

SAINT KATHERINE COLLEGE



ACADEMIC CATALOG 2015-2016





President's Letter

Welcome and thank you for exploring Saint Katherine College through this catalog. This catalog represents the fifth full academic year of the College's history. At this juncture, we are experiencing the joys and challenges of growth. We moved last year to our new campus location in San Marcos because of increased enrollment, and expanding our academic and athletic programs. Growth is the nature of academic inquiry, and it is the expression of a mature Christian Faith that is never stagnant, but ever-developing a closer relationship with God. It is the infinite expanse of God's love and mercy that allows us to grow in all the dimensions of life: intellectual, spiritual, physical and emotional.

Saint Katherine College is an academic institution that maintains high standards of teaching, investigation, and service. *Inquiry Seeking Wisdom* is our educational anchor and permeates everything we do here. Our faculty and students inquire through reading the best writers, through laboratory experience and original scholarship, and through service-learning. Students learn that an education in the liberal arts and sciences opens many diverse doors into the world of personal development and achievement.

You will learn to write well here. Writing allows one to communicate with precision and purpose. You will learn to think clearly here. Our faculty will challenge your thinking and help you develop sensible arguments to convey that thinking. You will learn to serve others here. Helping people in need is a fundamental tenet of the Christian faith that may take on many forms - tutoring kids, feeding families, or even changing government policies concerning the disadvantaged.

We are blessed by our amazing location. There is so much to do in San Diego and nearby. Whether its beach volleyball or competitive basketball or a run along the ocean, there is no shortage of recreational opportunities here. The city also offers many cultural venues in the arts including museums, orchestras, and opera.

So, I hope you consider attending the Saint Katherine College. You will join an enthusiastic community of committed thinkers and believers who value teaching and learning for the purpose of serving the Lord. Ultimately, we think a Saint Katherine College education will equip you to be an independent thinker and leader who can change the world!

I look forward to welcoming you to our campus and learning more about your interests.

In Christ,

A handwritten signature in black ink that reads 'Frank J. Papatheofanis'.

Frank J. Papatheofanis, MD, MPH, MLitt, PhD
Founder and President

Approval to Operate

Saint Katherine College's (hereafter referred to as the "College") approval to operate in the State of California is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, which became effective January 1, 2010. The College under Section 94802 (a) of CPPEA will, by operation of law, be approved until April 2017. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumer Affairs. The Bureau can be reached at: 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833; Phone: 916.431.6959, Toll Free: 888.370.7589; email: bppe@dca.ca.gov; website: <http://www.bppe.ca.gov>.

Saint Katherine College has applied for Eligibility from the WASC Senior College and University Commission (WSCUC). WSCUC has reviewed the application and determined that the College is eligible to proceed with an application for Candidacy and Initial Accreditation. A determination of Eligibility is not a formal status with the WASC Senior College and University Commission, nor does it ensure eventual accreditation. It is a preliminary finding that the institution is potentially accreditable and can proceed within five years of its Eligibility determination to be reviewed for Candidacy or Initial Accreditation status with the Commission. Questions about Eligibility may be directed to the institution or to WSCUC at wascsr@wascsenior.org or (510) 748-9001.

Questions and Complaints

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the College may be directed to the Bureau for Private Postsecondary Education. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's Internet Web site. Contact information for the Bureau is as follows:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento California, 95833
Website: <http://www.bppe.ca.gov>
Phone: 916.431.6959, Toll Free: 888.370.7589

Notice Regarding Bankruptcy

The College has never filed for bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has never had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.) 94909(a)(12).

Regarding This Catalog

The statements made in this *Academic Catalog* constitute the official policies of the College. Publications that contain additional policies include the *Student Handbook*, and the *Athletic Handbook*. Students are expected to confer with their academic advisors for precise information concerning academic programs. Correspondence regarding these policies should be addressed to Dean of the Faculty, Saint Katherine College 1637 Capalina Road, San Marcos, CA 92069

Effective Dates

This Catalog pertains to the 2015-16 academic year.

