reports, and diplomas will not be released to students who have failed to meet their financial obligation to the University or have materials and/or fines due to the Library. Transcripts may be ordered from the Registrar's Office. All requests must be submitted in writing and accompanied by payment. Processing of the request usually takes three to five days. Details are available from the Office of the Registrar or on the website at www.USKca.edu.

Diplomas will be released to graduates upon completion of all graduation requirements and fulfillment of all petition requirements, approximately 2 months following the graduation date. Graduates will be notified when diplomas are available.

Official Transcripts

To order official transcripts, students may download and print the transcript request form from the student web portal, or provide the following information in a letter or fax:

- Name
- Name at the time of attendance (if different)
- Social security number
- Date of Birth
- Dates of Attendance
- Name and Address where transcripts are to be sent
- Number of copies needed
- Authorizing Signature

Transcript Delivery

Based on the ordering instructions, the Registrar will mail the transcripts to the address the student provides or the student may pick-up by the transcript at the Office of the Registrar. OFFICIAL TRANSCRIPTS CANNOT BE FAXED.

Regular processing (available in 3-5 working days) Each transcript request is \$10.

Rush processing (available within 1-2 working days). The fee for rush processing and mailed by FEDEX is \$30.00 per address. Same day service is not available.

Requests for transcripts must be mailed/faxed or emailed to:

Office of the Registrar
University of Saint Katherine
1637 Capalina Road
San Marcos, CA 92069

Credit card, cash, check or money order to cover the processing fee must be included.

Email request must be directed to registrar@USKca.edu fax request must be directed to: 760.471.1314 Attn: Registrar.

Unofficial Transcripts

Unofficial transcripts are available through the student portal at www.USKca.edu or at the University Registrar's Office. There is no fee for unofficial transcripts accessed through the student portal.

Fees/Obligations

Transcripts cannot be released if student has any unpaid fees or other obligations.

Maintenance of Student Records

The University, in accordance with California state regulations, will maintain all student records for at least five years from the last date of attendance. After this date only transcript records may be maintained. No student records will be released without the express written permission of the student except as allowed by the Family Educational Rights and Privacy Act of 1974.

Students should ensure that they receive important information from the University by updating contact information promptly when changes occur. This information should be submitted to the Office of the Registrar either on forms available in that office or by email. Requests for name and/or social security number changes must be accompanied by supporting documentation.

Finances and Expenses

Students are charged tuition and fees each semester, which are due by before the beginning of each semester, unless the student has opted for the College Installment Plan or receives financial aid. (See Payment Plans below.) Tuition and fees may be adjusted each semester. These changes will be reflected in the Student Enrollment Agreement and Student Finance Agreement.

The College reserves the right to adjust the monthly payment at any time if a student's aid eligibility changes for any reason, including a program change, new enrollment status or failure to maintain satisfactory progress. Students are required to pay the full per-credit tuition cost for any duplicative coursework they elect or are required to take at the College.

Expenses for 2017-18 Academic Year

<u>Expense</u>	<u>Cost (\$)</u>	<u>Notes</u>
Tuition	20,500.00	Based on 24 credits at \$812.50 per credit
On-campus Housing	9,000.00	Based on 9 months at \$867 per month
Off-campus Housing	Variable	Payable to outside vendors
Enrollment Deposit	350.00	Non-refundable
Student Services	600.00	Student Life Activities
Technology Fee	1200.00	Library and Technology Fee
Laboratory Fees	Variable	Variable
STRF Fee*	0.00	Non-refundable
Books & Supplies	Variable	\$500 estimated. Payable to outside vendors
Meals & Incidentals	Variable	Payable to outside vendors
Estimated Total	\$31,750.00 **	

*See California Student Tuition Recovery Fund.

**Please note: The total does not include any variable or optional (e.g., off-campus housing, travel) expense. It does, however, include the STRF fee because most students will be required to enroll in the plan. A meal plan is not available.

Other Fees

	<u>Fee</u>	<u>\$</u>	<u>Notes</u>
<u>Penalty Fees</u>	Late Payment	30.00	For payment after 7/15/14 for students on Cash Plan For payment after the 15th of each month for students on the Installment Plan (fee is assessed for <u>each</u> late payment)
	Insufficient Funds	200.00	For students who have not made payment arrangements by the first day of class.
	Installment Plan	30.00	Charged if credit card is denied or if check is returned NSF
<u>Administrative Fees</u>	Transcript	5%	For students opting to divide the semester's tuition into four payments
		10.00	Per official transcript for regular processing
		30.00	Per address for rush processing by FedEx

Estimated Expenses for Bachelor's Degree at University of Saint Katherine*

<u>Charge</u>	<u>\$</u>	<u>Notes</u>
Enrollment Fee	350.00	Non-refundable
Full-time Tuition	82,000.00	For students registered for 12 to 18 credits
On-campus Housing During Academic Year	37,000	For students opting to live on campus, based on \$867/month for four 9-month academic years
Off-campus Housing	Variable	Payable to outside vendors
Student Services Fee	2,400.00	Student Life Activities
Technology Fee	4,800.00	Library and Technology Fee
Laboratory Fees	Variable	Variable
STRF Fee**	0.00	For those in the STRF program; Non-refundable
Books & Supplies	Variable	Estimated at \$2,000.00 for four years (payable to outside vendors)
Graduation Fee	200.00	Charged when student submits Petition to Graduate
Meals & Incidentals	Variable	Payable to outside vendors
Other Fees	Variable	See Other Fees above for a list of penalty and optional administrative fees
	\$93,750.00	Minimum total ***

*Please note: These estimates are based on 2017-18 costs and have not been adjusted for inflation. Given that students should anticipate that tuition and fees will increase over time, this table underestimates the expenses students are apt to incur while earning their bachelor's degree at University of Saint Katherine.

**See California Student Tuition Recovery Fund above.

***The minimum total is based only on non-variable costs and non-optional expenses (e.g., on-campus housing is NOT included). It includes the STRF fee and deducts the enrollment fee.

Deposits

Enrollment Deposit

In order to enroll as a first-time student at the College, new freshmen and transfer students must submit a \$350 non-refundable enrollment deposit with their signed Enrollment Agreement. The deposit confirms the student's place for the upcoming semester.

Housing Payment

Student housing is limited and will be allocated on a **first-come, first-served basis**. Those wishing to live on campus in the Fall semester should submit their housing deposit and the first housing payment prior to August 1st in order to reserve a spot. The second housing payment is due on November 1st. The payment for the Spring semester is due by January 1st and March 1st. The payment will be returned to those who apply for housing too late to be accommodated. The payments will be forfeited, however, if students cancel their registration at the College, withdraw or are expelled from the College before the semester's end, are expelled from on-campus housing, or decide not to live in student housing after submitting their payment.

Payment Plans

Cash Plan

Students who do not elect the Installment Plan or receive financial aid from the College will be enrolled in the Cash Plan.

The Cash Plan requires that 100% of tuition and applicable fees for the semester be paid by the final day of registration. The terms and conditions of payment are not contingent upon such events as students' receipt of their grades, invoices, reimbursement from their employer, military payment voucher, other military funding, or qualification for or receipt of a private loan.

Students may choose to have their tuition and/or fees charged to their credit card.

Students may also pay the College by check. In the event that the check is returned, an insufficient funds fee will be assessed (see Penalty and Administrative Fees below). A late payment fee may also be applied to the account. The College will not be held liable for any institutional or bank fees assessed for insufficient funds.

Payment Plan

Students who are unable to pay the full tuition prior to the start of the semester may choose the College's Payment Plan. For those on the Payment Plan, the semester's tuition (and fees) will be divided into equal payments, due on 8/1, 9/1, 10/1, 11/1, 12/1, 1/1, 2/1, 3/1, 4/1 and 5/1.

A 5% Administration Fee is applied to the total amount owed for students choosing the Payment Plan. A Late Payment Fee of thirty dollars (\$30) will be assessed for each payment that is received by the College after its due date.

Financial Aid

The College provides financial aid to students based on the following considerations: financial need, academic excellence, and willingness to participate in on-campus work study.

Application. To apply for financial aid, students may visit the College website at www.USKca.edu/Admissions/Financial Aid for more information.

Receipt of Aid: Students whom the College deems eligible for financial aid must complete the legally binding Student Finance Agreement form to receive the aid.

Compliance: Students whose financial aid package includes one or more loans are responsible for repaying the full amount of the loan plus interest (as specified in the Student Finance Agreement), less the amount of any refund that they may be due.

Students who fail to comply with the Student Finance Agreement may not only be barred from course registration but may also be subject to administrative withdrawal, late fees, and referral to a collections agency.

Title IV: The College participates in federal or state financial aid programs (FAFSA).

Loans: If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Refunds

Students who rescind their decision to enroll at University of Saint Katherine by providing a written notification of withdrawal to the Office of the Registrar before (a) any of their courses meet for a second class session or (b) the seventh day after enrollment, whichever is later, will be entitled to a 100% refund of all non-federal financial aid monies paid less the \$200 enrollment fee, Student Tuition Recovery Fund fee, and housing payments. Refunds are made according to the following schedule as set forth by the California Private Postsecondary Education Act of 2009:

Mid-semester Period: Students who provide written notification of withdrawal to the Office of the Registrar after the "Right To Cancel" period by the end of the seventh week of the 15-week semester will only be held financially liable to the College for the costs associated with the number of class weeks that have transpired between the semester's first day of classes and their withdrawal date. This interval will be considered the students' registration period. The registration period is based on the number of weeks between (1) when the semester starts, which is the first day of classes, (2) the number of full weeks prior to the students' official withdrawal date.

Students whose payments to the College for the semester have exceeded the costs incurred for their enrollment period will be entitled to a pro rata refund. Those whose enrollment period costs have exceeded their payments will be required to pay the balance owed to the College.

Because full-time students' tuition amounts to \$650 per week, the College will determine the tuition a full-time student has accrued by multiplying the number of full weeks—those starting on Monday and ending on Friday in the student's registration period by \$650. The College will calculate the fees students incurred by dividing the sum of the semester's refundable fees by 15 (i.e., the number of weeks in the semester) and then multiplying the dividend by the number of full weeks in their registration period.

Students' balances will be computed by subtracting the tuition and refundable fees they accrued during their registration period from the amount of tuition and refundable fees they paid.

Students owed a refund will be sent their reimbursement within 30 calendar days of their withdrawal date. Students who have a balance due on their account will have 60 calendar days from their withdrawal date to pay the College.

Post-refund Period: Students who provide written notice of withdrawal to the Office of the Registrar after the seventh week of the semester, or who fail to provide any written notice will not be eligible for a refund. Moreover, they will be held liable for tuition and fees for the full semester (even if they have stopped attending classes).

Satisfactory Academic Progress (SAP) Standards for the Receipt of Financial Aid

Background

University of Saint Katherine (USK) is required by federal law to establish specific standards for measuring Satisfactory Academic Progress (SAP) for students receiving financial aid. Although the academic progress standards are similar to those set by the university or academic departments for all students, the financial aid standards for SAP are not exactly the same due to the specific requirements of the legislation. In addition to meeting the academic standards for registration, a student must also meet the requirements of the financial aid SAP policy below to be eligible to receive federal, state and need-based institutional financial aid assistance. Scholarships and other awards may also require students to meet this standard.

Overview of the Satisfactory Academic Progress (SAP) Standards

Financial aid recipients are expected to make reasonable and timely academic progress toward their declared program objective each semester. Progress is measured by the following standards:

Standard 1 - The GPA Standard

Meet the minimum cumulative grade point average required.

Standard 2 – The Pace Standard

Satisfactorily complete at least 66% of cumulative credit hours attempted

Standard 3 – The Maximum Time Frame Standard

Complete a degree program within the maximum time frame based on units required in the program.

Details of how each standard is measured are found below. It is important to understand that a student's entire academic history must be considered in these standards regardless of whether or not the student received financial aid for that course work.

Be aware that eligibility to enroll for classes does not mean that Satisfactory Academic Progress standards for the receipt of financial aid have been met.

Standard 1 – The GPA Standard

Standard 1 is a qualitative measure of progress as measured by the student's cumulative grade point average (GPA). The cumulative GPA includes all USK courses that have been graded. USK academic policies determine how the GPA is calculated including which grades count in the GPA calculation and the effect of course repeats on GPA. Students and advisors can see the current cumulative GPA on the student's unofficial transcript and Academic Advising reports.

To meet Standard 1, students must meet the minimum cumulative GPA requirement each semester as listed below:

<u>Academic Level</u>	<u>Minimum GPA Requirement</u>
Undergraduate	2.0

Standard 2 – The Pace Standard

Standard 2 is a quantitative measure which attempts to calculate the pace at which a stu-

dent is progressing toward program completion. Pace is measured by the cumulative percentage of courses attempted that are successfully completed for credit. There are two steps in performing this calculation.

Step 1

Not all credit posted to the student's academic record is a good indication of the 'pace' at which they are completing their program. As a result, the various types of academic credit within the same academic career (undergraduate) are evaluated based on the following:

Types of courses and credit that are included in this calculation:

1. All USK courses
2. Repeated coursework
3. Pre-Requisite coursework

Types of courses and credit that are not included in this calculation:

1. All transferable courses from other colleges and universities
 2. Audited coursework
 3. Credit earned through examination (AP, IB and other test credit)
- Course withdrawal for extenuating circumstances beyond the student's control (normally medical) as indicated by the assignment of a grade of W.

Step 2

Based on the courses that **are** included above, pace is then calculated by dividing the total number of credit hours successfully completed (passed with units earned) by the total number of credit hours actually attempted.

• **Total Hours Earned/Completed** = all course work where credit is earned with a grade of A, B, C, D, P, or R.

Total Hours Attempted = Total Hours Earned/Completed PLUS all course work with a grade of F, FL, W, WF, and I.

To meet Standard 2, students must satisfactorily complete at least 66% of all cumulative credit hours attempted as calculated above.

Standard 3 – The Maximum Time Frame Standard

Standard 3 is also a quantitative measure to determine if the student is actually completing the academic program within a reasonable overall time frame based on units attempted. Students may not continue to receive financial aid once they have reached this standard. It is important to emphasize that once the maximum time frame is reached the student is considered ineligible for further financial aid and must complete their program without the benefit of these financial assistance programs. There are two steps in performing this calculation.

Step 1

First the maximum units allowed for the academic program must be determined. This is calculated by multiplying the minimum units required for the academic program by 150% to determine the maximum number of units a student can attempt before becoming ineligible for financial aid.

For undergraduate students:

Most baccalaureate programs require 120 units so the maximum time frame is 180 attempted units (120 times 150%). Higher unit majors are adjusted based on the minimum units required. Undergraduate students can pursue additional academic objectives (majors or minors) and receive financial aid as long as they do so within the units allowed for the 'primary' academic major. In other words, extra attempted units are not granted so that students can pursue additional objectives with the baccalaureate degree. (Please note: This approach is consistent with the Undergraduate Timely Graduation policy; however, this financial aid standard measures units attempted whereas the Timely Graduation policy measures units earned.)

Step 2

The total number of units attempted by the student in that academic career (undergraduate) is calculated and compared to the maximum allowed in Step 1. As not all credit posted to the student's academic record can count toward the degree program requirements, the following exclusions/adjustments are made:

1. Remedial course work is excluded as it does not carry baccalaureate credit.
2. Course withdrawals for extenuating circumstances beyond the student's control (normally medical) as indicated by the assignment of a grade of W are excluded.
3. A maximum of 70 units of transferable credit from a 2-year institution is counted based on USK policy.

Test credit (AP, IB, etc) are excluded.

To meet Standard 3, students must have attempted less than 150% of units required for the academic program as calculated above.

How Satisfactory Academic Progress Standards are Monitored

Satisfactory Academic Progress is monitored at the end of each academic term (Fall and Spring). Students who fully meet all three standards above are considered in GOOD standing for SAP. Students who are not meeting the standards will be notified via email of the results and the impact on their aid eligibility.

Students who have reached the Maximum Time Frame (Standard 3) are immediately ineligible to receive additional financial aid assistance. Students may appeal this ineligible status (see "Appeal of the Maximum Time Frame" below). In addition, students who have been academically disqualified or suspended are also not eligible to receive financial aid assistance until formally reinstated to University of Saint Katherine.

Warning Status

Students who are not meeting Standard 1 (GPA) or Standard 2 (Pace) are first placed on financial aid WARNING if they were in GOOD status the prior term. A student on financial aid warning will continue to receive financial aid for one term despite a determination that the student is not making Satisfactory Academic Progress.

At the end of the next enrolled term, students on WARNING must meet all three standards to be deemed eligible for continued assistance. Students who remedy their deficiency and are fully meeting the SAP Standards will be considered in GOOD standing for SAP again. If

the GPA or Pace standard is still deficient, the student becomes INELIGIBLE for financial aid. This student may appeal his ineligible status (see “Appeal after Warning Semester” below). A student whose appeal is approved will be defined as on PROBATION and may receive aid for one additional term.

Probation Status

At the end of the next enrolled term, students on PROBATION must meet all three standards to be deemed eligible for continued assistance. This student may appeal this decision which must include an academic plan (see “Appeal after Probation Semester” below). If an appeal that includes an academic plan is approved, the student will be placed on PROBATION and continued aid eligibility will be monitored each semester based on the details of the plan. Failure to fully satisfy the approved plan in the next semester will make the student INELIGIBLE for financial aid. If the student continues to make progress based on the approved plan they will be considered in GOOD standing. Failure to continue to comply with the plan will result in PROBATION or INELIGIBLE status depending on the circumstances. Once students have failed to maintain satisfactory progress based on an approved plan, no further appeal opportunity is allowed. Students can only regain financial aid eligibility if they complete additional coursework without the benefit of financial assistance which brings them in full compliance with the SAP Standards or the approved academic plan.

Impact on the Disbursement of Financial Aid

Important notice for Student on WARNING or PROBATION

Financial Aid regulations do not allow for the disbursement of any financial assistance for the next semesters until University of Saint Katherine can ensure that the student will be eligible to receive the financial aid under these SAP standards. As a result, a hold will be placed on the disbursement of financial aid for those students who are at risk of becoming INELIGIBLE. This includes:

1. Students who are on WARNING
2. Students who are on PROBATION
3. Students who are being monitored based on an approved academic plan
4. Students who are approaching the Maximum Time Frame Standard

Once grades are posted and SAP Standards can be monitored, the hold will be released for those deemed eligible. The hold will not be released for those deemed ineligible until such time as an appeal is approved.

Re-Gaining Eligibility

Students in an INELIGIBLE status may regain eligibility as follows:

- For students not meeting the GPA and/or Pace standards, enroll without the benefit of financial aid assistance and complete coursework that improves your cumulative GPA and/or completion rate to bring them in full compliance with the SAP Standards or the approved academic plan.

Submit a written appeal that is approved by USK’s Office of Financial Aid.

Request to have Satisfactory Academic Progress Recalculated

If adjustments have been made to the student's academic record after their SAP status has been calculated, students may request in writing that their SAP status be re-reviewed. This may be necessary when:

- Grades for the term were posted after SAP was calculated
- Grade changes including the resolution of an incomplete
- Transfer credit has been posted
- A change of academic objective

Appeal Guidelines

Students who fail to meet these standards and lose eligibility for financial aid can appeal the decision. As part of all appeals, the student is required to provide the following:

1. The appropriate SAP Appeal form below including a personal statement explaining:
 - Extenuating circumstances that led to the student not meeting the SAP standards
 - What actions the student is taking to ensure future academic progress
2. Documentation to support extenuating circumstance(s). Examples of extenuating circumstances include (but are not limited to):
 - A period of illness or injury for the student
 - A period of illness or injury for an immediate family member requiring the student's assistance
 - Death of a family member
 - Family difficulties (financial, divorce, etc)
 - Military Service

Additional Information Required

Appeal of the Maximum Time Frame Standard

1. SAP Maximum Time Frame Appeal Form

Detailed plan showing how the student will meet remaining program requirements

Appeal after Warning Semester

SAP Suspension Appeal Form

Appeal after Probation Semester

1. SAP Appeal after Probation Semester Appeal Form

2. Detailed academic plan showing how the student will address the SAP standard deficiencies and make reasonable academic progress toward degree. For seniors, the plan must also show how they will meet all remaining program requirements.

The complete appeal packet must be submitted to the Financial Aid Office within four weeks of the date of the ineligibility notification. Appeals will be evaluated by the Director of Financial Aid within 3 weeks of receipt of the completed appeal. Students will be notified of the results by email. If a student wishes to challenge the denial of an appeal, they must provide a clear written rationale for this challenge within two weeks of receipt of the appeal denial to the Director of Financial Aid. The Director will consult with the Provost, Academic Affairs, and/or Student Services, as appropriate in responding to the challenge.

Return to Title IV (R2T4) Policy

If a student withdraws from all courses in a traditional 15-week semester, in some cases the student only earns a portion of the financial aid already received. USK is required by federal law to use a prescribed formula to calculate the unearned portion of the financial aid received and return it to the federal government's Title IV programs.

Verification of Attendance

A student will be considered enrolled for the purposes of Title IV in a payment period or period of enrollment only if USK is able to document the student's attendance at any class during the payment period or period of enrollment. Documentation occurs in the Student Information System, Populi. Students who are not considered enrolled will not earn any financial aid and as such, all funds will be returned to the Title IV.

Traditional 15-Week Semester R2T4 Policy

The percentage of Title IV financial aid earned is determined by dividing the number of days the student completed in the semester, by the total number of days in the term. Up through the 60% point in each payment period or period of enrollment, a pro-rata schedule is used to determine the amount of Title IV funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the Title IV funds the student was scheduled to receive during the period.