Caveats

The College reserves the right to add, discontinue, or fail to offer courses and programs described in this catalog; institute new requirements when such changes are deemed advisable by the Board of Trustees, the President, or the faculty; revise policies when necessary; and change the calendar that has been published. Every effort will be made to minimize the inconvenience such changes might create for the students. Any alterations to the policies and programs described in this catalog that will be put into effect during the 2015-16 academic year will be published in an addendum. Students will be alerted by email and by classroom announcements when a catalog addendum has been issued, and they will be informed about where they can obtain a copy.

The College establishes academic requirements that the students must meet before they earn a degree. This catalog and the requirements listed in it for any given degree do not constitute a contract of promise by the College to award the degree upon completion of those requirements by the student. Rather, this catalog summarizes the total academic requirements that the College anticipates will comprise each degree program. Courses, programs and requirements described in this catalog for the award of a degree may be suspended, deleted, restricted, supplemented or otherwise changed.

Advisors, program directors and the Dean of the Faculty are available to help the students understand and arrange to meet graduation requirements, but the advisors, program directors and the Dean of the Faculty are not responsible for ensuring that the students fulfill them.

Prospective students are encouraged to review this catalog prior to signing an enrollment agreement. Students are also encouraged to review the *School Performance Fact Sheet*, which must be provided to each student prior to signing an enrollment agreement.

**NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT
SAINT KATHERINE COLLEGE**

The transferability of credits students earn at Saint Katherine College is at the complete discretion of the institution to which the student may seek to transfer. Acceptance of the degree, diploma, or certificate a student earns at Saint Katherine College is also at the complete discretion of the institution to which the student may seek to transfer. If the credits or degree, diploma, or certificate that the student earns at this institution are not accepted at the institution to which the student seeks to transfer, the student may be required to repeat some or all of the coursework at that institution. For this reason the student should make certain that his/her attendance at this institution will meet his/her educational goals. This may include contacting an institution to which the student may seek to transfer after attending the Saint Katherine College ahead of time to determine if the credits, degree, diploma, or certificate will transfer. CEC94909(a)(15).



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About Saint Katherine College

College Contact Information

Those who would like more information about the College are welcome to contact the College by email, telephone, FAX, or postal mail. All written postal correspondence should be sent to **Saint Katherine College**, 1637 Capalina Road, San Marcos, California 92069. The College's main phone number is 760.471.1316 and fax is 760.471.1314. Mail addresses, phone extensions and FAX numbers may be secured through the College's Web site, <http://www.stkath.org>.

Office hours are 9:00 a.m. to 4:30 p.m. Monday–Friday.

Campus

The campus consists of approximately 18,000 square feet of classroom, laboratory, meeting, and office facilities, in the city of San Marcos, California, in northern San Diego County. The campus is less than eight miles from the Pacific Ocean, and 40 miles from San Diego International Airport.

Facilities and Equipment

Our main building is configured for small and large classroom instruction, library, chapel, faculty and administrative offices. Our Athletic Offices and lab classes are located in an adjacent buildings.

There are currently six classrooms in the main building, which are outfitted with desks or tables and chairs or stools, each with wireless internet access. Additionally, the laboratory has chemically-resistant work tables, stools, and cabinetry with chemically-resistant countertops.

The laboratory is equipped with instrumentation, glassware and equipment needed for future science classes, such as: UV-VIS spectrophotometer, glassware and micro-glassware sets, fractional distillation apparatus, aprons, aspirators, balances, beakers, bottle reagent wash, brushes, bottles, burets, test tubes, rubber bulbs, bunsen burner, micro caliper, calorimeter, chromatography apparatus and materials, desiccator vacuum, de-ionized water system, freezer, gloves, hot plate, ice machine, incubators, lab cards, melting point apparatus, vortex mixer, ultra sonicator, molecular models, barometers, ovens, pH meter, pipettes, power supplies and gas lamps, safety cabinets, dissecting kits, compound microscopes, and electrophoresis equipment.

Library Resources

The College has a separate space designated as the Library. Our holdings currently number over 20,000 volumes. The library is equipped with two HP desktop personal computers for catalog and research purposes and a color printer for student use. The College offers online research access to student with digital access to more than 76,000 books and 3 million academic journal, magazine and newspaper articles from over 300 of the world's leading publishers.