Example

If there were 109 total days in the semester and the student completed 54 days, the student would earn 49.5 percent of the Title IV aid received ($54/109 = 49.5\%$).

In our example, the student originally received the following federal awards for the semester:

Unsubsidized Direct Loan	\$3,484.00
Subsidized Direct Loan	\$2,737.00
Pell Grant	\$1,250.00
Total Federal Aid Earned	\$7,471.00

Per the government's formula, the student earned \$3,698 ($49.5\% \times \$7,471 = \$3,698$):

Unsubsidized Direct Loan	\$0.00
Subsidized Direct Loan	\$2,448.00
Pell Grant	\$1,250.00
Total Federal Aid	\$3,698.00

Next, we need to determine the amount of aid that needs to be returned to the Title IV programs (total federal aid originally received minus aid earned).

Total Federal Aid Originally Received	\$7,471.00
Total Federal Aid Earned	- \$3,698.00
Total Federal Aid to be Returned	\$3,773.00

The student is responsible for any owing balance this may cause on the student's USK account.

Automatic Withdrawals due to Attendance

Attendance is input into USK's SIS (Student Information System), Populi, on a regular basis. Students who are absent for more than 20% of their classes will automatically withdrawn from the class and the R2T4 process will commence.

Treatment of Unofficial Withdrawals

If a student fails to officially withdraw, and receives a combination of all "F's," "WF's," and "I's" as grades for the semester, the Department of Education considers the student to have unofficially withdrawn from classes. USK is required to investigate and determine when the student actually last attended class and then perform the required R2T4 calculation.

Faculty

Faculty, 2017-18

- Darijo Banjek, MBA (University of Phoenix), Business
- Geoff Bray, MS (University of Saskatchewan), Chemistry and Biochemistry
- Rebecca Coleman, BS (William Woods University), American Sign Language
- Kelly DeGrassie, MS (UC Riverside), Physics
- Josh Dexheimer, MS (USC) Biokinesiology; PhD ABD (Concordia University, Chicago) Human Performance
- Kaitlin Fisher, PhD (UCSD) Chemistry
- Robert Fortuin, MLitt (ABD) (Saint Andrews), Orthodox Christian Theology
- Jelena Gazivoda, MFA (State University of NY) Art
- Jim Getman, MBA (Regis University), Communication
- Bettany Getz, PhD (Baylor University), English Language & Literature, Writing
- Evan Getz, PhD (Baylor University), English Language & Literature, Writing
- Gaelan Gilbert, PhD (University of Victoria), English Language and Literature
- Megan Gilbert, BFA (PLNU), Art
- Andrej Grkovich, PhD (UC San Diego), Chemistry and Biochemistry
- Josh Koeplin-Day, MA (SDSU), Kinesiology: Rehabilitation Science
- Christos Korgan, PhD (UCLA), Psychology
- Mili Metz, MA (Georgia State University), Counseling Psychology
- Garrett Miller, MA (University of London), Philosophy
- David Orozco, MA (SDSU), Spanish
- Frank Papatheofanis, MD, MPH, MLitt(Div), PhD (Illinois, Johns Hopkins), Public Health and Policy Studies
- Marisa Poulos, JD (Western State University), Business Law
- Jessica Rodriguez, MS (SDSU), Exercise Physiology and Nutritional Science
- Nemanja Selezan, MBA (Webster University), Business
- Thomas Smith, MBA (University of La Verne), Business Management
- Nick Szyndlar, MS (Sacred Heart University), Exercise Science and Nutrition
- Rev. Josiah Trenham, PhD (Durham), Orthodox Christian Theology
- Natalia Volodina, PhD (Brown University) Molecular Biology, Cell Biology & Biochemistry
- Dcn. David-John Williams, MA (University of London), History

Academic Programs, Degrees and Degree Requirements

The College offers two degree programs: the Bachelor of Arts and the Bachelor of Science. Both require a minimum of 120 semester hours of credit.

To provide students with a liberal arts education that has depth and breadth, students incrementally shift during their degree program from foundational courses to those that reflect an individualized program of study that they develop in concert with a faculty advisor.

At the same time that the curricula move from the general to the specific, one required four-year course sequences, Integrated Core, which emphasizes an integrative, interdisciplinary focus on a Judeo-Christian worldview, from the perspective of Western Civilization. In addition to affording a firm grounding in the faith, history, literature, philosophy and fine arts that have emerged from ancient to contemporary cultures, these courses are designed to develop students' capacity for critical thinking, effective writing, and oral communication, on the one hand, and to strengthen their commitment to Christian discipleship, civic engagement, and life-long learning, on the other.

Academic Framework

The Framework for student inquiry within each academic year is as follows:

Freshman year: "Who am I?"
Sophomore year: "Who am I in community?"
Junior year: "What can I master?"
Senior year: "What can I contribute?"

University of Saint Katherine's degree programs consist of general education courses, an interdisciplinary core series, a major field of study in the humanities or the sciences, experiential learning (e.g., internships, sponsored research, service learning) and elective courses.

Minor Program Policy

Students may choose to do an optional minor. All minors are listed in the catalog and have been approved the Academic Affairs Committee and Faculty Senate.

A minor is at least 18 units and no more than 24 units.

Students may only earn a minor in their catalog of record at the point of graduation.

Students must earn a 2.000 cumulative GPA in the minor.

At least fifty percent (50%) of the units must be in residence.

- At least twelve (12) units must be upper division. Lower-division courses cannot be substituted for upper-division course requirements.
- The minor must be distinct from the major and no more than six (6) units may be count-

ed in the major.

- The pass/no credit option is not available for courses within the minor; and
- Departments, at their discretion, may substitute no more than 25 percent of the required units defined in the catalog for a given minor program. Lower-division courses cannot be substituted for upper-division course requirements.
- A second minor, when feasible, requires a minimum of nine (9) units distinct from and not counted either in the major or in the first minor.

Student must declare the minor with the Registrar and approved by the student's faculty advisor.

Graduation

Graduation Requirements

In order to graduate, students must achieve a minimum cumulative grade point average of 2.0 and successfully complete all required courses and credit hours for their program of study, as detailed in the Academic Programs chapter in this catalog (a minimum of 120 semester units). The date of graduation will be the last day of the term in which the degree requirements are fulfilled.

Graduation requirements include the successful completion of a Senior Thesis/Project (which could take the form of a written thesis, concert or project, depending on the unique requirements of the major). If a student submits a *Senior Thesis/Project* of low quality, such that it would receive a grade of Incomplete, the student may be given permission to participate in commencement exercises, but will not receive a diploma until the *Senior Thesis/Project* has been completed to earn a Passing Grade. Students may walk/participate in the graduation ceremony if they have no more than 6 units remaining to be completed. However, the student will not receive a diploma until all requirements have been met. Students must also meet the Chapel (attending 20 Chapel sessions), Community Service (10 hours per semester), and Forum Lecture Series (2 per semester) requirements in order to graduate.

Students must complete the *Graduation Petition Packet* and pay the graduation fee when registering for their final semester. Petitions are available from the Office of the Registrar. The petition process includes Student Finance and Library clearance. **Students must meet their final financial obligations to the College at least 30 days prior to the end of their final term.**

Students who have withdrawn or been withdrawn from the College, who have no more than 6 units remaining to complete their program, and who wish to complete their degree program by the submission of transfer credit without taking further credits at the College may submit a *Petition for Reinstatement*, a *Graduation Petition Packet*, and official transcripts for the outstanding course work to the Registrar's Office and submit their graduation fee to the Registrar. Permission for reinstatement will be granted to students who are in compliance with the College transfer credit, residency, and graduation policies. The

date of graduation recorded for these students will be at the last day of the semester during which the documentation is presented.

The transfer credit must be completed, and an official transcript submitted to the Registrar within one year of the last day of attendance. If not completed within this time period, students must re-enroll in the College and complete at least 15 semester credit hours in order to receive their degree from the College.

Earning a Second University of Saint Katherine Bachelor's Degree

Students who have earned a bachelor's degree from the College are eligible to enroll in another program of study. The College will apply towards the new degree all equivalent courses completed while earning the first degree. Students will work with the Admission Department to reapply to the College. This includes signing an enrollment agreement for the new program, and payment of all applicable tuition and fees.

In order to receive the second degree, the student must fulfill the graduation requirements in effect at the time of enrolling in the second degree program. The graduation petition, and graduation fee completed for the first degree will not apply to the second degree. Upon satisfaction of the requirements the student will be awarded a bachelor's degree, and will receive a diploma for that program.

Commencement Ceremonies

Graduation is the culmination of the student's journey. The College is proud to honor its graduates with an annual commencement ceremony. Students who have completed all graduation requirements are invited to participate in the commencement ceremony. Students who will have no more than 6 units remaining and who are scheduled to graduate in the semester immediately following the ceremony (Fall semester) may request an exception to this policy. Exceptions may also be granted for those students who are actively enrolled in those courses at another institution. Official documentation of enrollment including the expected date of completion must be provided before the student may participate. Requests for exceptions should be addressed to the Registrar. Student speakers are an important part of each commencement ceremony. The student with the highest cumulative grade point average from each graduating class is selected as the valedictorian.

Graduation Honors Recognition

Graduation with honors is awarded to those students who at the completion of their degree program have earned a cumulative grade point average of 3.60 or above on all work completed at University of Saint Katherine. Students whose cumulative grade point average is 3.60 – 3.79 will graduate with the *cum laude* designation; 3.80 – 3.89, *magna cum laude*; and 3.90 – 4.0, *summa cum laude*.

Chapel

Attend 20/27 Chapel sessions per semester. ID Barcode will be scanned in at the beginning of each Chapel session as a form of attendance. *Chapel Policy may be found in the Registrar's Office. Students are also emailed the policy at the beginning of each semester.

Community Service

5 hours per semester must be completed. Forms may be picked up at the Registrar's office for verification.

Forum Lecture Series

Students must attend 2 out of 3 Forum Lectures each semester. ID Barcode will be scanned in at the beginning of each Lecture session as a form of attendance.

Integrated Core Courses & General Education

Integrated Core	21	
IINT 100 Interdisciplinary Liberal Arts	3	Freshman, Fall
INT 110 Critical Reasoning	3	Freshman, Spring
INT 200 Classical Rhetoric	3	Sophomore, Fall
INT 210 Western Civilization and the Formation of Christendom	3	Sophomore, Spring
INT 300 Ethics	3	Junior, Fall
INT 310 Modern European Thought and Culture	3	Junior, Spring
INT 350 The American Experiment	3	Senior Fall
General Education	38	
WRI 100 College Composition I	3	Freshman, Fall
WRI 105 College Composition II	3	Freshman, Spring
COM 105 Oral Communication	3	Sophomore, Spring
MTH 100 College Algebra	3	Sophomore, Fall
MTH 105 Intro to Statistics	3	Sophomore, Spring
BIO 100 Natural World: Biology	3	Sophomore, Fall
CHE 100 Natural World: Chemistry	3	Sophomore, Spring
THE 100 Orthodox Christianity	3	Freshman, Fall
THE 105 New Testament	3	Freshman, Spring
SPA 100 Spanish I or ASL 100 American Sign Language I	4	Sophomore, Fall
SPA 105 Spanish II or ASL 105 American Sign Language II	4	Sophomore, Spring
ECO 100 Introduction to Economics	3	Junior, Fall

Integrated Core (INT)

The Integrated Core Program provides a solid backbone for Christian liberal arts education at University of Saint Katherine, unifying both student experience and curricular progression through cohort-based learning across a cumulative series of interdisciplinary courses. The Integrated Core exposes students to literature, philosophy, theology, history, anthropology, art, economics, sociology, music and political science, and invites them to participate in creative and synthetic thinking about the relationship of these disciplines. Through exposure to diverse fields of study within an Orthodox Christian interdisciplinary pedagogy that foregrounds the principle of integration and integral knowledge, the INT program engages students in ways that are challenging and rewarding. The Integrated Core exemplifies the central role of liberal arts at the College and its mission of Inquiry Seeking Wisdom through a commitment to educating the whole person.

General Education (GE)

The General Education Program provides the initial framework for an Orthodox Christian liberal arts & sciences education at University of Saint Katherine, equipping students with the competencies to pursue their advanced studies and become well-rounded individuals and contributors to communities to which they belong. The exposure to diverse fields of study enables students to live as informed, historically conscious citizens of a democracy, to contribute to society and the common good, and to make intellectually honest, ethical decisions that reflect a knowledge of and respect for diverse people, ideas, and cultures. Such a breadth of General Education also cultivates skills critical to student success in academic, personal, civic, and professional endeavors both within and beyond the College.

The GE Requirements:

2 Courses in Writing, ie. College Composition I and II

2 Courses in Math, ie. College Algebra and Introduction to Statistics

2 Courses in Science, ie. One Life Science Course (*biology, ecology, animal behavior, botany, zoology, physiology*). One Physical Science Course (*chemistry, physics, geology, astronomy, oceanography, meteorology, earth science*).

2 Courses in a Foreign Language, ie. Spanish I and II

1 Course in Economics, ie. Introduction to Economics

1 Course in Oral Communication

1 Course in Orthodox Christianity

1 Course in New Testament

Academic Programs

Bachelor of Arts:

Art & Humanities

Art
English Language & Literature
History
Interdisciplinary Studies
Music
Orthodox Christian Theology

Business Management

Business Management
Leadership
Sports Management

Bachelor of Science:

Natural Science

Biological Sciences
Chemistry & Biochemistry

Kinesiology

Health Science
Exercise Science & Athletic Performance

Minors:

Art
English Language & Literature
History
Interdisciplinary Studies
Music
Orthodox Christian Theology
Communication
Psychology
Political Science
Business Management
Business Leadership
Sports Management
Kinesiology

BA Arts & Humanities (120 UNITS)
Required Major Courses (42)
Lower Division A&H Core Courses (12)
HIS 100 Intro to Historical Study (3)
ART 100 Intro to Studio Art & Art History (3)
LIT 200 Intro to Literary Study & Creative Writing (3)
MUS 200 Intro to Music Listening and Performance (3)
Upper Division A&H Core Courses (15)
HUM 300 Philosophy of Religion (3)
HUM 305 Literature in History (3)
HUM 310 Word, Image, Song (3)
HUM 400 Becoming Human (3)
HUM 498 Capstone I: Advanced Research in the Humanities (2)
HUM 499 Capstone II: Thesis Writing/Portfolio (1)
Pick A Concentration
Art Concentration (15)
ART 300 2D Design (3)
ART 305 Photography I (3)
ART 310 3D Design (3)
ART 315 Art History II (3)
ART 400 Special Topics (3)
History Concentration (15)
HIS 300 Historians and Historiography (3)
HIS 305 Special Topics in Western History to 1700 (3)
HIS 310 Non-Western History and Geography (3)
HIS 315 The Twentieth Century (3)
HIS 400 Special Topics (3)
Literature Concentration (15)
LIT 300 Beowulf to Spenser (3)
LIT 305 Shakespeare to Modernism (3)
LIT 310 Golden Age of Russian Literature (3)
LIT 315 American Literature: Colonial to Contemporary (3)
LIT 400 Special Topics (3)
Music Concentration (15)
MUS 300 Music Theory I (3)
MUS 305 Western Music History(3)
MUS 310 Contemporary Composition (3)
MUS 315 World Music (3)
MUS 400 Special Topics (3)

Orthodox Theology Concentration (15)
THE 300 The Early Church (3)
THE 305 Seven Ecumenical Councils (3)
THE 310 Orthodox Spirituality, Worship, and Sacred Arts (3)
THE 315 Orthodox Christianity in the Modern World (3)
THE 400 Special Topics (3)
General Education (38)
WRI 100 College Composition I (3)
WRI 105 College Composition II (3)
COM 105 Oral Communication (3)
MTH 100 College Algebra (3)
MTH 105 Introduction to Statistics (3)
BIO 100 Natural World: Biology (3)
CHE 100 Natural World: Chemistry (3)
THE 100 Orthodox Christianity (3)
THE 105 New Testament (3)
SPA 100 Spanish I (4) or ASL 100 American Sign Language I (4)
SPA 105 Spanish II (4) or ASL 105 American Sign Language II (4)
ECO 100 Introduction to Economics (3)
Integrated Core (21)
INT 100 Interdisciplinary Liberal Arts (3)
INT 110 Critical Reasoning (3)
INT 200 Classical Rhetoric (3)
INT 210 Western Civilization & Formation of Christendom (3)
INT 300 Ethics (3)
INT 310 Modern European Thought & Culture (3)
INT 350 The American Experiment (3)
Miscellaneous Electives (19)
TOTAL UNITS REQUIRED: 120 Units

ART CONCENTRATION	
Fall semester	Spring semester
Freshman	
HIS 100 Intro to Historical Study (3) THE 100 Orthodox Christianity (3) WRI 100 College Composition I (3) INT 100 Interdisciplinary Liberal Arts (3) Elective (3) <p style="text-align: right;">Total 15</p>	ART 100 Intro to Studio Art & Art History (3) THE 105 New Testament (3) WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) COM 105 Oral Communication (3) <p style="text-align: right;">Total 15</p>
Sophomore	
BIO 100 Natural World: Biology (3) MTH 100 College Algebra (3) INT 200 Classical Rhetoric (3) LIT 200 Intro to Literary Study & Creative Writing (3) SPA 100 Foreign Language 1 (4) <p style="text-align: right;">Total 16</p>	MUS 200 Intro to Music Listening and Performance (3) CHE 100 Natural World: Chemistry (3) MTH 105 Intro to Statistics (3) INT 210 Western Civilization (3) SPA 105 Foreign Language II (4) <p style="text-align: right;">Total 16</p>
Junior	
INT 300 Ethics (3) HUM 300 Philosophy of Religion (3) ART 300 2D Design (3) ECO 100 Introduction to Economics (3) Elective (3) <p style="text-align: right;">Total 15</p>	INT 310 Modern European Thought (3) HUM 305 Literature in History (3) ART 305 Photography I (3) Elective (3) Elective (3) <p style="text-align: right;">Total 15</p>
Senior	
INT 350 The American Experiment (3) HUM 310 Word, Image, Song (3) ART 310 3D Design (3) ART 315 Art History II (3) HUM 498 Advanced Research in Humanities (2) <p style="text-align: right;">Total 14</p>	HUM 400 Becoming Human(3) ART 400 Special Topics (3) HUM 499 Capstone II: Thesis Writing/Portfolio (1) Elective (3) Elective (4) <p style="text-align: right;">Total 14</p>

HISTORY CONCENTRATION	
Fall	Spring
Freshman	
HIS 100 Intro to Historical Study (3) THE 100 Orthodox Christianity (3) FRS 100 Freshman Seminar (1) WRI 100 College Composition I (3) INT 100 Interdisciplinary Liberal Arts (3) Elective (3) <p style="text-align: right;">Total 16</p>	ART 100 Intro to Studio Art & Art History (3) THE 105 New Testament (3) WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) COM 105 Oral Communication (3) <p style="text-align: right;">Total 15</p>
Sophomore	
BIO 100 Natural World: Biology (3) MTH 100 College Algebra (3) INT 200 Classical Rhetoric (3) LIT 200 Intro to Literary Study & Creative Writing (3) SPA 100 Foreign Language 1 (4) <p style="text-align: right;">Total 16</p>	MUS 200 Intro to Music Listening and Performance (3) CHE 100 Natural World: Chemistry (3) MTH 105 Intro to Statistics (3) INT 210 Western Civilization (3) SPA 105 Foreign Language II (4) <p style="text-align: right;">Total 16</p>
Junior	
INT 300 Ethics (3) HUM 300 Philosophy of Religion (3) HIS 300 Historians and Historiography (3) ECO 100 Introduction to Economics (3) Elective (3) <p style="text-align: right;">Total 15</p>	INT 310 Modern European Thought (3) HUM 305 Literature in History (3) HIS 305 Special Topics in Western History to 1700 (3) HIS 310 Non-Western History & Geography to 1900 (3) Elective (3) <p style="text-align: right;">Total 15</p>
Senior	
INT 350 The American Experiment (3) HUM 310 Word, Image, Song (3) HIS 315 The Twentieth Century (3) HUM 498 Advanced Research in Humanities (2) Elective (3) <p style="text-align: right;">Total 14</p>	HUM 400 Becoming Human(3) HIS 400 Special Topics (3) HUM 499 Capstone II: Thesis Writing/Portfolio (1) Elective (3) Elective (3) <p style="text-align: right;">Total 13</p>

LITERATURE CONCENTRATION	
Fall	Spring
Freshman	
HIS 100 Intro to Historical Study (3) THE 100 Orthodox Christianity (3) WRI 100 College Composition I (3) INT 100 Interdisciplinary Liberal Arts (3) Elective (3) <p style="text-align: right;">Total 15</p>	ART 100 Intro to Studio Art & Art History (3) THE 105 New Testament (3) WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) COM 105 Oral Communication (3) <p style="text-align: right;">Total 15</p>
Sophomore	
BIO 100 Natural World: Biology (3) MTH 100 College Algebra (3) INT 200 Classical Rhetoric (3) LIT 200 Intro to Literary Study & Creative Writing (3) SPA 100 Foreign Language 1 (4) <p style="text-align: right;">Total 16</p>	MUS 200 Intro to Music Listening and Performance (3) CHE 100 Natural World: Chemistry (3) MTH 105 Intro to Statistics (3) INT 210 Western Civilization (3) SPA 105 Foreign Language II (4) <p style="text-align: right;">Total 16</p>
Junior	
INT 300 Ethics (3) HUM 300 Philosophy of Religion (3) LIT 300 British Literature I: Beowulf to Spenser (3) ECO 100 Introduction to Economics (3) Elective (3) <p style="text-align: right;">Total 15</p>	INT 310 Modern European Thought (3) HUM 305 Literature in History (3) LIT 305 British Literature II: Shakespeare to Modernism (3) LIT 310 Golden Age of Russian Literature (3) Elective (3) <p style="text-align: right;">Total 15</p>
Senior	
INT 350 The American Experiment (3) HUM 310 Word, Image, Song (3) LIT 315 American Literature: Colonial to Contemporary (3) HUM 498 Advanced Research in Humanities (2) Elective (3) <p style="text-align: right;">Total 14</p>	HUM 400 Becoming Human (3) LIT 400 Special Topics (3) HUM 499 Capstone II: Thesis Writing/Portfolio (1) Elective (3) Elective (3) <p style="text-align: right;">Total 14</p>

MUSIC CONCENTRATION	
Fall	Spring
Freshman	
HIS 100 Intro to Historical Study (3) THE 100 Orthodox Christianity (3) WRI 100 College Composition I (3) INT 100 Interdisciplinary Liberal Arts (3) Elective (3) <p style="text-align: right;">Total 15</p>	ART 100 Intro to Studio Art & Art History (3) THE 105 New Testament (3) WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) COM 105 Oral Communication (3) <p style="text-align: right;">Total 15</p>
Sophomore	
BIO 100 Natural World: Biology (3) MTH 100 College Algebra (3) INT 200 Classical Rhetoric (3) LIT 200 Intro to Literary Study & Creative Writing (3) SPA 100 Foreign Language 1 (4) <p style="text-align: right;">Total 16</p>	MUS 200 Intro to Music Listening and Performance (3) CHE 100 Natural World: Chemistry (3) MTH 105 Intro to Statistics (3) INT 210 Western Civilization (3) SPA 105 Foreign Language II (4) <p style="text-align: right;">Total 16</p>
Junior	
INT 300 Ethics (3) HUM 300 Philosophy of Religion (3) MUS 300 Music Theory I (3) ECO1 00 Introduction to Economics (3) Elective (3) <p style="text-align: right;">Total 15</p>	INT 310 Modern European Thought (3) HUM 305 Literature in History (3) MUS 305 Western Music History(3) Elective (3) Elective (3) <p style="text-align: right;">Total 15</p>
Senior	
INT 350 The American Experiment (3) HUM 310 Word, Image, Song (3) MUS 310 Contemporary Composition (3) MUS 315 World Music (3) HUM 498 Advanced Research in Humanities (2) <p style="text-align: right;">Total 14</p>	HUM 400 Becoming Human (3) MUS 400 Special Topics (3) HUM 499 Capstone II: Thesis Writing/Portfolio (1) Elective (3) Elective (3) <p style="text-align: right;">Total 13</p>

ORTHODOX CHRISTIAN THEOLOGY	
Fall	Spring
Freshman	
HIS 100 Intro to Historical Study (3) THE 100 Orthodox Christianity (3) WRI 100 College Composition I (3) INT 100 Interdisciplinary Liberal Arts (3) Elective (3) <div style="text-align: right;">Total 16</div>	ART 100 Intro to Studio Art & Art History (3) THE 105 New Testament (3) WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) COM 105 Oral Communication (3) <div style="text-align: right;">Total 15</div>
Sophomore	
BIO 100 Natural World: Biology (3) MTH 100 College Algebra (3) INT 200 Classical Rhetoric (3) LIT 200 Intro to Literary Study & Creative Writing (3) SPA 100 Foreign Language 1 (4) <div style="text-align: right;">Total 16</div>	MUS 200 Intro to Music Listening and Performance (3) CHE 100 Natural World: Chemistry (3) MTH 105 Intro to Statistics (3) INT 210 Western Civilization (3) SPA 105 Foreign Language II (4) <div style="text-align: right;">Total 16</div>
Junior	
INT 300 Ethics (3) HUM 300 Philosophy of Religion (3) THE3 00 The Early Church (3) ECO100 Introduction to Economics (3) Elective (3) <div style="text-align: right;">Total 15</div>	INT 310 Modern European Thought (3) HUM 305 Literature in History (3) THE 305 Seven Ecumenical Councils (3) THE 310 Orthodox Spirituality, Worship, and Sacred Arts (3) Elective (3) <div style="text-align: right;">Total 15</div>
Senior	
INT 350 The American Experiment (3) HUM 310 Word, Image, Song (3) THE 315 Orthodox Christianity in the Modern World (post-1453) (3) HUM 498 Advanced Research in Humanities (2) Elective (3) <div style="text-align: right;">Total 14</div>	HUM 400 Becoming Human (3) THE 400 Special Topics (3) HUM 499 Capstone II: Thesis Writing/Portfolio (1) Elective (3) Elective (4) <div style="text-align: right;">Total 13</div>

BA BUSINESS MANAGEMENT (120 UNITS)	
Core Courses (57)	
Lower Division Courses (27)	
MGT 100 Foundations of Management (3)	
MTH 105 Introduction to Statistics (3)	
ECO 110 Microeconomics (3)	
ECO 115 Macroeconomics (3)	
ACC 220 Financial Accounting (3)	
ACC 230 Managerial Accounting (3)	
MKT 260 Principles of Marketing (3)	
MGT 270 Management Information Systems (3)	
BUS 305 Business Law (3)	
Upper Division Courses (30)	
MGT 320 HR and Talent Management (3)	
MGT 315 Organizational Behavior (3)	
MKT 320 Marketing Management (3)	
BUS 310 Leadership and Business Ethics (3)	
BUS 320 Quantitative Analysis for Management (3)	
BUS 340 Perspectives on Leadership (3)	
FIN 430 Financial Management (3)	
BUS 460 Internship (3)	
MGT 480 Strategic Management (3)	
BUS 499 Senior Capstone (3)	
General Education (32)	
WRI 100 College Composition I (3)	
WRI 105 College Composition II (3)	
COM 105 Oral Communication (3)	
MTH 100 College Algebra (3)	
BIO 100 Natural World: Biology (3)	
CHE 100 Natural World: Chemistry (3)	
THE 100 Orthodox Christianity (3)	
THE 105 New Testament (3)	
SPA 100 Spanish I (4) or ASL 100 American Sign Language I (4)	
SPA 105 Spanish II (4) or ASL 105 American Sign Language II (4)	
Integrated Core (21)	
INT 100 Interdisciplinary Liberal Arts (3)	
INT 110 Critical Reasoning (3)	
INT 200 Classical Rhetoric (3)	
INT 210 Western Civilization & Formation of Christendom (3)	
INT 300 Ethics (3)	
INT 310 Modern European Thought & Culture (3)	
INT 350 The American Experiment (3)	
Miscellaneous Electives (10)	
TOTAL UNITS REQUIRED: 120 Units	72

Course Sequence for BA Business Management	
Fall semester	Spring semester
Freshman	
MGT 100 Foundations of Management (3) MTH 100 College Algebra (3) WRI 100 College Composition I (3) ECO 115 Macroeconomics (3) INT 100 Interdisciplinary Liberal Arts (3)	ECO 110 Microeconomics (3) MTH 105 Intro to Statistics (3) WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) Elective (3)
Total Units: 15	Total Units: 15
Sophomore	
ACC 220 Financial Accounting (3) MGT 210 Quantitative Business Analysis (3) BIO 100 Natural World: Biology (3) THE 100 Orthodox Christianity (3) INT 200 Classical Rhetoric (3)	ACC 230 Managerial Accounting (3) BUS 305 Business Law (3) CHE 100 Natural World: Chemistry (3) THE 105 New Testament (3) INT 210 Western Civilization (3)
Total Units: 15	Total Units: 15
Junior	
MKT 320 Marketing Management (3) MGT 315 Organizational Behavior (3) MGT 270 Management Information Systems (3) SPA 100 Spanish I (4) or ASL 100 (4) INT 300 Ethics (3)	LED 310 Leadership (3) MGT 320 HR and Talent Management (3) COM 105 Oral Communication (3) SPA 105 Spanish I (4) or ASL 105 (4) INT 310 Modern European Thought (3)
Total Units: 16	Total Units: 16
Senior	
FIN 430 Financial Analysis & Investment (3) LED 400 Coaching and Mentoring (3) INT 350 The American Experiment (3) BUS 460 Internship (3) Elective (3)	MGT 420 Creating and Leading Global Organizations (3) MGT 480 Strategic Management (3) BUS 499 Senior Capstone (1) Elective (3) Elective (3)
Total Units: 15	Total Units: 13

BS Natural Science - Biological Sciences 125units/General Track – 130 units/Honors Track	
Natural Science Core Courses (51 units)	
BIO 105	Introductory Biology I (w/lab) (4)
BIO 110	Introductory Biology II (w/lab) (4)
CHEM 105	General Chemistry I (w/lab) (4)
CHEM 110	General Chemistry II (w/lab) (4)
PHY 105	Physics I (w/lab) (4)
PHY 110	Physics II (w/lab) (4)
MTH 110	Calculus I (3)
MTH 210	Calculus II (3)
MTH 315	Biostatistics (3)
CHE 300	Biochemistry I (w/ lab) (4)
CHE 301	Biochemistry II (3)
CHE 215	Organic Chemistry I (3)
CHE 220	Organic Chemistry II (4)
BIO 390	Journal Club and Scientific Writing (0)
BIO 415	Molecular Biology (w/lab) (4)
General Education (26 Units)	
WRI 100	College Composition I (3)
WRI 105	College Composition II (3)
COM 105	Oral Communication (3)
THE 100	Orthodox Christianity (3)
THE 105	New Testament (3)
SPA 100	Spanish I (4) or ASL 100 American Sign Language I (4)
SPA 105	Spanish II (4) or ASL 105 American Sign Language II (4)
ECO 100	Introduction to Economics (3)
Integrated Core (21 Units)	
INT 100	Interdisciplinary Liberal Arts (3)
INT 110	Critical Reasoning (3)
INT 200	Classical Rhetoric (3)
INT 210	Western Civilization & Formation of Christendom (3)
INT 300	Ethics (3)
INT 310	Modern European Thought & Culture (3)
INT 350	The American Experiment (3)

Biological Sciences 27/General Track – 32/Honors Track
BIO 225 Genetics and Genomics (3)
BIO 305 Human Physiology and Anatomy I (3)
BIO 310 Human Physiology and Anatomy II (3)
BIO 320 Cell Biology (w/lab) (4)
BIO 420 Developmental Biology (3)
BIO 425 Marine Biology (w/lab) (4)
BIO 430 Neuroscience (3)
BIO 496 Senior Thesis I (2) (General Track)
BIO 497 Senior Thesis II (2) (General Track)
<i>BIO 460 Internship (3) (Honors Track)</i>
<i>BIO 498 Research Methods & Senior Thesis I (3) (Honors Track)</i>
<i>BIO 499 Research Methods & Senior Thesis II (3) (Honors Track)</i>
Total Units Required: 125units/General Track – 130 units/Honors Track

Note: Starting Fall 2017, incoming students are initially accepted to the University of Saint Katherine and begin the pre-requisite Natural Sciences curriculum. Students who wish to continue in Natural Sciences may apply to the program after 1) completing 24 cumulative credits and 2) achieving at least a grade of “C” General Chemistry I, and CHE110 General Chemistry II. Students who do not meet these requirements, may not remain/continue in the Natural Sciences program/major. Exceptions to this policy made at the discretion of the Department Chair.

Course Sequence for Natural Science Major Biological Science concentration	
Fall semester	Spring semester
Freshman	
BIO 105 Introductory Biology I (w/ lab) (4) CHE 105 General Chemistry I (w/ lab) (4) WRI 100 College Composition I (3) MTH 110 Calculus I (3) INT 100 Interdisciplinary Liberal Arts (3) <p style="text-align: right;">TOTAL 17</p>	WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) BIO 110 Introductory Biology II (w/ lab) (4) CHE 110 General Chemistry II (w/ lab) (4) MTH 210 Calculus II (3) BIO 390 Journal Club & Scientific Writing (0) <p style="text-align: right;">TOTAL 17</p>
Sophomore	
BIO 305 Human Physiology and Anatomy I (3) CHE 215 Organic Chemistry I (3) PHY 105 Physics I (w/ lab) (4) SPA 100 Spanish I (4) INT 200 Classical Rhetoric (3) <p style="text-align: right;">TOTAL 17</p>	BIO 310 Human Physiology and Anatomy II (3) CHE 220 Organic Chemistry II (w/ lab) (4) PHY 110 Physics II (w/ lab) (4) SPA 105 Spanish II (4) INT 210 Western Civilization & Formation of Christendom (3) BIO 390 Journal Club & Scientific Writing (0) <p style="text-align: right;">TOTAL 18</p>
Junior	
CHE 300 Biochemistry I (w/ lab) (4) BIO 225 Genetics and Genomes (3) THE 100 Orthodox Christianity (3) INT 300 Ethics (3) <p style="text-align: right;">TOTAL 13</p>	CHE 301 Biochemistry II (3) MTH 315 Biostatistics (3) BIO 320 Cell Biology (w/ lab) (4) INT 310 Modern European Thought & Culture (3) THE 110 New Testament (3) BIO 390 Journal Club & Scientific Writing (0) BIO 460 Internship – Honors Track (3) <p style="text-align: right;">TOTAL 16 (General) – 19 (Honors)</p>
Senior	
BIO 415 Molecular Biology (w/ lab) (4) BIO 425 Marine Biology (w/ Lab) (4) INT 350 The American Experiment (3) BIO 496 Senior Thesis I – General Track (2) BIO 498 Research Methods and Senior Thesis I – Honors Track (3) <p style="text-align: right;">TOTAL 13 (General) – 14 (Honors)</p>	COM 105 Oral Communication (3) ECO 100 Introduction to Economics (3) BIO 420 Developmental Biology (3) BIO 430 Neuroscience (3) BIO 390 Journal Club & Scientific Writing (0) BIO 497 Senior Thesis II – General Track (2) BIO 499 Research Methods and Senior Thesis II – Honors Track (3) <p style="text-align: right;">TOTAL 14 (General) – 15 (Honors)</p>

BS Natural Science – Chemistry and Biochemistry 121units/General Track – 126 units/Honors Track
Natural Science Core Courses (52 units)
BIO 105 Introductory Biology I (w/lab) (4)
BIO 110 Introductory Biology II (w/lab) (4)
CHEM 105 General Chemistry I (w/lab) (4)
CHEM 110 General Chemistry II (w/lab) (4)
PHY 105 Physics I (w/lab) (4)
PHY 110 Physics II (w/lab) (4)
MTH 110 Calculus I (3)
MTH 210 Calculus II (3)
MTH 315 Biostatistics (3)
CHE 300 Biochemistry I (w/lab) (4)
CHE 301 Biochemistry II (3)
CHE 215 Organic Chemistry I (w/lab) (4)
CHE 220 Organic Chemistry II (w/lab) (4)
CHE 390 Journal Club and Scientific Writing (0)
BIO 415 Molecular Biology (w/lab) (4)
General Education (26 Units)
WRI 100 College Composition I (3)
WRI 105 College Composition II (3)
COM 105 Oral Communication (3)
THE 100 Orthodox Christianity (3)
THE 105 New Testament (3)
SPA 100 Spanish I (4) or ASL 100 American Sign Language I (4)
SPA 105 Spanish II (4) or ASL 105 American Sign Language II (4)
ECO 100 Introduction to Economics (3)
Integrated Core (21 Units)
INT 100 Interdisciplinary Liberal Arts (3)
INT 110 Critical Reasoning (3)
INT 200 Classical Rhetoric (3)
INT 210 Western Civilization & Formation of Christendom (3)
INT 300 Ethics (3)
INT 310 Modern European Thought & Culture (3)
INT 350 The American Experiment (3)

Miscellaneous Elective – Regular Track Only (3 Units)
Select any course (3)
Chemistry and Biochemistry Concentration (19/General Track – 24/Honors Track)
MTH 310 Calculus III (3)
CHE 305 Physical Chemistry I (3)
CHE 310 Physical Chemistry II (3)
CHE 315 Inorganic Chemistry (3)
CHE 415 Bio-organic Chemistry (3)
CHE 496 Senior Thesis I (2) (Regular Track Only)
CHE 497 Senior Thesis II (2) (Regular Track Only)
<i>CHE 460 Internship (3) (Honors Only)</i>
<i>CHE 498 Research Methods & Senior Thesis I (3) (Honors Only)</i>
<i>CHE 499 Research Methods & Senior Thesis II (3) (Honors Only)</i>
Total Units Required: 121 units/General Track – 126 units/Honors Track

Note: Starting Fall 2017, incoming students are initially accepted to the University of Saint Katherine and begin the pre-requisite Natural Sciences curriculum. Students who wish to continue in Natural Sciences may apply to the program after 1) completing 24 cumulative credits and 2) achieving at least a grade of “C” in each of BIO105 Introduction to Biology I, BIO110 Introduction to Biology II, CHE105 General Chemistry I, and CHE110 General Chemistry II. Students who do not meet these requirements, may not remain/continue in the Natural Sciences program/major. Exceptions to this policy made at the discretion of the Department Chair.

Course Sequence for Natural Science Majors Chemistry and Biochemistry Concentration	
Fall semester	Spring semester
Freshman	
BIO 105 Introductory Biology I (w/lab) (4) CHE 105 General Chemistry I (w/lab) (4) WRI 100 College Composition I (3) MTH 110 Calculus I (3) INT100 Interdisciplinary Liberal Arts (3) TOTAL 17	WRI 105 College Composition II (3) INT 110 Critical Reasoning (3) BIO 110 Introductory Biology II (w/lab) (4) CHE 110 General Chemistry II (w/lab) (4) MTH 210 Calculus II (3) CHE 390 Journal Club & Scientific Writing (0) TOTAL 17
Sophomore	
CHE 215 Organic Chemistry I (3) PHY 105 Physics I (w/lab) (4) THE 100 Orthodox Christianity (3) INT 200 Classical Rhetoric (3) MTH 310 Calculus III (3) TOTAL 16	CHE 220 Organic Chemistry II (w/lab) (4) PHY 110 Physics II (w/lab) (4) CHE 390 Journal Club & Scientific Writing (0) THE 105 New Testament (3) INT 210 Western Civilization & Formation of Christendom (3) COM 105 Oral Communications (3) TOTAL 17
Junior	
CHE 300 Biochemistry I (w/lab) (4) CHE 305 Physical Chemistry I (3) CHE 315 Inorganic Chemistry (3) INT 300 Ethics (3) TOTAL 13	CHE 301 Biochemistry II (3) CHE 310 Physical Chemistry II (3) MTH 315 Biostatistics (3) INT 310 Modern European Thought & Culture (3) CHE 390 Journal Club & Scientific Writing (0) Miscellaneous Elective – Regular Track (3) CHE 460 Internship – Honors (3) <i>to be taken in summer between Junior and Senior years</i> TOTAL 15 (General) – 15 (Honors)
Senior	
BIO 415 Molecular Biology (w/lab) (4) SPA 100 Spanish 1 (4) INT 350 The American Experiment (3) CHE 496 Senior Thesis I – General Track (2) CHE 498 Research Methods & Senior Thesis I – Honors Track (3) TOTAL 13 (General) – 14 (Honors)	CHE 415 Bio-Organic Chemistry (3) SPA 105 Spanish II (4) ECO 100 Introduction to Economics (3) CHE 390 Journal Club & Scientific Writing (0) CHE 497 Senior Thesis II – General Track (2) CHE 499 Research Methods & Senior Thesis II – Honors Track (3) TOTAL 12 (General) – 13 (Honors)

BS KINESIOLOGY	
Total Units Required: 122 - 130	
Preparation for the Major (25 - 33)	
BIO 105	Introductory Biology I (w/lab) (4)
BIO 110	Introductory Biology II (w/lab) (4)
CHEM 105	General Chemistry I (w/lab) (4)
CHEM 110	General Chemistry II (w/lab) (4)
PHY 105	Physics I (4)* required for ESAP concentration only
PHY 110	Physics II (4)* required for ESAP concentration only
PSY 150	Introduction to Psychology (3)
BIO 305	Human Physiology and Anatomy I (3)
BIO 310	Human Physiology and Anatomy II (3)
Kinesiology Core Courses (32)	
KIN 100	Fundamentals of Nutrition (3)
KIN 150	Introduction to Athletic Training (3)
KIN 200	Introduction to Kinesiology (3)
KIN 240	Exercise Physiology (w/lab) (4)
KIN 300	Applied Kinesiology (3)
KIN 315	Nutrition for Health and Exercise Performance (3)
KIN 325	Motor Control & Learning (3)
KIN 350	Measurement and Evaluation in Kinesiology (3)
KIN 460	Internship (3)
KIN 490	Experimental and Research Methods (3)
KIN 499	Senior Thesis (1)
General Education (32)	
WRI 100	College Composition I (3)
WRI 105	College Composition II (3)
COM 105	Oral Communication (3)
MTH 100	College Algebra (3)
MTH 105	Introduction to Statistics (3)
THE 100	Orthodox Christianity (3)
THE 105	New Testament (3)
SPA 100	Spanish I (4) or ASL 100 American Sign Language I (4)
SPA 105	Spanish II (4) or ASL 105 American Sign Language II (4)
ECO 100	Introduction to Economics (3)

Integrated Core (21)
INT 100 Interdisciplinary Liberal Arts (3)
INT 110 Critical Reasoning (3)
INT 200 Classical Rhetoric (3)
INT 210 Western Civilization & Formation of Christendom (3)
INT 300 Ethics (3)
INT 310 Modern European Thought & Culture (3)
INT 350 The American Experiment (3)
Select ONE Concentration Below
Health Science Concentration (12)
KIN 340 Principles Health Promotion (3)
KIN 360 Health Concepts and Disease Prevention (3)
KIN 370 Health and Fitness Across the Lifespan (3)
KIN 380 Socio-Psychological Aspects of Sport and Physical Activity (3)
Exercise Science and Athletic Performance Concentration (12)
KIN 275 Fundamentals of Strength and Conditioning & Ex Prescription (3)
KIN 330 Prevention and Care of Injuries (3)
KIN 320 Biomechanics (3)
KIN 395 Exercise Physiology in Special Populations (3)
Total Units Required: 122 - 130

Course Sequence for BS in Kinesiology Health Science Concentration	
Fall Semester	Spring Semester
Freshman Year	
INT 100 Interdisciplinary Liberal Arts (3) BIO 105 Introductory Biology I (4) CHE 105 General Chemistry I (4) KIN 200 Introduction to Kinesiology (3) WRI 100 College Composition 1 (3) <p style="text-align: right;">Total Units 17</p>	INT 110 Critical Reasoning (3) BIO 110 Introductory Biology II (4) CHE 110 General Chemistry II (4) KIN 100 Fundamentals of Nutrition (3) WRI 105 College Composition 2 (3) <p style="text-align: right;">Total Units 17</p>
Sophomore Year	
INT 200 Classical Rhetoric (3) BIO 305 Human Physiology & Anatomy (3) MTH 100 College Algebra (3) PSY 150 Introductory Psychology (3) THE 100 Orthodox Christianity (3) <p style="text-align: right;">Total Units 15</p>	INT 210 Western Civilization & the Formation of Christendom (3) BIO 310 Human Physiology & Anatomy II (3) KIN 315 Nutrition for Health & Ex Performance (3) MTH 105 Introduction to Statistics (3) THE 105 New Testament (3) <p style="text-align: right;">Total Units 15</p>
Junior Year	
INT 300 Ethics (3) KIN 340 Principles of Health Promotion (3) KIN 240 Exercise Physiology (4) KIN 300 Applied Kinesiology (3) SPA 100 Spanish I (4) <p style="text-align: right;">Total Units 17</p>	INT 310 Modern European Thought and Culture (3) KIN 360 Health Concepts and Disease Prevention (3) KIN 325 Motor Control and Learning (3) SPA 105 Spanish II (4) COM 105 Oral Communication (3) <p style="text-align: right;">Total Units 16</p>
Senior Year	
KIN 350 Measurement and Evaluation in Kinesiology (3) KIN 370 Health and Fitness Across the Lifespan (3) KIN 460 Internship (3) KIN 490 Experimental and Research Methods (3) INT 350 The American Experiment (3) <p style="text-align: right;">Total Units 15</p>	KIN 380 Socio-Psychological Aspects of Sport and Physical Activity (3) KIN 499 Senior Thesis (1) ECO 100 Introduction to Economics (3) KIN 150 Introduction to Athletic Training (3) <p style="text-align: right;">Total Units 10</p>

Concentration Course Sequence for BS in Kinesiology Exercise Science and Athletic Performance	
Fall Semester	Spring Semester
Freshman Year	
INT 100 Interdisciplinary Liberal Arts (3) BIO 105 Introductory Biology I (4) CHEM 105 General Chemistry I (4) KIN 200 Introduction to Kinesiology (3) WRI 100 College Composition I (3) <p style="text-align: right;">Total Units 17</p>	INT 110 Critical Reasoning (3) BIO 110 Introductory Biology II (4) CHEM 110 General Chemistry II (4) KIN 100 Fundamentals of Nutrition (3) WRI 105 College Composition II (3) <p style="text-align: right;">Total Units 17</p>
Sophomore Year	
INT 200 Classical Rhetoric (3) BIO 305 Human Physiology & Anatomy I (3) MTH 100 College Algebra (3) PSY 150 Introductory Psychology (3) THE 100 Orthodox Christianity (3) <p style="text-align: right;">Total Units 15</p>	INT 210 Western Civilization & the Formation of Christendom (3) BIO 310 Human Physiology & Anatomy II (3) KIN 315 Nutrition for Health & Ex Performance (3) MTH 105 Introduction to Statistics (3) THE 105 New Testament (3) <p style="text-align: right;">Total Units 15</p>
Junior Year	
INT 300 Ethics (3) KIN 240 Exercise Physiology (4) KIN 300 Applied Kinesiology (3) KIN 330 Prevention and Care of Injuries (3) SPA 100 Spanish I (4) <p style="text-align: right;">Total Units 17</p>	INT 310 Modern European Thought and Culture (3) KIN 275 Fundamentals of Strength and Conditioning & Ex Prescription (3) KIN 325 Motor Control & Learning (3) SPA 105 Spanish II (4) COM 105 Oral Communication (3) <p style="text-align: right;">Total Units 16</p>
Senior Year	
INT 350 The American Experiment (3) PHYS 105 Physics I (4) KIN 350 Measurement and Evaluation in Kinesiology (3) KIN 460 Internship (3) KIN 490 Experimental and Research Methods(3) <p style="text-align: right;">Total Units 16</p>	PHYS 110 Physics II (4) KIN 320 Biomechanics (3) KIN 395 Exercise Physiology in Special Populations (3) KIN 499 Senior Thesis (1) ECO 100 Introduction to Economics (3) KIN 150 Introduction to Athletic Training (3) <p style="text-align: right;">Total Units 17</p>

Minor Program Policy

Selection of a minor is optional. It is intended to provide structure and guidance for a student's pursuit of knowledge in a second area of interest. The minor is indicated on the student's transcript.

All minors are listed in the catalog and have been approved by the Department of the respective discipline.

Application for the minor must be made before the close of registration of the last semester before graduation.

At least 15-21 credits must be accumulated in a discipline other than the student's major.

At least nine (9) credits must be upper-division.

Students must earn a 2.000 cumulative GPA in the minor.

At least six (6) credits in the minor must be taken at University of Saint Katherine

ART MINOR (15 UNITS)*
Lower Division A&H Core course (3 units)
ART 100 Intro to Studio Art & Art History (3)
Lower Division (3 units)
ART 201 Special Topics (3)
Upper Division (9 units - select 3 courses)
ART 300 2D Design (3)
ART 305 Photography I (3)
ART 310 3D Design (3)
ART 315 Art History II (3)
ART 400 Special Topics (3)

*For Arts and Humanities majors pursuing a minor in Art, please note the following:

Your major concentration cannot be Art.

ART 100 Intro to Studio Art & Art History is waived.

You must select 4 upper level courses rather than 3 upper level courses.

HISTORY MINOR (15 UNITS)*
Lower Division A&H Core course (3 units)
HIS 100 Intro to Historical Study (3)
Lower Division (3 units)
HIS 201 Special Topics (3)
Upper-Division (9 units - select 3 courses)
HIS 300 Historians & Historiography (3) HIS 305 Special Topics in Western History to 1700 (3) HIS 310 Non-Western History & Geography to 1900 (3) HIS 315 The Twentieth Century (3) HIS 400 Special Topics (3)

*For Arts and Humanities majors pursuing a minor in History, please note the following:

Your major concentration cannot be History.

HIS 100 Intro to Historical Study is waived.

You must select 4 upper level courses rather than 3 upper level courses.

LITERATURE MINOR (15 UNITS)*
Lower Division A&H Core course (3 units)
LIT 200 Intro to Literary Study & Creative Writing (3)
Lower Division (3 units)
LIT 201 Special Topics (3)
Upper-Division (9 units - select 3 courses)
LIT 300 British Literature I: Beowulf to Spenser (3) LIT 305 British Literature II: Shakespeare to Modernism (3) LIT 310 Golden Age of Russian Literature (3) LIT 315 American Literature: Colonial to Contemporary (3) LIT 400 Special Topics (3)

*For Arts and Humanities majors pursuing a minor in Literature, please note the following:

Your major concentration cannot be Literature.

LIT 200 Intro to Literary Study & Creative Writing is waived.

You must select 4 upper level courses rather than 3 upper level courses.

MUSIC MINOR (15 UNITS)*
Lower Division A&H Core course (3 units)
MUS200 Intro to Music Listening and Performance (3)
Lower Division (3 units)
MUS201 Special Topics (3)
Upper-Division (9 units - select 3 courses)
MUS300 Music Theory I (3) MUS305 Western Music History (3) MUS310 Contemporary Composition (3) MUS315 World Music (3) MUS400 Special Topics (3)

*For Arts and Humanities majors pursuing a minor in Music, please note the following:

Your major concentration cannot be Music.

MUS 200 Intro to Music History and Performance is waived.

You must select 4 upper level courses rather than 3 upper level courses.

ORTHODOX CHRISTIAN THEOLOGY MINOR (15 UNITS)*
Lower Division (3 units)
THE201 Special Topics (3)
Upper-Division (12 units - select 4 courses)
THE300 The Early Church: Apostolic and Ante-Nicene Fathers (3) THE305 Seven Ecumenical Councils (3) THE310 Orthodox Spirituality, Worship, and Sacred Arts (3) THE315 Orthodox Christianity in the Modern World (3) THE400 Special Topics (3)

*For Arts and Humanities majors pursuing a minor in Orthodox Christian Theology, please note the following:

Your major concentration cannot be Orthodox Christian Theology.

COMMUNICATION MINOR (15 UNITS)
Lower Division Courses (12)
COM 100 Introduction to Communication (3)
COM 110 Introduction to Media Studies (3)
COM 310 Public Speaking (3)
COM 315 Communication Theory (3)
Upper Division Courses (3) – Select One
COM 325 Interpersonal Communication (3)
COM 401 Intercultural Communication

PSYCHOLOGY MINOR (21 UNITS)
Lower Division Required Courses (6 units)
PSY 150 – Introduction to Psychology (3)
PSY 250 – Physiological Correlates of Human Behavior (3)
Upper Division Required Courses (12 units)
Stream 1: Clinical Psychology
PSY 310 – Abnormal Psychology (3)
Stream 2: Cognitive Psychology
PSY 320 – Applied Cognition (3)
Stream 3: Developmental Psychology
PSY 330 – Developmental Psychology (3)
Stream 4: Social Psychology
PSY 345 – Social Psychology (3)
Electives (3 units)
PSY 350 Managerial Psychology – People in Organizations (3)
PSY 355 Psychology of Personality (3)

POLITICAL SCIENCE MINOR (15 UNITS)	
Lower Division Courses (12)	
POL 101 Introduction to Political Science (3)	
POL 210 American Government and Politics (3)	
Upper Division Courses (3) – Select One	
POL 310 Political Philosophy (3)	
POL 315 Comparative Politics (3)	
POL 320 International Relations (3)	

BUSINESS MANAGEMENT MINOR (18 UNITS)	
Lower Division Courses (9)	
MGT 100 Foundations of Management (3)	
ECO 115 Macroeconomics (3)	
ACC 220 Financial Accounting (3)	
Upper Division Courses (9)	
MKT 320 Marketing Management (3)	
LED 310 Leadership (3)	
Select any one upper level course (3)	

SPORTS MANAGEMENT MINOR (15 UNITS)	
Lower Division Courses (9)	
MGT 110 Intro to Sports Management (3)	
ECO 110 Microeconomics (3)	
ACC 220 Marketing Management (3)	
Upper Division Courses (6)	
MKT 320 Marketing Management (3)	
MGT 315 Organizational Behavior (3)	

LEADERSHIP MINOR (15 UNITS)	
Lower Division Courses (9)	
LED 110 Adaptive Leadership (3)	
LED 120 Leadership and Mindfulness (3)	
LED 200 Global Leadership – Engaging Diversity	
Upper Division Courses (6)	
LED 310 Leadership (3)	
LED 400 Coaching and Mentoring (3)	

KINESIOLOGY MINOR (18 UNITS)	
Kinesiology Core Courses (9)	
KIN 100	Fundamentals of Nutrition (3)
KIN 150	Introduction to Athletic Training (3)
KIN 200	Introduction to Kinesiology (3)
Kinesiology Upper Division Courses (9)	
KIN 300	Applied Kinesiology (3)
KIN 340	Principles Health Promotion (3)
KIN 350	Measurement and Evaluation in Kinesiology (3)

Post Graduate Certificate Program

University of Saint Katherine is a pioneer in offering innovative programs leading to the Post-Graduate Certificate (PGCert). A wide range of entirely online learning programs are currently offered in business, global studies, leadership, science, and theological studies. The programs focus on equipping students to master graduate-level content and the ability to think and write critically. PGCert programs are intended to develop new skills and build expertise in a specialized area to update professional expertise, advance a career, or broaden a student's knowledge base. The programs are also intended to introduce students to graduate-level study for the purpose of assisting them in determining whether graduate and professional studies are right for them.

Students complete four 10-week modules. Two modules are content-rich and two modules cover critical and interdisciplinary thinking and writing skills; it is intended for all four modules to be completed in 10 months of part-time study. Grading for the modules is Pass/Fail, and the PGCert is awarded after successful completion of all four modules. *This is the only PGCert program that awards a certificate based on a supervised research paper or portfolio which can subsequently serve as an employment or graduate program work document.*

PGCert study differs from master's degree programs. Graduate degrees require 10 to 12 courses, specific admission requirements, and a formal application. With PGCert programs requiring four modules, no admissions requirements, and no application, certificates offer a quicker path to a meaningful credential. There is no application required to pursue a PGCert but you are required to enroll. The College Registrar keeps track of your progress and alerts you to open enrollment periods and course availability. Modules are generally offered October 1-December 30 and February 1-April 30. Certificate awardees do not participate in Commencement or receive alumni status.

The language of instruction and College communications are in English. Because our certificates are part-time offerings and completely online, I-20 certificates for the F-1 student visa are not available for on-campus study. Financial assistance for the PGCert is not available through the College. Scholarships and private student loans may be used but Federal or state aid may not because PGCerts are not degree (master's, etc.) programs and do not award academic credit.

A one-time, non-refundable enrollment fee of \$50 is required; enrollment closes two weeks prior to the start date for each term (Oct 1, Feb 1). The fee for each module is \$1500 (2017-18); the total fee for all PGCert programs is \$6050 (2017-18). Four modules are required to earn each PGCert. *Students will receive module information and registration information after they enroll.*

POST GRADUATE CERTIFICATE (PGCert) PROGRAMS

Behavioral and Addiction Sciences
Biblical Studies
Biotechnology

Business Administration
Byzantine Art and Iconography
Criminology
Conservation and Ecology Studies
General Business
Global Education
Global Health
Global Studies
Homeschool Administration and Leadership
Interdisciplinary and Liberal Arts Studies
Marine Biology
Nonprofit Leadership and Management
Organizational Leadership Studies
Orthodox Christian Sacred Music
Orthodox Christian Theological Studies
Patristics
Public Policy
Religions of the World
Sport Management
Strategic Leadership

FREQUENTLY ASKED QUESTIONS

What are the fees?

A one-time, non-refundable fee of \$50 is required for enrollment. The fee for students enrolled in 2017-18 for the PGCert is \$1500 per module. The fee is due in full two weeks before the beginning of each module.

Fees are paid per semester in US dollars. A helpful currency converter can be found here: <http://www.xe.com/currencyconverter/>. Payment plans are not available.

Are there any scholarships available for the program?

Unfortunately we are not able to offer scholarships or payment plans at this time. However, private student loans are available through Wells Fargo Bank.

Can I complete this program as a part-time student?

Yes. This program is offered on a part-time, four module basis intended to be completed in 10 months.

Will the program help me to gain licensure or counseling skills?

None of the PGCert programs are not designed to assist in gaining licensure, counseling skills, or professional certification in any field.

Do I have to attend lectures on campus at any time?

On-campus attendance is not required for any part of this program. All lectures and materials will be made available online.

Will I get a diploma/parchment?

Yes. You will receive one diploma/parchment after you have completed the certificate program and met all of the program requirements.

Do I need a Visa?

You are not required to attend any lectures in the United States. Therefore, there is no visa required for this course.

What English level is required?

For non-native speakers, a proficient level of English can be demonstrated by completion of a university qualification studied in the English language or by providing evidence of meeting English language requirements: either an IELTS score of 7.0 or a TOEFL score of 600 paper based or 100 internet based.

Is there a maximum number of students that you can admit?

Yes, we can only take 40 new students per PGCert program per year. Students are encouraged to enroll early.

Does online study mean that I can study at my own pace?

Generally, you are able to study at your own pace, but the modules will offer guidance based on due dates for any assignments. Each Module has a start and finish date.

Are GREs or GMATs required for admission?

No. GREs and GMATs are not required.

Course Descriptions

ACCOUNTING

ACC 210 Financial Accounting (3 units, 8 weeks online)

Course Description: This course introduces the basic financial accounting model and prepares learners to explore the application of fundamental accounting principles to business entities. The course focuses on a user perspective and covers the vital steps in the accounting cycle from journalizing transactions to the preparation and interpretation of financial statements. Learners will also demonstrate an understanding of the importance of ethics in accounting.

ACC 211 Managerial Accounting (3 units, 8 weeks online)

Prerequisite: ACC 210 Financial Accounting

Course Description: This course focuses on managerial accounting and emphasizes the use of accounting data in decision-making. Topics covered include cost accumulation models, cost behavior, break-even analysis, budgeting, short- and long-run decision analysis, capital expenditure analysis, and financial statement analysis.

ACC 220 Financial Accounting (3)

Prerequisites:

Course description: The course will provide the students with a basic understanding of the most important financial documents reported by firms, such as the balance sheet, income statement, and annual report. Understanding the basic financial accounting principles is important for taking optimal financial decisions and it is relevant parties in the economy: shareholders, investors, regulators and other stakeholders.

ACC 230 Managerial Accounting (3)

Prerequisites: ACC 220

Course description: The course will provide students with a solid understanding of the basic management principles (elasticity, market power, employee compensation, etc.) that are necessary to operate an organization. As a result of limited capital, human resources and technology the management principles will provide a basic framework that is necessary for making optimal business decisions.

AMERICAN SIGN LANGUAGE

ASL 100 American Sign Language I (4)

Course Description: ASL 100 is an introduction to the practice and use of American Sign Language (ASL). This course is designed to teach basic beginning-level vocabulary, grammar and introduce the students to Deaf Culture. The course is interactive and will let the student learn through practical application of the vocabulary and grammar learned through the semester. Students will learn communication techniques as well as cultural rules they

can apply in real-life situations.

ASL 105 American Sign Language II (4)

Course Description: ASL 105 is a continuation course in American Sign Language. This course will build off of the information learned in ASL 100. More beginning-level vocabulary and grammar rules will be introduced and the students will utilize their new and previously learned knowledge to interact within the class and community.

ART

ART 100 Introduction to Studio Art & Art History (3)

Prerequisites: None

Course Description: This course will introduce in tandem the active production and the historical study of art, combining practical and theoretical aspects in a multi-modal fashion. By trying their hand at techniques of drawing, painting, sculpture while studying renowned works of art from both ancient and modern artists, students will more viscerally appreciate the skill involved in producing “masterpieces,” even while building confidence for their own artistic practice in a studio-context.

ART 110 Introduction to Art (3 units, 8 weeks online)

Course Description: This combination lecture/studio course introduces learners to fine art history and processes. Learners develop a deeper understanding of the history, forms, and styles of architecture, painting, printmaking, and sculpture. The studio experiences expand learners’ personal awareness of art and themselves.

ART 201 Special Topics (3)

Prerequisites: None

Course Description: A lower-division seminar-style course on a special topic which can be historically contextualized, related to theme, media, genre, method, style, or person. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account. Encouraged as an interesting elective for non-A&H majors.

ART 300 2D Design – Multimedia (3)

Prerequisites: None

Course Description: Introduction to two-dimensional design techniques, media, theories and criticism. The course explores fundamental concepts and methods that are the basis of design. The goal is to learn how visual relationships function as a vehicle that conveys, expresses, or compels, and to develop a critical awareness of design's pervasive role in shaping values and emotions. This course uses a range of media including graphite, charcoal, ink, paint and collage.

ART 305 Photography I (3)

Prerequisites: None

Course Description: (Digital or Analog) Includes fundamentals of digital photographic technique, focusing on both technical competence and conceptual creativity. Class format involves lectures on significant past and contemporary photographers, field work, student

presentations, and group critiques of student work. Students supply camera, printing paper, and mounting supplies.

ART 310 3D Design – Sculpture/Ceramics (3)

Prerequisites: ART 300 (or taken concurrently)

Course Description: Introduction to the practice of three dimensional design, theories, and criticism. Emphasis on the formal aspects of design including composition, balance, and space. Applications to sculpture, architecture, and industrial design. A variety of medial will be explored such as wire, foam, cardboard, wood, clay and molds.

ART 315 Art History II (3)

Prerequisites: ART 100

Course Description: A survey of Western and Non-Western art history and styles, from the Renaissance to the present. This course aims to develop a sense of visual literacy and an iconographic/iconological knowledge of art while examining key works in various historical, religious, political, philosophical and socio-cultural contexts.

ART 400 Special Topics (3)

Prerequisites: ART 310, ART 315 (or taken concurrently)

Course Description: An advanced level seminar or studio-style course on a special topic. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account.

BIOLOGY

BIO 100 Natural World - Biology (3)

Prerequisite: None

Course Description: This course is intended for non-science majors. The main emphasis of the course is on mammalian biology, cellular processes, an overview of human physiology and organ function, reproduction (including pre-natal development), genetics, biodiversity, ecology, and environmental human impact.

BIO 105 Introduction to Biology I (4)

Prerequisites: High school Biology Course

Description: The first biology course of a two semester series for science majors, is designed to give an in depth survey of the field of biology. It focuses upon central concepts in cell biology, genetics, and development through exploration of systems in plants as well as looking at the ecology of both populations and communities. We also look at biodiversity and the environment as they relate to sustainability and conservation. The laboratory component will further emphasize material covered in the lecture. (Note: A grade of “B-” or better is necessary to apply to/remain in the Natural Sciences or Kinesiology major/program. Exceptions to this policy made at the discretion of the Department Chair.)

BIO 110 Introduction to Biology II (4)

Prerequisites: BIO 105

Course Description: The second introductory biology course of the series for science majors

builds on the foundation laid in Introduction to Biology I. This course focuses on evolutionary mechanisms in the introduction to the physiology of fish, birds, and humans as it relates to how life functions on earth. Emphasis will be placed on the diversity of living things and how specific physiology enables preferential population adaptation as a result of changes in the environment. (Note: A grade of “B-” or better is necessary to apply to/ remain in the Natural Sciences or Kinesiology major/program. Exceptions to this policy made at the discretion of the Department Chair.)

BIO 225 Genetics and Genomes (3)

Prerequisites: BIO 110, CHE 215

Course Description: An examination of the basic principles of genetics in eukaryotes and prokaryotes at the level of molecules, cells, and multicellular organisms, including humans. Topics include Mendelian and non-Mendelian inheritance, structure and function of chromosomes and genomes, biological variation resulting from recombination, mutation, and selection, and population genetics.

BIO 225 Microbiology (4 units, 8 weeks online) Lecture, 3 units; Lab 1 unit

Prerequisite: BIO 235 or BIO 245, or their equivalents (Course formerly BIOL 220)

Course Description: The focus is on fundamental microbiological principles and laboratory techniques with an emphasis on disease-causing microorganisms, new and old methods of disease treatment and prevention, and host immune responses.

BIO 230 Anatomy and Physiology I (4 units, 8 weeks online) Lecture, 3 units; Lab 1 unit

Course Description: This course is intended for nursing and allied health learners requiring a two-semester anatomy and physiology sequence. This course covers structure and function of cells and tissues, along with the anatomy and physiology of the integumentary, skeletal, nervous and muscular systems. This course includes both lecture and laboratory components.

BIO 240 Anatomy and Physiology II (4 units, 8 weeks online) Lecture, 3 units; Lab 1 unit

Course Description: This course is intended for nursing and allied health learners requiring a two-semester anatomy and physiology sequence. This course covers the continuation of body systems started in Anatomy and Physiology I and includes the study of the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems. This course includes both lecture and laboratory components. Prerequisite: BIO 230 Anatomy and Physiology I.

BIO 305 Human Physiology and Anatomy I (3)

Prerequisites: BIO 105, CHE 105

Course Description: The first of two physiology courses will begin to describe the structures of the major organ systems of the human body at both the gross anatomical and cellular levels. We will explore the functions of the major organ systems of the human body and understand how various cellular mechanisms determine the functions of the major organs. Major emphasis will be placed on understanding how organ systems interact and how their activities are coordinated.

BIO 310 Human Physiology and Anatomy II (3)

Prerequisites: BIO 305

Course Description: The second in the series of two physiology courses will continue to describe the structures of the major organ systems of the human body at both the gross anatomical and cellular levels. We will explore the functions of the major organ systems of the human body and understand how various cellular mechanisms determine the functions of the major organs. Major emphasis will be placed on understanding how organ systems interact and how their activities are coordinated.

BIO 325 Marine Biology, plus LAB (4)

Prerequisites: BIO 110

Course Description: Marine environments cover 71% of the Earth's surface and sustain a remarkable diversity of microbial, plant, and animal life. This course will examine the physical (e.g., salinity, currents, tides, nutrients) and ecological factors (e.g., predation, competition, symbiosis) influencing these organisms' distribution and abundance, as well as their morphological, physiological, and behavioral adaptations to the unique challenges of life in the sea. Laboratory sessions and field trips to San Diego's marine environments will complement lecture periods.

BIO 390 Journal Club and Scientific Writing (0)

Prerequisites: None

Course Description: This course is designed to help students understand scientific literature and be able to construct papers using the concise language found in scientific writing. Students will be required to research and present scientific papers to the class in an informal setting.

BIO 415 Molecular Biology, Plus lab (4)

Prerequisites: CHE 210, CHE 220

Course Description: An introduction to the basic concepts in biochemistry, molecular biology and molecular genetics. These include protein structure and function, DNA structure and replication, transcription, RNA processing and translation, recombinant DNA technology, as well as a look at current biotechnological advances in the field.

BIO 420 Developmental Biology (3)

Prerequisites: BIO 310

Course Description: An introduction to developmental biology and embryology, with an emphasis on human reproduction. Topics will include Fertilization, gametogenesis, cleavage, gastrulation, neurulation, organogenesis, morphogenesis, differential gene expression, cell-cell interactions, and hormone action.

BIO 425 Cell Biology, Plus lab

Prerequisites: BIO 300

Description: Concepts in the regulation of cell signaling, development, motility and chromatin dynamics are discussed, with a focus on how these processes are regulated, and involved in select disease pathogenesis, aging, pain and therapeutic interventions. Consideration is also given to the experimental findings and approaches leading to these insights.

BIO 430 Neuroscience (3)

Prerequisites: BIO 320

Course Description: An introduction to the mammalian nervous system, with emphasis on the structure and function of the human brain as well as certain diseases and pathologies that arise in both the central and peripheral nervous systems. Topics include the function of nerve cells, sensory systems, control of movement, learning and memory, and diseases of the brain.

BIO 460 Internship

Course Description: The internship enables students in the honors track to apply scientific knowledge and techniques in a biotechnological environment as they engage in a practical real-world experience with a scientific company. Students may use this research as a part of the senior thesis if it is relevant and have permission from the internship company (3 units, to be completed between summer following junior year or fall senior year) See internship guidelines.

BIO 496 Senior Thesis I (2)

Course Description: This course is designed as a capstone research project for natural science majors in a non-honors track and is intended to prepare the senior student for writing his or her senior thesis. The course is 2-units, but only meets for an hour and 20 minutes per week because the remainder of the “in-class” time should be spent both meeting with your senior thesis supervisor and completing independent research for one’s senior thesis.

BIO 497 Senior Thesis II (2)

Course Description: The second in a two part series of the capstone project, students will synthesize a senior thesis that is relevant to a specific scientific discipline in the form of a literature review. As a final act during the senior year of study, students will demonstrate their ability to communicate their written senior thesis to an audience with a formal oral presentation. Students are expected to adhere to professional presentation standards at all times and allow 10 minutes at the end of the session for question from the audience and thesis supervisors.

BIO 498 Research Methods I (3)

Course Description: This course is designed for honors students looking to prepare themselves for graduate school or future employment in the biotechnology industry through engaging in primary research in conjunction with a research facility through University of Saint Katherine or one of our partners. Students will be challenged with an increased amount of reading in their research of the topic and also through in the time commitment to carry out the research itself. By doing so, students will gain valuable experience with a research lab and have the possibility of contributing to published peer-reviewed written work.

BIO 499 Research Methods II (3)

Course Description: This course is the second of a two part series of courses designed to give honors students valuable research experience in a laboratory setting. During the execution of this course, students will finish their research project and also complete the writing of the senior thesis. As a final act during the senior year of study, students will demonstrate their ability to communicate their written senior thesis to an audience with a formal

oral presentation. Students are expected to adhere to professional presentation standards at all times and allow 10 minutes at the end of the session for question from the audience and thesis supervisors.

BUSINESS

BUS 305 Business Law (3)

Prerequisites: None

Course description: This course covers the law of sales, employment, contracts, negotiable instruments, agency and partnerships, corporations, real and personal property, estates, and bankruptcy.

BUS 250 Business Communications (3 units, 8 weeks online)

Course Description: Examines the communication process and how managers utilize written and oral communications to successfully interact in a multi-cultural setting and manage business operations. The course outlines the process of oral communication, defines listening skills, describes the factors of a quality presentations and use of graphics, presents how to conduct formal meetings and the use of virtual teams. (Course formerly BMGT 402)

BUS 270 Business Law and Ethics (3 units, 8 weeks online)

Course Description: Examines the legal, regulatory, ethical and moral principle and guidelines that impact domestic and global business transactions. The course provides an in-depth study of business and sales contacts, international trade law, intellectual property, real estate, product and service liability, organizational structure, insurance and political structures. The course discusses how ethical and moral principles guide the decision making process and business operations.

BUS 460 Internship (3)

BUS 499 Senior Capstone (3)

Course description: Business students complete a significant research project for graduation. This course draws upon research completed in rough draft in BUS 498. The project will involve significant research leading to a business plan, strategic plan, marketing plan, or senior topical thesis. A final completed project is presented in writing and orally.

CHEMISTRY

CHE 100 Natural World – Chemistry (3)

Prerequisite: None

Course Description: In our natural world, everything that we can see (and not see) can be described in a molecular sense. Chemistry can be defined as the study of matter and the change it undergoes. How does matter change? In Chemistry we take to the molecular level to analyze and study how matter changes. Everything in our lives is dependent on chemistry, be it in a biological system or an inorganic non-biological environment. Checking Face-

book? Chemistry. Eating pizza and root beer? Chemistry. Chemistry is the crossroads between the biological world and the physical world of science. In this class, we will take into consideration the physical traits of molecules to describe elements, molecules, reactions and phenomenal found in the natural world.

CHE 105 General Chemistry I , Plus lab (4)

Prerequisites: High school chemistry

Course Description: An introduction to structure, bonding and properties of materials. Topics include molecules and atoms, bonding, molecular structure, intermolecular forces, properties of materials, and states of matter. The laboratory will reinforce material covered in class. (Note: A grade of "B-" or better is necessary to apply to/remain in the Natural Sciences or Kinesiology major/program. Exceptions to this policy made at the discretion of the Department Chair.)

CHE 110 General Chemistry II, Plus lab (4)

Prerequisites: CHE 105

Course Description: A continuation of General Chemistry I that explores chemical reactions, including the rates and energetics of reactions and specific types of reactions. Topics include stoichiometry, chemical reactions, chemical kinetics, equilibrium, specific reactions, and thermodynamics. (Note: A grade of "B-" or better is necessary to apply to/remain in the Natural Sciences or Kinesiology major/program. Exceptions to this policy made at the discretion of the Department Chair.)

CHE 215 Organic Chemistry I, Plus lab (4)

Prerequisite: CHE 105

Course Description: An introduction to the properties and reactivity of carbon based organic compounds with emphasis on nomenclature, structure, reactivity, and mechanisms. A continued focus will be placed on the application of the compounds and reactions to all sciences and life in general. The laboratory component will further emphasize material covered in the lecture.

CHE 220 Organic Chemistry II, Plus lab (4)

Prerequisites: CHE 215

Course Description: Methods used to identify the structure of organic molecules, advanced principles of organic stereochemistry, organic reaction mechanisms, and methods used for the synthesis of organic compounds with applications to biology, biochemistry, and life sciences.

CHE 300 Biochemistry I plus lab (4)

Prerequisites: CHE 215, BIO 105

Course Description: An introduction to the structures, general properties, and functions of simple and complex biomolecules: amino acids, peptides, proteins, enzymes, carbohydrates, lipids and nucleic acids. The basic mechanisms of enzymatic action will be introduced as well as membranes and solute transport.

CHE 301 Biochemistry II (3)

Prerequisites: CHE 205

Course Description: An introduction to metabolism and the principles of anabolic and catabolic metabolic pathways. Emphasis will be placed on the overall purpose of the major pathways, the precursor molecules leading into these pathways, the important pathway products and the basic types of control that regulate metabolism.

CHE 305 Physical Chemistry I (3)

Prerequisites: MTH 210, CHE 110, PHY 110

Course Description: An examination of the laws of classical thermodynamics, followed by applications to the properties of gases, liquids, and solids, as well as to solutions, phase, and chemical equilibria. Chemical reaction thermodynamics and the kinetic theory of gases at equilibrium.

CHE 310 Physical Chemistry II (3)

Prerequisites: CHE 305

Course Description: This course is an introduction to ionic solutions and electrochemistry. The statistical description of bulk properties of matter with application to chemical thermodynamics, molecular dynamics and kinetics of complex reactions is studied. Elementary applications of quantum approach are introduced. Experimental physical chemistry methods are emphasized.

CHE 315 Inorganic Chemistry (3)

Prerequisites: CHE 220,

Course Description: An investigation of biosynthetic chemistry as basis for a survey of the major classes of biomolecules as building blocks for bioactive compounds: carbohydrates, amino acids, lipids, nucleotides, nucleic acids, and proteins. The material will also explore an overview of primary and secondary metabolites and their synthesis.

CHE 390 Journal Club and Scientific Writing (0)

Prerequisites: None

Course Description: This course is designed to help students understand scientific literature and be able to construct papers using the concise language found in scientific writing. Students will be required to research and present scientific papers to the class in an informal setting.

CHE 415 Bio-organic chemistry (3)

Prerequisite: CHE 220

Course Description: In investigation of biosynthetic chemistry as basis for a survey of the major classes of biomolecules as building blocks for bioactive compounds: carbohydrates, amino acids, lipids, nucleotides, nucleic acids, and proteins. The material will also explore an overview of primary and secondary metabolites and their synthesis.

CHE 460 Internship (3)

Course Description: The internship enables students in the honors track to apply scientific knowledge and techniques in a biotechnological environment as they engage in a practical real-world experience with a scientific company. Students may use this research as a part of the senior thesis if it is relevant and have permission from the internship company (to be completed between summer following junior year or fall senior year) See internship guide-

lines.

CHE 496 Senior Thesis (2)

Course Description: This course is designed as a capstone research project for natural science majors in a non-honors track and is intended to prepare the senior student for writing his or her senior thesis. The course is 2-units, but only meets for an hour and 20 minutes per week because the remainder of the “in-class” time should be spent both meeting with your senior thesis supervisor and completing independent research for one’s senior thesis.

CHE 497 Senior Thesis II (2)

Course Description: The second in a two part series of the capstone project, students will synthesize a senior thesis that is relevant to a specific scientific discipline in the form of a literature review. As a final act during the senior year of study, students will demonstrate their ability to communicate their written senior thesis to an audience with a formal oral presentation. Students are expected to adhere to professional presentation standards at all times and allow 10 minutes at the end of the session for question from the audience and thesis supervisors.

CHE 498 Research Methods I (3)

Course Description: This capstone project course is designed for honors students looking to prepare themselves for graduate school or future employment in the biotechnology industry through engaging in primary research in conjunction with a research facility through University of Saint Katherine or one of our partners. Students will be challenged with an increased amount of reading in their research of the topic and also through in the time commitment to carry out the research itself. By doing so, students will gain valuable experience with a research lab and have the possibility of contributing to published peer-reviewed written work.

CHE 499 Research Methods II (3)

Course Description: This capstone project course is the second of a two part series of courses designed to give honors students valuable research experience in a laboratory setting. During the execution of this course, students will finish their research project and also complete the writing of the senior thesis. As a final act during the senior year of study, students will demonstrate their ability to communicate their written senior thesis to an audience with a formal oral presentation. Students are expected to adhere to professional presentation standards at all times and allow 10 minutes at the end of the session for question from the audience and thesis supervisors.

COMMUNICATION

COM 100 Introduction to Communication (3)

This course introduces students to the history, theories and perspectives to the study of communication. It examines the principles, key terms and contexts of human communication.

COMM 105 Public Communication (3 units, 8 weeks online)

Course Description: This course offers practical instruction on how to speak effectively and introduces the basic principles underlying effective communication. Topics range from the study of theoretical models of interpersonal and public communication to the fundamental skills of research, organization, and delivery of informative and persuasive discourse.

COM 105 Oral Communications (3)

Course Description: This is a basic speech course in which the student develops the ability to organize, present, and evaluate extemporaneous and prepared speeches. Through a variety of experiences, the student gains confidence in their ability to express ideas clearly, concisely, and effectively. Emphasis is placed on practical speaking experiences, such as introductions, demonstrations, and persuasive saturations. Students will learn the fundamentals of preparing a presentation. This section of Oral Communication will be organized around critical discussion and presentation of current social issues to increase student's thinking and presentation abilities as both producers and consumers of communication in a variety of settings, with a specific emphasis on "civic engagement." Students will be responsible for informally debating and presenting information on several specific current social issues through interpersonal, group, and public speaking mediums. The classroom climate will be highly interactive, with the use of personal narratives, presentations, and discussions.

COM 110 Introduction to Media Studies (3)

This course introduces students to the field of media and media literacy. It examines the history and development of mass media, as well as the characteristics, functions, and challenges in the areas of radio, television, cable, and internet.

COM 310 Public Speaking (3)

This course is a study of principles of effective communication in which the student develops the ability to organize, present, and evaluate extemporaneous and prepared speeches. Emphasis is placed on practical speaking experiences, such as introductions, demonstrations, and persuasive saturations. It is organized around critical discussion and presentation of current social issues to increase student's thinking and presentation abilities as both producers and consumers of communication in a variety of settings.

COM 315 Communication Theory (3)

This course surveys the various theories in the area of communication. It examines the dominant philosophical, conceptual, critical, and ethical perspectives from which communication has been studied and is contemporarily understood.

COM 325 Interpersonal Communication (3)

This course examines the dynamics of relational communication. Topics include human relationships, verbal and nonverbal messages, reflective listening, conflict negotiation, showing affection and empathy, culture and gender differences.

COM 401 Intercultural Communication (3)

This course examines intercultural communication theory and research within broad and interpersonal contexts. It focuses on how culture interrelates with and effects the commu-

nication process.

CRIMINAL JUSTICE

CRJU 105 Introduction to Criminal Justice (3 units, 8 weeks online)

Course Description: This course provides learners with an introduction and overview of the system of criminal justice operating in the United States today. Emphasis will be placed on the definition and enforcement of law, policing strategies, judicial systems, sentencing strategies and correctional practices. Additionally, career opportunities and orientation will also be covered.

CRJU 280 Crime and Criminology (3 units, 8 weeks online)

Course Description: This is an introductory course in the study of crime and criminal behavior. Crime typology, concepts of crime, law, and criminology. Theories of crime causation are also examined.

CRJU 290 The Police Function (3 units, 8 weeks online)

Course Description: This course explores the profession of the police officer. It includes the organization of law enforcement systems, the police role, police discretion, and police-community interaction. This course also considers crime prevention and control, and major problems and needs of law enforcement.

CRJU 300 Criminal Justice Research Methodology (3 units, 8 weeks online)

Prerequisite: STAT 280 Applied Statistics

Course Description: This course introduces learners to the basic techniques and procedures used in the process of criminal justice research. Topics include basic methods of research design, data collection, data analysis, and reporting of results within the field of Criminal Justice.

CRJU 320 Criminal Law, Substantive (3 units, 8 weeks online)

Course Description: This course addresses basic elements and concepts of substantive criminal law, including defining crimes and developing criminal laws; considering legal issues affecting punishment, and how criminal law impacts victims of crime.

CRJU 410 Corrections (3 units, 8 weeks) online)

Course Description: This course introduces learners to the history and background of American corrections and the fundamental theories of punishment and treatment. Correctional law, policies, practices, issues, and controversies within the correctional system will be considered. The incarceration of various populations in jails and prisons, probation and parole, capital punishment, and public policy issues surrounding the expansion of community-based corrections will also be discussed.

CRJU 420 Terrorism and Homeland Security (3 units, 8 weeks online)

Course Description: This survey course provides a comprehensive look into terrorism and homeland security. It explores the relationship between terrorism and homeland security,

the origins and criminology of modern-day domestic and international terrorism, and the impact of terrorism on national security policy. Cyber terrorism, terrorism and the media, civil liberties and the bureaucracy of federal, state and local governments are also considered. **CRJU 430 Principles of Public Administration (3 units, 8 weeks)** This course is a survey of the major concepts and ideas shaping the field of public administration today, emphasizing public management, bureaucratic processes and politics, budgetary activities, legal dynamics, and administrative responsibility, with an emphasis on the field of criminal justice.

CRJU 440 Constitutional Law (3 units, 8 weeks online)

Course Description: This course covers basic principles of American constitutional law, with a focus on governmental powers and the role of the Supreme Court in interpreting the Constitution as it pertains to the criminal justice system addressing search and seizure, obtaining information legally, due process and punishment.

CRJU 450 Forensics (3 units, 8 weeks online)

Course Description: This course serves as an overview of the principles, procedures, and concepts of forensic and investigative sciences. Learners will receive instruction in the definitions, scope, and use of tools, techniques and protocols in forensic applications used to resolve social, regulatory, and legal disputes. Topics discussed include analyses of physical evidence, principles of serology and DNA analysis, identification of human remains, ballistics, fingerprint analysis, facial reconstruction, drug analysis, and forensic entomology.

CRJU 460 Risk Analysis and Security (3 units, 8 weeks online)

Course Description: This course considers concepts and methodology that information officers in public and private enterprises can use to analyze and mitigate the impact of security threats to their organizations. This course also identifies and assesses critical vulnerabilities, compares quantitative and qualitative risk analysis, and utilizes risk assessment tools in the decision-making process.

ECONOMICS

ECO 100 Introduction to Economics (3)

Course Description: The course deals with basic economic principles that help us understand the process of decision making by individuals and societies. We analyze the fundamental economic activities of production, distribution, exchange, and consumption at both the micro and macro level. Besides developing an understanding of the functioning of a free market system, we also critically examine the controversies that surround the use of economic policies for the greater common good. (*Business majors exempt*)

ECO 110 Microeconomics (3)

Prerequisites: None

Course description: The course provides an introduction into the study of consumer behavior and the theory of the firm, by providing the student with basic tools to understand how consumer maximize utility and how firms maximize profits. Topics include the demand be-

havior of households, the supply behavior of business firms, and introduction to market structure, and the workings of input markets.

ECO 115 Macroeconomics (3)

Prerequisites: None

Course description: The course provides an introduction into the study of how the economy performs in the aggregate both domestic and global markets. Main topics include the gross domestic product, unemployment, inflation, government spending, business cycles, economic growth, banking, monetary policy, fiscal policy, budget deficits, national debt, international trade and exchange rates.

ENGLISH

ENG 101 Introduction to Composition (3 units, 8 weeks online)

Course Description: In this course, learners are introduced to composition at the university level. Particular attention is paid to developing an effective writing process, writing for an audience, developing an academic voice and position, and articulating ideas through thesis and topic sentences.

ENG 105 Introduction to Academic Research and Writing (3 units, 8 weeks online)

Prerequisite: ENG101 Introduction to Composition

Course Description: In this course, learners are introduced to academic research and writing at the university level. Particular attention is paid to responding to university-level writing prompts, defining and identifying academic sources, integrating academic sources in their writing, and defining and practicing academic integrity.

ENG 115 Introduction to Literature (3 units, 8 weeks online)

Prerequisite: ENG 105

Course Description: This course introduces learners to the varying genres of literature—fiction, poetry, drama, and cinema—while examining and exploring the historical, critical, and social significance of literary expression.

FINANCE

FIN 430 Financial Analysis and Investment (3)

Prerequisites: BUS 220, BUS 230, BUS 210

Course description: This is an introductory course in financial management and corporate finance. The course understanding the tools that are used to value investment projects and companies (capital budgeting), the basic issues involved in how firms should raise funds for their real investments (financing), and how investment and financing decisions are related. Topics that are covered include: financial statements and financial analysis, cash flows, time value of money, risk and rates of return, valuation of stock and bond, investment and capital structure decisions for the firm.

FRENCH

FRE 100 French I (4)

Course Description: This elementary French course provides an introduction to French with emphasis on interpersonal communication and the interpretation and production of language in written and oral forms. Students engage in interactive communicative activities online that provide rich exposure to the French and francophone language and culture. The course addresses the theme of identity through engagement in the discussion and interpretation of various French visual media including video, images, and film.

FRE 105 French II (4)

Course Description: In the second course in the Elementary French sequence, students will engage in an online simulation of life in Paris while exploring diverse facets of Parisian identity. Through the interpretation and analysis of Parisian texts, film, paintings, and photography, students will actively engage in oral and written communication in the past, present, and future. Students will learn to make suggestions, express emotions and opinions, extend invitations, and convey hypothetical situations.

HEALTH SCIENCE

HSCI 305 Introduction to Genetics (4 units, 8 weeks online)

Course Description: This course focuses on the principles of genetics with application at the level of molecules, cells, and multicellular organisms, including humans. The topics include: structure and function of genes, chromosomes and genomes; biological variation resulting from recombination, mutation, and selection; population genetics; use of genetic methods to analyze protein function; gene regulation; and inherited disease.

HISTORY

HIS 100 Introduction to Historical Study (3)

Course Description: The course will introduce students to the importance of historical knowledge as a fundamental principle of self-understanding, cultural traditions, social memory, political discourse, and humanities education. Exposing the widespread dearth of historical awareness in contemporary culture, this course will equip students for approaching the past not as a series of “mistakes not to repeat” but as an inexhaustible source for humanities study and the ground out of which human self-understanding and culture grows.

HIS 200 Special Topics (3)

Course Description: A lower-division seminar-style course on a special topic which can be historically contextualized, related to theme, media, genre, method, style, or person. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account. Encouraged as an interesting elective for non-A&H majors.

HIS 300 Historians & Historiography – Ancient and Modern (3)

Prerequisites: HIS 100, INT 210 (or taken concurrently)

Course Description: This course discusses the varying historiographic methods and leading historians and their influence on the discipline of historiography through the ages. Contributions to the study of history by figures such as Herodotus, Augustine, Hegel, Carlyle, Ranke, Marx, Dilthey, Spengler, Collingwood, Bloch, Foucault, and Florovsky. (3 units; fall semester)

HIS 305 Special Topics in Western History to 1700 (3)

Prerequisites: HIS100, INT 210 (or taken concurrently)

Course Description: Because the Integrated Core curriculum provides two general survey courses of ancient-medieval and modern Western history, this course is meant to provide an additional context for exploring in depth a selected aspect of the formation of western civilization. Topics may include: Ancient Greece; Alexander the Great and the Hellenistic age; the Roman Republic; The Roman Empire; the Byzantine state; feudalism and the rise of the papacy in the west; the Crusades; the rise of national monarchies in the west; and the political and religious crisis of the Reformation. (3 units; spring semester)

HIS 310 Non-Western History & Geography to 1900 (3)

Prerequisites: HIS 100

Course Description: This course is a study of cultural, historical, and political geography, specifically in non-Western regions. It includes study of the ways people interact with their natural environments, the ways different cultures interact with one another, the global patterns of human migration and settlement, and the distinctive natural, linguistic, cultural, and political features of different regions of the world. (3 units; spring semester)

HIS 315 The Twentieth-Century (3)

Prerequisites: INT 310 (or taken concurrently)

Course Description: This course explores the devastation and progress of the prior century, covering such topics as World War I, Modernism, the Great Depression, the New Deal, World War II, the Cold War and the fall of Soviet Communism, the 1960s cultural revolution, post-modernism, genocide, the global effects of American foreign policy and finance capitalism, and the onset of the digital age. The class will explore several current-events and foreign affairs by tracing the historical trajectories from which they partly derive. (3 units; fall semester)

HIS 400 Special Topics (3)

Prerequisites:

Course Description: An advanced level seminar-style course on a special historical topic. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account. (3 units; spring semester)

HUMANITIES

HUM 202 Field Study - Greek Art, Architecture & Culture (3)

Course Description: This course engages students firsthand with ancient Greek art & architecture, Greece's rich and living Orthodox Christian heritage, and the modern Hellenic arts and culture of the 21st-century in Greece, including literature and music. The course will begin in Athens and then journey to the Cycladic islands of Paros and Kea for encounters with authentic Greek cultural forms and practices. Students will examine historical ruins and works of art, visit Byzantine churches, read Greek literature (in translation), and participate in a transformative, multi-cultural study abroad experience. Can be cross-listed with ART201, HIS201, or LIT Special Topics in the A&H minor, or taken for elective credit.

HUM 300 Philosophy of Religion (3)

Prerequisites: THE 100, THE 105 (or taken concurrently)

Course Description: This course explores the "saturated" phenomena of religious belief from a philosophical perspective, taking into account the epistemological complexity of faith, the finitude of human knowledge, and the facticity of revelation. The course's primary method will be the philosophical exploration of the experience of God within the Christian tradition, but may also involve a comparative/historical approach at times. Readings may include primary texts and modern studies from authors such as Soloviev, Giussani, Lacoste, Marion, Henry, Yannaras, Arseniev, Sophrony (Sakharov).

HUM 305 Literature in History (3)

Prerequisites: LIT 200

Course Description: This interdisciplinary humanities course explores selected works of literature in their historical context. Giving attention to the literary aspects of theme, form, and rhetorical device as they emerge and interact with specific historical events and movements, the course balances methods of literary analysis with methods of historical inquiry. The goal is a more integrated understanding of how literature both shapes and is shaped by its surrounding context. The course is conceived as the first of three focused on the process of interpretation as a fundamental aspect of being human.

HUM 310 Word, Image, Song (3)

Prerequisites: ART 100

Course Description: This interdisciplinary humanities course explores visual artifacts and phenomena in light of their cultural, political, or religious meanings throughout history and across global regions. Combining anthropology, literary studies, art and music history, and art and music theory with theology, the course fosters the critical analysis of a wide range of multi-media objects, such as oil paintings, photography, advertisements, and iconography, and asks questions about how a technological culture of image consumption – from the ancient world to today - shapes human existence, both individually and socially. The course is conceived as the second of three focused on the process of interpretation as a fundamental aspect of being human.

HUM 400 Becoming Human (3)

Prerequisites: LIT 200, HUM 305

Course Description: This Senior-level interdisciplinary humanities course engages theoretically with the process of interpretation, action, and social and spiritual change – voluntary and involuntary - as fundamental components of human existence. What does it mean to be human, from an Orthodox Christian perspective? There is no more pressing question for the humanities. Topics that will be explored range from the social sciences methodology to semiotic theory, aesthetics to biblical exegesis, equipping students with the sophisticated skills of thought, judgment and empathy that enable a living balance of faith and reason in the modern age.

HUM 498 Capstone I - Advanced Research in the Humanities (2)

Prerequisites: WRI 105

Course Description: This course is designed as the first course in the Capstone Senior Thesis project for the Arts & Humanities major program in the form of Senior Thesis, Artistic Portfolio, or Musical Composition and Performance. The course will prepare students acquainting them with the tasks necessary for the Project's successful completion by taking them through various stages of research with an emphasis on information literacy. Students will be encouraged to think about how they understand "information," what information they need for their thesis, how and where to find it, how to evaluate it and how to appropriately use it and cite it.

HUM 499 Capstone II - Senior Thesis Writing / Senior Portfolio (1)

Prerequisites: HUM 498

Course Description: This 1-unit Senior-level course is the second and last in the Capstone Project component within the Arts & Humanities program, oriented toward the completion of a Senior Thesis or Senior Portfolio. The course is equivalent to bi-monthly meetings of students with their Capstone Project supervisor, according to a recommended schedule of timely completion culminating in the successful oral presentation or showcase of a Capstone project in the final week of the semester.

INFORMATION SYSTEMS

IS 150 Applied Math for Information Systems (3 units, 8 weeks online)

Course Description: This course introduces learners to mathematical concepts that are frequently used in computer science and information systems. Learners analyze and solve mathematical problems related to information systems through the application of logic and critical thinking skills.

IS 200 Introduction to Information Systems (3 units, 8 weeks online)

Course Description: This course provides learners with an overview of computer information systems including computer hardware, software, networking, programming, databases, the Internet, security, systems analysis, ethics, and problem solving using business applications.

IS 210 Hardware and Software (3 units, 8 weeks online)

Course Description: This course provides learners with the knowledge and skills necessary for computer configuration, maintenance, repair and administration. The course covers hardware and software installation, systematic troubleshooting, and integrating peripherals. Learners also explore methodologies for installing system enhancements and upgrades.

IS 220 Object-Oriented Programming (3 units, 8 weeks online)

Course Description: This course provides learners with the knowledge and skills necessary to design, code, and test computer applications. The course focuses on learning to design and write syntactically and logically correct code using an industry-relevant programming language and integrated development tools to develop business applications. Topics include object-oriented programming concepts, such as classes, objects, methods, interfaces, packages, inheritance, encapsulation, and polymorphism.

IS 230 Introduction to Systems Analysis (3 units, 8 weeks online)

Course Description: This course introduces learners to systems analysis and design using unified modeling language (UML) including use cases, use case diagrams, domain models, interaction diagrams, and design class diagrams. Significant focus is given to understanding the system development life cycle and its role in systems analysis.

IS 310 Server Management (3 units, 8 weeks online)

Course Description: This course introduces learners to Microsoft Windows Server and enterprise networks. Learners learn an overview of the Windows environment, installing and administering servers, domain management, and networking. Emphasis is placed on managing a Windows network, setting up user accounts and user access, and managing resources.

IS 320 Business Communication Systems (3 units, 8 weeks online)

Course Description: This course provides learners with a survey of business data communications systems, including the features, operations, and limitations of a variety of communications and network systems. Topics covered include: fundamentals of digital communications, telecommunications systems, wired and wireless media, the Internet, and communication systems security. Learners gain practical knowledge and skills for interacting with and administering such systems.

IS 330 Network Administration (3 units, 8 weeks online)

Course Description: This course is an introduction to basic concepts in the application, design, and implementation of computer and telecommunication networks. It includes an overview of various network topics including network architecture and protocols, network management, routing, security, hardware, and basic programming principles. Learners analyze common problems in network implementation, maintenance, and repair and management of network systems.

IS 340 Database Design and Administration (3 units, 8 weeks online)

Course Description: Database design and administration are foundational components of all information systems. This course equips learners to design and administer relational

databases, emphasizing such topics as functional analysis, data modeling, conceptual and physical design, normalization, database security, and permission models. Learners also develop a basic understanding of SQL and its use in querying and managing databases.

IS 400 Web Development (3 units, 8 weeks online)

Course Description: This course explores website development, methods, principles, concepts, standards, and programming applications (e.g., PHP, javascript) in response to business needs. Learners gain practical web development, implementation, maintenance, and analysis skills, in order to apply them to a real world web-based solution.

IS 410 Operating Systems Analysis and Design (3 units, 8 weeks online)

Course Description: This course provides an introduction to the basic functions of modern operating systems including installation, configuration, administration, use, and analysis of leading operating systems. Learners develop practical skills, including the use of command language scripting, file systems, security, and user rights.

INTEGRATED CORE

INT 100 Interdisciplinary Liberal Arts (3)

Course Description: This course will introduce students to what has traditionally been called the “unity of knowledge,” but which has more lately been labeled under two aspects of higher education and research: the liberal arts, and interdisciplinary methodologies. The course will serve as the starting point for first-semester freshmen as they look ahead toward both their desired program of study and their participation in the Integrated Core curriculum, unique in its content and interdisciplinary method to the University of Saint Katherine. Offering an introduction to the different disciplines of knowledge and study, the methodologies proper to these disciplines, and the occupations that pertain to a path of study in that discipline – in addition to an array of related concepts such as freedom, duty, authority, and the three transcendentals (beauty, truth and goodness) - the course will also equip students to approach their education as a transformative and empowering process, one which demands rigor, integrity, and responsibility, and which has knowing the Lord Jesus Christ more fully as its ultimate aim. To this end, the College’s motto, Inquiry Seeking Wisdom, will be explored as students contemplate the personal and social purpose and effect of their “balanced education in the liberal arts and sciences” at a school like St. Katherine College that is “founded and rooted in the life of the Orthodox Christian Tradition.”

INT 110 Critical Reasoning (3)

Course Description: This course is an introduction to the nature, methods, and aims of valid reasoning. The course thus includes an overview of the basic forms of critical reasoning and fallacies, with special attention to syllogistic reasoning. Additional reflection on the relationship between faith and reason will challenge students to recognize the methodological limits of logical inquiry. An integral understanding of the human person is one that involves the development of the rational faculty, which is intrinsically connected with freedom. In this course, students are encouraged to begin reflecting on their own thought processes, and evaluating the reasonable parameters of responsible decision-making in a complex world. They will also be encouraged to locate and analyze the limits of both critical

thinking and logical analysis, exploring how moral and spiritual topics often demand the supplementation of reason with trust, belief and/or desire – integral aspects of the human person not at all opposed to (even if different from) rational thought. Course instruction takes place through lectures and exercises in logic and reasoning as well as discussion of some primary texts in the history of philosophy. These texts include works written by authors such as Plato, Descartes, Pascal, and others.

INT 200 Classical Rhetoric (3)

Course Description: “What has Athens to do with Jerusalem?” Tertullian asked in the 3rd-century AD – and we shall be asking the same question. As the fountainheads of our civilization have often been recognized as Athens, Rome, and Jerusalem, our readings will first draw upon Greek, Latin, and Hebrew texts. These texts show the transition from Pagan and Hebrew sensibilities into the Christian tradition. They demonstrate, moreover, a conversation between religious traditions that together form our intellectual heritage. Yet neither even are the Greco-Roman nor the Judeo-Christian tradition homogenous entities – each have measures of internal difference that will be explored. In the mix are theists and atheists, realists and skeptics, kings and peasants, saints and scoundrels. Before recommending any of the above, we must understand them: a particular canon of texts is our gateway into that understanding. This trans-historical canon has been familiar to scholars for, in some cases, well over 2,000 years, and to study it is to share the content, pursuit, and experience of the imaginative bedrock of Western civilization in all its unity and diversity. Some of these texts give rise to profound philosophical questions; some are exquisite works of art; some chart the basics of the Western theological landscape – each must be taken on its own terms and yet at the same time must be read, as St. Basil suggests in his Address to Youths on the Reading of Greek Literature, for what is good and useful for living as thoughtful, empathic Christians in our present world.

INT 210 Western Civilization and the Formation of Christendom (3)

Course Description: This course is a study of the rise of western civilization under the influence of ancient Judaism, classical paganism, and traditional Christianity. Its first part covers the civilizations of Israel, Greece, Rome, the early Church, and Byzantium. It culminates with the Great Schism of 1054. The second part addresses the spectacular rise of medieval western Europe; the decline and fall of Byzantium; and the civilization of Russia prior to Peter the Great. It culminates with the Protestant Reformation in the west. This course provides the student with a foundation in the history of early western civilization and emphasizes the role played by traditional Christianity in the formation of that civilization. As such it provides a basis from which to evaluate and interpret the rise of secular patterns of modern civilization, contributing to the college’s vision of “inquiry seeking wisdom.” Furthermore, since eastern Christians have historically been a minority in the West, this course, by approaching its topic with an eastern Christian point of view in mind, encourages an importantly critical perspective on Western civilization past and present.

INT 300 Ethics (3)

Prerequisite: INT 110

Course Description: An introduction to the study of the nature, methods, concepts, and divisions of ethics through a survey of major ethical theories and thinkers: Plato, Aristotle, selected Biblical and late antique Christian literature, Thomas Aquinas, Immanuel Kant, and

J.S. Mill. Other thinkers such as the following may also be used, including Friedrich Nietzsche, Dietrich Bonhoeffer, Alasdair MacIntyre, Christos Yannaras, Vigen Guroian. The course includes an overview of basic ethical problems and related biblical and theological teaching, including perspectives from patristic and Orthodox thinkers. Course instruction takes place primarily through students reading primary texts leading to discussion based on the texts, accompanied by some lecture and student presentation. This course will give students an appreciation of different modes of ethical analysis with a view to considering issues in all disciplines and fields from the ethical point of view.

INT 310 Modern European Thought and Culture (3)

Prerequisite: INT 210

Course Description: This course is an introduction to the history of modern European thought and culture. Its goal is to provide a basis for a career, and indeed life, lived out in critical awareness of and appreciation for the beliefs and values that have shaped the center of modern Western civilization, and how those beliefs and values have changed over time. One of the leading learning outcomes of this course is an understanding how the world in which we live in the twenty-first century was transformed by secularization, and how traditional Christianity continues to offer valuable and challenging insights to the problems and opportunities created by secularization. In addition, students completing the course will further develop skills introduced at earlier stages in University of Saint Katherine's Integrated Core curriculum, such as interdisciplinary thinking, written expression, and critical thinking. The course will explore politics, religion, and art through lectures and by looking at examples of writing, painting, architecture, music, and film.

INT 350 The American Experiment (3)

Prerequisite: INT 310

Course Description: This course is the final part of the University of Saint Katherine Integrated Core curriculum, and is a study of the civilization of the United States from its origin to the present. The first half of the course covers the colonial period; the revolution; the foundations of the constitution; and development of uniquely American patterns of culture and religion. It culminates with the antebellum political crisis and the Civil War. The second half of the course explores the process of reconstruction; the progressive era; the two world wars; the Great Depression; the Cold War; the counter-cultural movement of the 1960s; the conservative reaction; and the transformation of religious beliefs and moral practices that preceded the close of the twentieth century. It culminates with revival of political partisanship and the "war on terror." Attention is also given to the history of marginalized communities such as Native Americans and African Americans.

KINESIOLOGY

KIN 100 Fundamentals of Nutrition (3)

Prerequisites: None

Course Description: Students course will provide an understanding of physical, economic, sociological and psychological factors that influence individual and group food choices. In doing such, students will learn the various physical, emotional, and mental interactions

that occur with each of the major food groups during ingestion and metabolism.

KIN 150 Introduction to Athletic Training (3)

Prerequisites: None

Course Description: Students will be able to help wound care, splinting, burns, rescue, breathing, diabetes, epilepsy, heart failure, stroke and environmental emergencies in order to assist with emergency and first aid procedures. Students will learn the basics of the human anatomy with Sports Medicine and common injuries related to sports. They will also be able to evaluate injuries and guide athletes through a rehabilitation program. There will be a lab connected to this class, subject matters will be: taping, taking evaluations of injuries (SOAP notes), the use of therapeutic modalities, and rehabilitation protocol for specific injuries. *Each student will have the opportunity to acquire his/her certificate in Community First Aid and Safety. Course can be taken with approved certification agency for credit.

KIN 200 Introduction to Kinesiology (3)

Prerequisites: None

Course Description: Study of human movement, including its role in daily life, its place in higher education and professional career opportunities in areas related to sport, movement, exercise and fitness. Students will be introduced to the various ways of understanding and studying human movement. Focus will be placed upon the sub-disciplines within kinesiology and their integration with sport performance.

KIN 240 Exercise Physiology (3)

Prerequisites: BIO 310

Course Description: Students will be introduced to the scientific theories behind the body's responses to exercise and performance training. Topics will include exercise metabolism, respiration, circulation, and environmental influences on exercise. Basic concepts of human movement and the foundations of wellness and health related physical fitness will be discussed. Special emphasis on the function of the nervous, muscular, cardio-vascular, and respiratory systems and how they respond to exercise and exercise conditioning. Students will be exposed to the application of these principles in examining the optimal means to promote health-related fitness and optimal athletic performance.

KIN 275 Fundamentals of Strength and Conditioning & Ex Prescription (3)

Prerequisites: KIN 240

Course Description: Students will gain practical and theoretical knowledge surrounding the various modes and protocols used in graded exercise testing, muscular strength/fitness testing, and exercise prescription based on test results in healthy and diseased populations. Development, maintenance, implementation, and self-evaluation of physical fitness and the implementation of various methods, techniques, instructional strategies, safety factors, motivation and necessary equipment for teaching physical fitness and weight training will be discussed.

KIN 300 Applied Kinesiology (3)

Prerequisites: MTH 105

Course Description: Human movement with emphasis on the structure and function of the

musculoskeletal and neuromuscular systems with simple mechanical principles involved in movement skills. Students will develop a foundational understanding of muscle function and joint movement by evaluating muscle origins, insertions, and actions. Joint and full body motion analysis will be applied to muscle groups and their functional relationships as it pertains to human movement in sports, exercise and activities of daily living. Other analysis of posture, gait, and movement screenings will aid the student in identifying incorrect posture and movement patterns.

KIN 315 Nutrition for Health and Exercise Performance (3)

Prerequisites: KIN 100

Course Description: Application of macro and micro-nutrient needs to specific athletic and performance objectives. Discussion of supplements, ergogenic aids, pre, mid, post workout and competition nutrition. The nutrition needs for recreational exercise and sports; skills in assessing nutritional needs; development of individual nutrition programs that are sport/activity specific; and identification and correction of nutrition problems affecting sports performance.

KIN 320 Biomechanics (3)

Prerequisites: MTH 105, PHY 105

Course Description: Exploration of external and internal forces and their implications during human movement. Specific application to maximize potential for a particular movement.

KIN 325 Motor Control and Learning (3)

Prerequisites: MTH 105, KIN 300

Course Description: Overview of significant factors that influence and determine the learning and control of motor skills. Principles of motor control and skill acquisition are discussed with an emphasis on relevance to sport, rehabilitation, physical education, human factors and performance. Musculoskeletal physiology, segmented systems, control systems theory, nervous system organization and neural compensation, neural and musculoskeletal systems interactions, motor function development, neurophysiological principles of learning, behavioral learning and principles for maximizing performance are addressed.

KIN 330 Prevention and Care of Injuries (3)

Prerequisites: BIO 310

Course Description: This course provides an overview of the field of athletic training, its organization, and the responsibilities of a certified athletic trainer (ATC) as part of the sports medicine team. Instruction will emphasize prevention, recognition, and immediate care of injuries and illnesses associated with physical activity.

KIN 340 Principles of Health Promotion (3)

Prerequisites: None

Course Description: Students will discuss the breadth of programs and the diversity of settings in the field of health education in health promotion. The importance of health behavior as a contributor to current public health problems and the role of health education and health promotion programs in addressing them will be explained. Effectiveness of health education programs in a variety of different settings, including school, community, health care, and worksite settings will be addressed. Special emphasis on issues of ethical stand-

ards and quality assurance in health education and health promotion will also be presented.

KIN 350 Measurement and Evaluation in Kinesiology (3)

Prerequisites: MTH 105

Course Description: Performance is an assessment of how well a task is executed and the success of a training program is largely dependent upon satisfying the performance aims associated with it. Testing and measurement are the means of collecting information upon which subsequent performance evaluations and decisions are made. Students will be exposed to the various processes of selecting various forms of data to be collected and measured, suitable methods for measuring and evaluating data, collecting data, analysis of data collected, making decisions on the analysis, and implementing decisions as a result of the analyses performed.

KIN 360 Health Concepts and Disease Prevention (3)

Prerequisites: None

Course Description: An examination of the philosophical, ethical, and theoretical foundations of the professional practice of health and drug education, health behavior and current public health problems and the addressing of these problems in school, community, worksite, and hospital settings. Topics discussed include physical fitness and disease; nutrition and obesity; mental health and stress management; substance abuse (drugs, tobacco and alcohol) with special emphasis on risk factors for disease in populations and public health methodology for optimal treatment and prevention in clinical practices.

KIN 370 Health and Fitness Across the Lifespan (3)

Prerequisites: KIN 240, PSY 150

Course Description: Students will be introduced to the various stages of life an individual will pass through and learn to understand the psychological, psychomotor, psychosocial, and physiological factors of health and wellness. Each of these stages will provide various growth and development aspects that have long-lasting effects on everyone in various shapes and form. Students learn how one's sense of "self-concept" will alter their perceptions and future outlook on life and examine the importance of sport to children, maturation, readiness to compete, adaptations to training, learning, participation motives, social factors, role of parents, role of coaches, fundamentals of training, overtraining, nutrition, gender, stress, competition, and overall fitness pertaining to adult and elderly life.

KIN 380 Socio-Psychological Aspects of Sport and Physical Activity (3)

Prerequisites: KIN 370

Course Description: The impact of what society presents as being physically fit has tremendous effects on to-day's society. Some of the topics covered in this class include an understanding of addictive behaviors (e.g., exercise dependence, eating disorders, and substance dependence), body image, injury rehabilitation, understanding the sport marketing powers of influence, and exercise initiation, maintenance, and adherence.

KIN 395 Exercise Physiology in Special Populations (3)

Prerequisites: KIN 240

Course Description: Students will examine the changes that occur due to acute and chronic

exercise and the influence of disease on these processes. Special emphasis will be on human bioenergetics, fuel metabolism, body composition, and neuromuscular, endocrine, and cardiorespiratory physiology with and differences across individuals of various populations.

KIN 460 Kinesiology Internship (3)

Prerequisites: KIN 240, KIN 350

Course Description: Practical application of principles related to Kinesiology in a 90-hour internship approved by student's faculty advisor. Graded credit/no credit or report in progress (IP). Enrollment restricted to Kinesiology majors with Senior standing in last year of Program who have obtained consent of their faculty advisor.

KIN 490 Experimental and Research Methods (3)

Prerequisites: Open to Kinesiology Seniors ONLY

Course Description: As a prerequisite to the senior thesis, students will have exposure to senior thesis topics for their final year of study in the areas of exercise and sport performance. In doing such, students will learn to develop research ideas and methods, while examining various research and scientific studies.

KIN 499 Kinesiology Senior Thesis (1)

Prerequisite: Open to Kinesiology seniors in their last semester at Saint Katherine, KIN 490

Course Description: Students complete their degree by choosing independent work, research, readings and/or professional experiences in the field resulting in thesis format paper and oral defense.

LEADERSHIP

LED 110 Adaptive Leadership (3)

This course provides a self-diagnostic and skills foundation for leadership practice in today's organizations. The course has a strong experiential component that will provide students with the opportunity to test and integrate their learning with hands-on experience. The purpose of the course is to increase one's capacity to lead and deal with concepts of authority and boundaries in any position in any organization.

LED 120 Leadership and Mindfulness (3)

Leadership is the ability to influence the self and the behaviors of others. In order to be successful, leaders must be aware of the impact of their actions and the purpose of intention of their thoughts. After completing this course, students will be able to focus their energy and attention to deep reflection and detail when interacting with people. Students will be introduced to the concept as well as the practice of mindfulness and its profound relation with leadership skills.

LED 200 Global Leadership and Diversity (3)

Global leadership development is driven by an organization's global strategy. The acquisition of a true global mindset enables leadership effectiveness in a global capacity. The pur-

pose of this course is to prepare students to face global issues and respond with the needed leadership skills. Therefore, students will be challenged to develop a global viewpoint on the most critical success factors required to develop a global leadership mindset.

LED 310 Leadership (3)

Course description: This course is designed to help individuals develop a purpose a mission and a vision for personal and professional life, while at the same time aligning them with their personal goals. The course is action oriented towards personal achievement using worldwide recognized leadership practices. We will help students identify what is important and urgent in their lives, and help them decide where they want to go. A thorough goal- setting program will be deployed throughout the semester with the purpose of bringing the best of each individual in the course.

LED 320 Leadership and Ethics (3)

This course examines theories of leadership and its practice to be applied to public and private organizations and the skills and processes employed by effective leaders. The course also considers ethical theories as applied to problems in today's organizations, using critical thinking and moral reasoning.

LEAD 330 Managerial Finance (3 units, 8 weeks online)

Course Description: This course provides leaders with essential financial knowledge to aid in the strategic decision-making process. Leaders develop the skills necessary to set long and short-term financial goals and metrics to measure the financial success and health of an organization. Leaders learn how to utilize standard financial ratios and financial statement analysis to set the financial course for an organization.

LEAD 360 Leadership Ethics (3 units, 8 weeks online)

Course Description: Examines ethical frameworks and their application to organizational leadership situations, as well as to personal leadership decisions. Topics such as servant leadership, utilitarianism, Kant's categorical imperative, and other theories are discussed, as well as corporate social responsibility, employer-employee relations, product safety, etc.

LEAD 365 Organizational Analysis (3 units, 8 weeks online)

Course Description: This course analyzes the organization in relation to competitors in the global industry. Leaders evaluate the driving forces of the industry and develop key strategies to provide the organization with a competitive advantage. Leaders forecast technological and environmental changes and implement initiatives enabling organizations to positively leverage the changes.

LEAD 370 Cross-Cultural Communication (3 units, 8 weeks) online)

Course Description: This course examines the theories and practices of cross-cultural communication and how leaders motivate individuals, teams, and the organization as a whole to accomplish the mission and vision of the organization. Leaders design and implement corporate wide strategic communications initiatives taking into account the various cultural distinctions.

LED 400 Coaching and Mentoring (3)

The Coaching and Mentoring course is designed to equip aspiring coaches with the needed skills to deepen their use of self-as-instrument, making use of key profile assessment tools, and build a professional coaching and mentoring practice. Each element of the course will help students to gain a broader repertoire of approaches when addressing clients' needs. Supervised practice, reflective assignments, and theory integration will be a part of this highly experiential course.

LITERATURE

LIT 200 Intro to Literary Study and Creative Writing (3)

Prerequisites: HIS 100 (or taken concurrently)

Course Description: This course, similar in concept to ART100, likewise combines theoretical and practical approaches. While exploring the basic genres of literary work (drama, poem, novel, short story, etc.) and their constitutive elements, students will participate in creative writing activities. In this way, theoretical knowledge of masterful literary expression in exemplary readings is supplemented by integral knowledge gained through the practical labor of creative writing.

LIT 201 Special Topics (3)

Course Description: A lower-division seminar-style course on a special topic which can be historically contextualized, related to theme, media, genre, method, style, or person. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account. Encouraged as an interesting elective for non-A&H majors.

LIT 300 British Literature I – From Beowulf to Shakespeare (3)

Prerequisites: LIT 200 (or taken concurrently)

Course Description: A literary survey of Anglo-Saxon and Medieval through late 16th c. literature in the context of its age and with attention to form and theme. Authors may include the poets of Beowulf and Sir Gawain, the anonymous medieval lyricists and dramatists, Chaucer, Langland, Julian of Norwich, Malory, Skelton, Sidney, Spenser and Shakespeare.

LIT 305 British Literature II – From Donne to Modernism (3)

Prerequisites: LIT 200 (or taken concurrently)

Course Description: A literary survey of late Renaissance through Neoclassical, Romantic, and Victorian to Modernist literature in the context of its age, with attention to form and theme. Authors may include Donne and the other Metaphysical poets, Milton, Pope, Blake, Wordsworth, Coleridge, Shelley, Keats, Byron, Austen, Bronte, Dickens, Tennyson, Browning, Hopkins, Chesterton, Eliot, Yeats, Woolf, Joyce, the Inklings, and others.

LIT 310 The Golden Age of Russian Literature (3)

Prerequisites: LIT 200

Course Description: A literary survey of work from the golden age of Russian literature, the 19th century, in the context of its age, with attention to form and theme. Representative readings may include Zhukovsky, Pushkin, Leskov, Lermontov, Gogol, Turgenev, Dostoevsky, Tolstoy, and Chekhov.

LIT 315 American Literature: Colonial to Contemporary (3)

Prerequisites: LIT 200

Course Description: A literary survey of representative authors/texts from Colonial and Early American literature through Romanticism and Realism to Modernism in the context of its age, with attention to form and theme. Readings may include Native American texts, Bradstreet, Irving, Hawthorne, Emerson, Thoreau, Poe, Melville, Whitman, Dickinson, Twain, James, Robinson, Masters, Williams, Cummings, Eliot, Stevens, Frost, Jeffers, Snyder, Hemingway, Fitzgerald, Faulkner, Steinbeck, O'Connor, Wallace, Dillard, and Berry.

LIT 400 Special Topics (3)

Prerequisites: LIT 200

Course Description: An advanced level seminar-style course on a special literary topic, which can be historically contextualized or related to theme or genre. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account.

MANAGEMENT

MGT 100 Foundations of Management (3)

Prerequisites: None

Course description: The course is the study of management theories and of functional concepts of leadership, planning and decision making. Introduction of the business principles of quality control, globalism, ethics, productivity, motivation, skill development, and human resource management. In addition, the course emphasizes integrating biblical principles

MGT 200 Business in a Digital World (3 units, 8 weeks online)

Prerequisite: STAT 280 Applied Statistics or equivalent

Course Description: Studies statistical methods and techniques designed to increase the efficiency and productivity of a firm and decision-making process. The course requires learners to utilize a statistical software program to produce efficiency gains and present the findings through a formal business report.

MGT 210 Quantitative Business Analysis (3)

Prerequisites: MTH 100, MTH 110, BUS 120

Course description: this course explores quantitative methods utilized in business decision making, with an emphasis placed on problem solving and evaluation, as well as applications in marketing, finance, accounting, and operations. Topics may also include decision analysis, linear programming, forecasting techniques, statistical process control, and inventory models. A project with practical problems solving is required.

MGT 270 Management Information Systems (3)

Prerequisites: None

Course description: The course covers the use of information technology and other computing skills can be used to solve managerial problems and make forecasts that lead to achieving higher productivity, improving management decision making, manage quality control, improve inventory control, and more efficient use of e-business information systems. Students examine the use of computer-based information systems in all functional

areas of business.

MGT 310 Statistical Analysis for Business Decisions (3 units, 8 weeks online)

Prerequisite: STAT 280 Applied Statistics or equivalent

Course Description: Studies statistical methods and techniques designed to increase the efficiency and productivity of a firm and decision-making process. The course requires learners to utilize a statistical software program to produce efficiency gains and present the findings through a formal business report.

MGT 315 Organizational Behavior & Human Resource Management (3)

Prerequisites: MGT 225

Course description: The course covers the organizational functions impacting human resource management and personnel including: strategic management, workforce planning and employment, human resource development, compensation and benefits, employee and labor relations, and occupational health, safety, and security. The course will examine the legal aspects of employment law and the evolution and changes in human resource management.

MGT 320 HR and Talent Management (3)

Prerequisites: None

Course Description: Talent is the most important resource in an organization, as human capital is becoming more and more a critical piece in today's successful ways of management. This innovative course will give students the ability to understand the importance of people in a business context exploring the best way to utilize their talents. In addition, students will learn the way in which organizations define and use talent, and will be invited to take positions on core questions such as the components of a typical Talent Management System and all its implications. Finally, students will learn the basics of the legal and administrative side of human resource management that serves as a support process to a full and complete approach to human capital development, including aspects such as how to identify, recruit and select the best skills.

MGT 350 Marketing and E-Commerce (3 units, 8 weeks) This course examines the theories and practices of marketing products domestically and globally. The course offers an in-depth study of the primary concepts of marketing and the transition to E-Commerce and how social media has changed advertising and the distribution of products and services. Learners examine the concept of global homogenization and consumer behavior.

MGT 370 Cross-Cultural Communication and Negotiations (3 units, 8 weeks online)

Course Description: This course examines the theories and practices of cross-cultural communication and the process of negotiating with members and teams from another culture. The course prepares learner to; lead a negotiations process, address conflicts, view diverse ethical paradigms, problem solve, creation of innovative alternatives, summarization, clarify points, gain consensus and to view their interactions from another's perspective.

MGT 380 Information Systems Management (3 units, 8 weeks online)

Course Description: This course provides an introduction to the functions of information

systems and how systems aid firms on creating value while maximizing efficiency and increasing competitiveness. Learners evaluate systems design, database management, networking communications, security, privacy, policy, legal and ethics issues associated with technology.

MGT 390 Project and Change Management (3 units, 8 weeks online)

Course Description: This course examines the process and practice of project and change management of information systems and software applications. Learners work through the process of defining, planning, implementing and delivering a change project. Learners develop cost estimates, time requirements, quality controls, team assignments, training schedules, documentation and potential risks associated with the change.

MGT 415 Operations Management (3 units, 8 weeks online) This course focuses on decision-making and controlling the allocations of personnel, materials, and machine utilization in a manufacturing environment. It addresses issues related to the handling and control of materials, inventory, purchasing, and quality control. Learners study about setting standards and developing skills in estimating, forecasting, and scheduling.

MGT 450 International Business (3 units, 8 weeks online)

Course Description: This course presents a survey of issues in international business. The focus is on managing and engaging in ethical business practices in an international environment, understanding the global monetary system, and developing an international perspective. The course evaluates production, marketing, competition, trade, global institutions, political structures, supply chain, finance, human resources and cross-cultural interactions.

MGT 460 Leadership and People (3 units, 8 weeks online)

Course Description: Studies the primary theories and principles of leadership and how to apply the principles across a multinational organization. Learners come to realize that people, their abilities and talents serve as the most valuable organizational asset. Learners work to develop; a personal philosophy of leadership, evaluate how to motivate employees, develop the ability to inspire leadership qualities in others and the process of creating a shared vision.

MGT 480 Strategic Management and Policy (3 units, 8 weeks online)

Course Description: Studies the executive management decision, planning and implementation process. Learners examine how strategic initiatives and structural changes impact and drive the success of a firm. The course exposes learners to the theories and concept of strategy, creation of mission, vision and values statements, strategy implementation, assessment and how to create a success, authentic, stable and positive corporate culture that thrives on innovation and leadership.

MGT 485 Management and Organizational Behavior (3 units, 8 weeks online)

Course Description: This course introduces the managerial skills of planning, organizing, leading, and control. It gives particular emphasis to organizing and actuating responsibility and authority, delegation, decentralization, the role of staff, line-staff relationship committees, boards of directors, organization charting, formal and informal organization, commu-

nication in multicultural settings, and reaction to change. Learners develop a personal philosophy of management to guide their careers as business professionals.

MGT 490 Entrepreneurship and Innovation (3 units, 8 weeks online)

Course Description: This course serves as the capstone for the BAM curriculum. Learners are first exposed to the theories, concepts and practices of entrepreneurship and innovation and then create, develop, analyze and implement an innovative/entrepreneurial project with their current employer or develop a distinct business plan. Learners utilize knowledge and skills gained from prior course in completing their project or plan.

MGT 420 Creating and Leading Global Organizations (3)

Prerequisites: None

Course description: The course introduces students to the international business environment. The course highlights how factors in the global economy affect business. The course will also facilitate students' understanding of the challenges associated with working, communicating, and negotiating in a cross-cultural context. The course is divided into two major themes; global economy and geography in relation to international business, and cross-cultural business behavior.

MGT 480 Strategic Management (3)

Prerequisites: BUS 430

Course description: This course is the integrative study of senior management functions using advanced case analysis, focusing on general management and decision making. Topics include casting a vision, importance of mission, setting measurable objectives, implementation, logistics, setting targets, evaluating and reformulating policies in response to change. It examines the fiduciary role of the Board of Directors and the executive responsibilities of senior leadership.

MARKETING

MKT 320 Marketing Management (3)

Prerequisites: None

Course description: The course covers the various aspects of the marketing including market research, branding, market segmentation, etc. The class presents the basic marketing techniques used by firms and their importance for success in business. Advertising, pricing, product positioning are some of the topics covered key marketing tools/ techniques that are employed by firms to increase revenues and market share. It also covers how marketing is related to other business functions (e.g. management, finance, economics, strategy, and budgeting).

MATH

MTH 090 Intermediate Algebra (3)

Course Description: This course will facilitate the transition from the concrete world of num-

bers and recognizable real objects to the abstract world of letters and symbols. It has been quoted that, "Algebra is the class where you learn how to work with unknown quantities." MTH 090, is a preparatory course to College Algebra that will consist of a review of basic mathematics which will brush up on numbers and integers, plus the review of operations and application of fractions, decimals, percentages, exponents, algebraic equations, and inequalities; also function notation, composition, and inverses; linear, quadratic, polynomial, exponential, and algebraic functions and their graphs. "C" is the minimum acceptable grade for movement from MTH 090 to MTH 100 and for completion of remediation/developmental requirements. This class does not count toward graduation.

MTH 100 College Algebra (3)

Prerequisite: None

Course Description: This course will address a range of mathematical topics and principles beginning with a foundation in understanding of the real number system, and the fundamentals of Algebra. Acclimating students to the rigors that will be necessary to interrupt and solve algebraic equations and inequalities. This course will develop techniques to easily recognize and execute the simplest algebraic approach to factoring exponents, polynomials, trinomials and quadratic equations. Emphasis is placed on the practical application of the algebraic topic with descriptive text problems that include geometric examples.

MTH 105 Introduction to Statistics/Biostatistics (3)

Prerequisite: None; Recommended to take MTH 100 first

Course Description: This course explores fundamental principles and theories of statistics and statistical methods. This course is organized by descriptive and inferential topics. These include methods for displaying, describing, and producing data, normal distributions, correlation and regression, sampling distributions and probability theory, statistical inference for means and proportions, one- and two-sample confidence intervals, one- and two-sample hypothesis tests, one- and two-way ANOVA, and simple and multiple linear least-squares regression.

MTH 110 Calculus I (3)

Prerequisites: Pre-calculus or Approval of Instructor

Course Description: An introduction to differential calculus (concerning rates of change and slopes of curves), and basic integral calculus (concerning accumulation of quantities and the areas under and between curves), including the fundamental theorem of calculus, including the underlying theory of limits for functions and sequences.

MATH 125 College Algebra (3 units, 8 weeks online)

Prerequisite: Appropriate score on placement test, or SAT 540/ACT 23 math score, or successful completion of MATH 099 Intermediate Algebra

Course Description: This course is primarily a study of functions (linear, quadratic, polynomial, inverse, exponential, and logarithmic) and their graphs. Additional topics include solving equations and inequalities, matrices, and sequences and series.

MTH 210 Calculus II (3)

Prerequisites: MTH 110

Course Description: Techniques of integration; the definite integral and simple differential

equations with applications and numerical techniques; the theoretical foundations of limits, including the epsilon-delta formulation; continuity and differentiability; advanced curve sketching; inverse functions; inverse trigonometric functions.

MTH 310 Calculus III (3)

Prerequisites: MTH 210

Course Description: This course provides an introduction to topics involving ordinary differential equations. Emphasis is placed on the development of abstract concepts and applications for first-order and linear higher order differential equations, systems of differential equations, numerical methods, series solutions, eigen values and eigen vectors, and Laplace transforms. Upon completion, students will be able to demonstrate understanding of the theoretical concepts and select and use appropriate models and techniques for finding solutions to differential equations-related problems.

MTH 315 Biostatistics (3)

Prerequisite: MTH 110

Course Description: An introduction to design of experiments, data analysis, correlation and regression, concepts of probability theory, sampling errors, confidence intervals, and hypothesis tests as they relate to life sciences.

MUSIC

MUS 060

This course seeks to further performance practice through technique exercises, sight-reading, pedagogy, and repertoire memorization. Students will be required to perform a minimum of two works from differing periods in music.

MUS 200 Intro to Music Listening and Performance (3)

Prerequisites: ART 100 (or taken concurrently)

Course Description: Similar in concept to both ART 100 and LIT 200, this course will balance theoretical and practical aspects, exploring both the development of music in various cultures from ancient to modern (with special emphasis on Western European symphonic and Eastern Orthodox choral traditions) and also engaging with the practical techniques and instrumental/vocal exercise necessary in music performance. By not only introducing students to historical schemes of musical classification through critical listening but also participating in several elements of actual musical performance, students will gain a multi-faceted understanding through a multi-modal approach.

MUS 201 Special Topics (3)

Course Description: A lower-division seminar-style course on a special topic which can be historically contextualized, related to theme, media, genre, method, style, or person. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account. Encouraged as an interesting elective for non-A&H majors.

MUS 204 General Chorale/Vocal Training (1)

Course Description: This course introduces students – both people pursuing a concentration in Music and otherwise – to the rudiments of vocal training and vocal techniques for

beginning singers. The course is intended to prepare students who need additional training for the MUS205 Performance Chorale course.

MUS 205 Performance Chorale (2)

Prerequisites: MUS 204 or by audition

Course Description: This course furthers singers' performance practice by introducing students to a variety of vocal music ranging from ancient chant to contemporary pieces. Vocal techniques learned will include blending, breath control, lyrical tone painting, group dynamics, and score-reading. Students will be required to perform at an end-of-year concert and will be asked to perform throughout the semester at various churches and/or other musical events.

MUS 300 Music Theory - Introductory to Intermediate (3)

Prerequisites: MUS 200 (or taken concurrently)

Course Description: An introduction to the fundamentals of music and notation. This course will develop understanding in ear training, intervals, scales and chords, basic harmony, and sight reading. In the second half of the course, partly through analysis of music theory's application throughout history, the topics of advanced harmony, counterpoint, serialism, and experimentalism are introduced.

MUS 305 Western Music History (3)

Prerequisites: MUS 200 (or taken concurrently)

Course Description: A survey of Western Music history. This course aims to cover the roots of Western Music History by examining its roots in Ancient Greek music theory, studying its iterations through the Middle Ages, Renaissance period, Baroque era, Classical and Romantic eras, avant-garde period, and ending with contemporary music. Music listening and recital attendance will be integral to this course.

MUS 310 Modern Composition (3)

Prerequisites: MUS 200, MUS 300 (or taken concurrently)

Course Description: This course explores modern and contemporary composition in Western Music. Covering experimental composition of the 1960's, minimalism and spiritualism of Orthodox Christian composers, as well as modern day popular music, this course aims to highlight the diversity of compositional approaches of which students will analyze and apply to their in-class compositions.

MUS 315 World Music (3)

Prerequisites: MUS 200, MUS 305 (or taken concurrently)

Course Description: A survey of non-Western music. Approaches to improvisation, composition, and music listening will be examined. Students will participate in in-class ensembles to apply and analyze the different methods used.

MUS 400 Special Topics (3)

Prerequisites: MUS 300 (or taken concurrently)

Course Description: An advanced level seminar-style course on a special musical topic, which can be historically contextualized or related to theme or genre. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account.

Topics may include Orthodox liturgical music, modern Orthodox composers, and others.

PHILOSOPHY

PHIL 205 Introduction to Philosophy (3 units, 8 weeks online)

Course Description: An introduction to the main areas of philosophy, including epistemology, ethics, metaphysics, and philosophy of religion. The course will introduce learners to the major philosophers and their writings. In addition, learners will become familiar with worldview-thinking; a conceptual framework from which to examine, understand, and converse on the various topics in philosophy. In particular, learners will learn to articulate a comprehensive Christian worldview, and communicate their perspectives with clarity and relevancy.

PHYSICS

PHYS 100 General Physics for Health Sciences/Lab (4 units, 8 weeks online) Lecture, 3 units; Lab, 1 unit

Course Description: This introductory course explores mechanics, waves, fluids, thermodynamics, electromagnetism, optics, and assorted topics in modern physics.

PHY 105 Physics I (4)

Prerequisites: High school physics

Course Description: An introduction to physics with topics that include force, energy, momentum and collisions, torque and angular momentum, electric and magnetic fields, electric currents and circuits. Discussion regarding the application of physics in the life science.

PHY 110 Physics II (4)

Prerequisites: PHY 105

Course Description: Introduces students to aspects of physics with an emphasis on applications in technology and the physical sciences. Topics include fluid mechanics, oscillations and waves, temperature and ideal gas law, optics, special relativity, quantum physics, and nuclear physics.

PHYS 150 Introduction to Astronomy (4 units, 8 weeks online) Lecture, 3 units; Lab, 1 unit

Course Description: This course introduces the history of astronomy, the solar system, the stellar systems, galactic systems, and cosmology. This course requires basic skills developed in a college algebra environment including solving equations, scientific notation, roots, exponents and unit conversions. Learners uncomfortable with these requirements may wish to complete College Algebra before taking Astronomy

PSYCHOLOGY

APSY 105 Introduction to Psychology (3 units, 8 weeks online)

Course Description: An introduction to the scientific study of human nature, reviewing multiple perspectives of psychological thought surrounding the relationship between the brain and behavior, perception, learning and cognition, development, social behavior, personality, and psychopathology and psychotherapy

PSY 150 Introductory Psychology (3)

Course Description: Psychology is the scientific study of behavior and mental processes. The content focuses on the exploration of major theories and concepts, methods, and research findings in psychology. Topics include the biological bases of behavior, ethics involved in research, perception, cognition, learning, memory, emotion, motivation, development, personality, social psychology, psychological disorders and therapeutic approaches, and applied psychology.

PSY 250 Physiological Correlates of Human Behavior (3)

Prerequisite: PSY 150, WRI 100

Course Description: Development of a greater understanding of the relationship between human behavior and human physiology. Includes basic information about the anatomy and function of the nervous and endocrine systems.

APSY 285 Abnormal Psychology (3 units, 8 weeks online)

Course Description: A systematic overview of the classification, explanation, and treatment of disorders described in the most recent edition of the Diagnostic and Statistical Manual of Mental Disorders. Historical and modern trends in etiology, symptoms, diagnosis, and treatment are examined.

APSY 295 Human Growth and Development (3 units, 8 weeks online)

Course Description: An extensive study of psychological development from conception through death. This multidisciplinary approach examines the effects of psychosocial, cognitive, biological, moral, and related factors that impact human development.

PSY 310 Abnormal Psychology (3)

Prerequisite: PSY 150

Course Description: Survey of mental disorders, including biological, psychological and social/cultural determinants, as well as psychosocial and pharmacological interventions.

PSY 320 Applied Cognition (3)

Prerequisite: PSY 150

Course Description: Cognitive psychology is the study of mental processes, such as learning, memory, attention, problem solving and language. Applied cognitive psychology describes contemporary cognitive theory from the perspective of its application in support of human performance in real-world domains, such as medicine, legal practice, aviation and business, among many others.

APSY 320 Personality Theory (3 units, 8 weeks online)

Prerequisite: APSY 105 Introduction to Psychology

Course Description: An evaluative review of the methods and content utilized in the study of personality. Covers varied approaches and theories to understanding the dynamics of personality and instruments measuring personality along with their validity and ethical con-

siderations.

APSY 325 Learning Theory (3 units, 8 weeks online)

Prerequisite: APSY 105 Introduction to Psychology

Course Description: Foundations of human learning are examined, with an emphasis on experimental research and the underlying assumptions related to research. Both historical and contemporary concepts are discussed with particular focus on application to individuals, organizations, and institutions.

APSY 330 Cognition (3 units, 8 weeks online)

Prerequisite: APSY 105 Introduction to Psychology

Course Description: An in-depth exploration of human cognition, focusing on both classic and current theories, problems, paradigms, methods and measurement.

PSY 330 Developmental Psychology (3)

Prerequisite: PSY 150

Course Description: In the context of examining the development of the whole child, relevant aspects of physical, social, cognitive, linguistic and emotional change are highlighted as part of development from birth to adolescence. Emphasis on the study of the underlying processes and influences on human development. Cultural contexts of development, key changes, continuity and individual differences are examined. Includes evaluation of selected theories, contemporary issues and practical applications.

PSY 345 Social Psychology (3)

Prerequisite: PSY 150

Course Description: Survey of phenomena that affect individual behavior. Topics include attitudes, affiliation, aggression, altruism, person perception, liking, social interaction, social influence and group dynamics.

APSY 345 Criminal Behavior (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: An exploration of theories and research that provide cognitive, behavioral, and psychological explanations of criminal behavior, including how individual criminal behavior is acquired, evoked, maintained and modified. Also addresses cultural and social aspects related to criminal behavior along with effective intervention strategies.

APSY 350 Social Psychology (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: A comprehensive overview of social psychology that examines how the thoughts, feelings, and behaviors of individuals are influenced by actual, imagined, or implied social interactions. Includes pertinent research, ethical principles and cultural aspects of social psychology.

PSY 350 Managerial Psychology: People in Organizations (3)

Prerequisite: PSY 150, WRI 100 and WRI 105

Course Description: Survey of fundamental intra- and interpersonal psychological process-

es inherent within managerial dynamics in organizations. The course calls upon and deconstructs essential concepts and theories for understanding, analyzing, and working effectively with diverse personnel. Other topics include perspectives on power and coercion, as well as the inherent need for people to control and manage.

PSY 355 Psychology of Personality (3)

Prerequisite: PSY 150

Course Description: Human behavior and personality as a function of social, dynamic and biological determinants. Emphasis on social learning conditions that relate to normal and deviant behavior and other relevant contemporary issues.

APSY 405 Physiological Psychology (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: Comprehensive study of the physiological and neurological correlates of human behavior. Potential topics include physiological mechanisms in perception, learning, emotion and motivation.

APSY 415 Forensic Psychology (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: Investigates the application of the science and profession of psychology to issues relating to law and the legal system. Addresses related psychological research, legal issues and processes, as well as cultural and ethical issues in forensic psychology.

APSY 425 Crisis Counseling and Intervention (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: An examination of the knowledge, skills, and practices specific to crisis counseling and intervention. Focuses on applying appropriate methods to crisis situations, while considering cultural and ethical issues.

APSY 440 Child Psychology (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: Explores different aspects of psychological issues in children emphasizing symptomatology, assessment, etiological factors, and various treatment modalities. Examines cultural, ethical, and legal issues related to the treatment of children.

APSY 445 Adolescent Psychology (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: Explores different aspects of psychological issues in adolescents emphasizing symptomatology, assessment, etiological factors, and various treatment modalities. Examines cultural, ethical, and legal issues related to the treatment of adolescents.

APSY 455 Conflict Management (3 units, 8 weeks online)

Prerequisite: PSY 150

Course Description: This course examines the diagnosis, analysis, and resolution of conflict between individuals and in organizations. It also discusses the application of different types of negotiation strategies based on rational and emotional elements in approaching negotiation, cultural contexts, and individual differences.

PUBLISHING

PUB 200 Publishing (1)

Course Description: In this 1 unit internship course, student will engage in the hands-on experience of working closely with a quarterly literary journal. They will experience the thrills, chills, and rigors of running a print publication while being introduced to - and equipped for further participation in - digital media. The main aspect of the course will be constituted by practical, hands-on activities related to the College's literary journal, the Saint Katherine Review, including manuscript proofreading, subscription and distribution management, and a basic proficiency with InDesign desktop publishing software. A theoretical component related to assigned readings is also included. Students may enroll in this course multiple times for academic credit.

SPANISH

SPA 100 Spanish I (4)

An introductory course emphasizing four basic skills: aural (listening) comprehension, speaking, reading and writing. Consideration of the cultural and historical background of the areas where the language is spoken is targeted. Participation and active use of the language are emphasized in the classroom.

1. Speak at the mid to high novice level using basic formulaic and memorized materials within the student's own experience.
2. Recognize basic connected discourse that uses vocabulary and grammar within the student's own experience.
3. Write discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures.
4. Read cultural texts that employ familiar vocabulary and cognates as well as learned grammatical structures.
5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture(s) studied.

SPA 105 Spanish II (4)

An introductory course extending the first semester's emphasis on four basic skills: aural (listening) comprehension, speaking, reading and writing. Consideration of the cultural and historical background of the areas where the language is spoken is taken into further consideration. Participation and active use of the language are emphasized in the classroom.

1. Speak Spanish at the mid to high novice level using basic formulaic and memorized materials within the student's own experience.
2. Comprehend basic connected discourse that uses vocabulary and grammar within the student's own experience.
3. Write discrete sentences as well as simple connected paragraphs using memorized vo-

cabulary and grammar structures.

4. Read and understand cultural readings that employ familiar vocabulary and cognates as well as learned grammatical structures.

5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture(s) studied.

SPAN 121 Beginning Spanish I (3 units, 8 weeks)

Course Description: This two-course sequence emphasizes practical Spanish communication in real-life situations for beginners. The course addresses the pronunciation, intonation, and structure of Spanish within an online framework designed to develop basic listening, speaking, reading, and writing skills. Special cultural presentations supplement language study. Learners who have successfully completed SPAN123 will not receive credit for this course.

SPAN 122 Beginning Spanish II (3 units, 8 weeks)

Prerequisite: SPAN 121, passing Spanish CLEP Exam

Course Description: This is a continuation of SPAN 121. Learners who have successfully completed SPAN123 will not receive credit for this course.

STATISTICS

STAT 280 Applied Statistics (3 units, 8 weeks online)

Course Description: This is an elementary course in basic statistical concepts. Learners are introduced to the understanding and use of necessary computational procedures to attain the basic skills in the following: frequency distributions, graphs, central tendency, variability, normal curve, probabilities, correlation, hypothesis testing, and chi square. Understanding and use of the above statistics are stressed over mathematical development.

THEOLOGY

THE 100 Orthodox Christianity (3)

Prerequisite: None

Course Description: This is an introductory course in Orthodox Theology. It will provide a basic historical background of the ancient church and a foundational understanding of the Orthodox Christian orientation to God and the world. The revelation of God will be explored specifically through the early Church's apostolic and patristic witness, scripture, the Trinity, Sacraments, Liturgy and Worship, Feasts and Fasts, Saints and People of Faith, and Holy Images. This course will offer the student an ancient perspective through contemplation, philosophy, history, architecture, and the arts in order to illuminate modern-day practice and significance.

THE 105 Introduction to New Testament (3)

Prerequisite: None

Course Description: This course is an introduction to the texts of the New Testament and is intended to familiarize the student with its history, formation and theology. Special attention will be given to the cultural, political and social context of the New Testament; the importance of literary genres; understanding transmissions and tradition; and how we may approach and appropriate the New Testament today.

THE 201 Special Topics (3)

Course Description: A lower-division seminar-style course on a special topic which can be historically contextualized, related to theme, media, genre, method, style, or person. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account. Encouraged as an interesting elective for non-A&H majors.

THE 300 The Early Church: Apostolic & Ante-Nicene Fathers (3)

Prerequisites: THE 100, THE 105

Course Description: This course explores in detail the theological contribution of the biblical (apostolic) writings as well as the writings of selected ante-Nicene church fathers, including Ignatius of Antioch, Clement of Alexandria, Irenaeus of Lyon, Justin Martyr, Hippolytus, Tertullian, Origen, and Cyprian of Carthage. The formation and interpretation of the biblical canon and the early forms of liturgical worship will be explored as well.

THE 305 Seven Ecumenical Councils (3)

Prerequisites: THE 100, THE 105

Course Description: This course explores in detail the theological contribution of Nicene and post-Nicene church fathers, including Athanasius, John Chrysostom, the Cappadocians (Gregory Naz., Basil, Gregory of Nyssa), Ambrose, Augustine, Cyril of Alexandria, Gregory Dialogus, Maximus the Confessor, and John of Damascus. Key theological doctrines concern Jesus Christ, the Holy Spirit, the Trinity, the Church and its worship, salvation and the life of virtue, the Theotokos, the saints, and the veneration of icons.

THE 310 Orthodox Spirituality, Worship, and Sacred Arts (3)

Prerequisites: THE 100, THE 105

Course Description: This course will explore the many facets of Orthodox spirituality and worship, from liturgical theology and hymnography to monasticism and hesychasm. Special consideration will be given to the millennia-old traditions of prayer, music, and iconography as definitive of Orthodox spirituality and aesthetics, respectively.

THE 315 Orthodox Church in the Modern World (post-1453) (3)

Prerequisites: THE 100, THE 105

Course Description: This course explores the Orthodox diaspora after the Fall of Constantinople in 1453, including the Byzantine contribution to the Italian Renaissance, the rise of Orthodox Russia, the renewal of Athonite monasticism, and the sufferings of the Orthodox Church under 20th c. political communism. The course will also consider the Orthodox Church's positions to contemporary social issues and topics.

THE 400 Special Topics (3)

Prerequisites: THE 100, THE 105

Course Description: An advanced level seminar-style course on a special theological topic,

which can be historically contextualized or related to theme or thinker. Topic varies from year to year depending on faculty specialization. Student interest may be taken into account.

WRITING

WRI 090 Intermediate Composition (3)

Course Description: A preparatory course for WRI 100 Composition I at University of Saint Katherine. WRI 090 will introduce critical reading, thinking, and writing practices. Students will examine the fundamental process, concepts, and strategies needed to strengthen their overall critical thinking and writing skills. This course will focus on reading comprehension and the basic principles of effective college-level writing: drafting and revising sentences, paragraphs, and essays. With consistent practice over the semester, students will demonstrate improvement in critical thinking in both reading and writing skills. Over the course of the semester, students will complete five essays of varying lengths. By the end of the course, students will be able to write a clear, concise 5-6-page essay in which they assert their position on a topic and support it with careful reasoning and evidence from course readings. When students finish this course, they will be prepared to meet the basic writing requirements to succeed in WRI 100. "C" is the minimum acceptable grade for movement from WRI 090 to WRI 100 and for completion of remediation/developmental requirements. This class does not count toward graduation.

WRI 100 College Composition I (3)

Prerequisite: None

Course Description: This course will introduce students to the conventions and process of academic writing at the college-level. Beginning with a writing diagnostic, the course will be oriented toward enabling students to conceive writing as an extended process which involves evaluating their own writing according to accepted standards of clarity, syntax, and format. A review of grammatical rules will be complemented by attention to the rhetorical component of writing for particular audiences and in particular contexts.

WRI 105 College Composition II (3)

Prerequisite: WRI 100

Course Description: The course will introduce students to the practice of writing research that responds to primary and secondary texts. By learning to read actively and critically, students will come to see their own responses to sources as a contribution in an ongoing conversation that must define itself in relation to what has already been said. In the process of learning to write a coherent, well-organized, and thesis-driven argument, students will directly engage with sources through quotation, paraphrase, summary and citation.