Student Housing

The College leases a limited number of two and three-bedroom townhome units near the

campus. Students may apply for housing for the academic year and/or the semester. The units are made available to full-time students on a first-come, first-served basis. The College residential program complements the educational mission of the school. Students who live in campus townhomes have certain freedoms and responsibilities. The College prohibits discrimination on the basis of race, color, national or ethnic origin, or religion. All students are required to treat all individuals with respect and civility. All resident students must be able to live in a group setting, understand and respect appropriate boundaries in terms of lifestyle, noise level, safety, hygiene, common courtesy, and be able to function within the parameters of directed resources. Regulations (found in the *Student Handbook*) state that those sharing a living unit to be both cooperative and considerate at all times. Students may obtain a copy of these regulations from the College main office.

Administration:

Frank J. Papatheofanis , MD, MPH, MLitt (Div), PhD

President

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Margaret Bailey, PhD, MBA

Provost

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Walt Bedsole

Athletic Director

wbedsole@stkath

Board of Trustees: Daniel Braun (Chair), Penny Brunner, Dr. Thomas Buchanan, John Dempsey, Angelo Georggin, Despina Georginn, Steve Kreta, Dr. Frank Papatheofanis, Saba Saba, Concetta Samarius, James Waters, and Carol Vassiliadis.

Mission

The mission of Saint Katherine College is *“To provide a balanced education in the liberal arts & sciences, founded and rooted in the life of the Orthodox Christian Tradition - Inquiry Seeking Wisdom.”*

The College aims to support the students to integrate their intellectual and spiritual lives, their formal learning with knowledge gained from lived experience, and their academic pursuits and personal development.

To this end, the College envisions an undergraduate education characterized by a high degree of faculty-student interaction, curricula that are communal and individualized, and opportunities for research and creative pursuits inside and outside the classroom. Students will receive a broadly based, rigorous education in a setting that fosters a spirit of intellectual inquiry and the development of problem-solving skills required to address the open-ended issues characteristic of contemporary societal needs.

Because learning from people who are different from oneself is essential to a superior liberal education and to a life of civic engagement, the College seeks to foster a respect for the faculty and a student body diverse in demographic composition, life experiences, and viewpoints. The College envisions that our sense of community will be strengthened by our efforts to navigate a shared commitment to Orthodox Christian faith with an appreciation for competing belief systems.

Institutional Learning Outcomes (ILO's)

1. Students communicate ideas clearly and concisely in both oral and written form (*Articulate Communication Written and Oral*)
2. Students develop a sense of inquiry rooted in critical thinking, research and analysis (*Critical, Informed Inquiry*)
3. Students engage in interdisciplinary approaches to learning that involve integrative thinking, collaboration with others, and the application of theoretical knowledge to a range of practical issues (*Broad, Interdisciplinary Insight*)
4. Students establish a specialized set of intellectual and/or technical skills applicable within their discipline (*Specialized Intellectual Skills*)
5. Students contribute self-reflectively to local communities and global society (*Applied and Collaborative Knowledge*)
6. Students gain an appreciation for the historical Christian faith and deepen their own spiritual life in an Orthodox Christian context (*Enriched Christian Spirituality*)

Scholarship: All absolute Truth is God's Truth and humankind must labor diligently in the pursuit of truth we can know; thus, Saint Katherine College upholds the high standards of academic excellence. Faculty strives to teach students to think critically and independently, to communicate clearly and effectively, to integrate knowledge across the disciplines, and to assess the value conflicts in issues. This is done without coercion, letting the evidence lead the search, and with respect for the consciences and value differences of others.

Participation: Students apply knowledge, practice skills, and deepen and broaden their understanding of themselves and others through active participation in diverse learning experiences. A smaller community requires greater participation from its members. For these reasons, Saint Katherine College is committed to being a small college and encouraging student participation in a variety of activities.

Service: God's love is personified in the life of Jesus who came to serve the world. Through works of peacemaking and compassion, humanity responds to God's love and becomes an instrument of God's servant hood in the world. Therefore, Saint Katherine College emphasizes service to others, encouraging all members of its community to give selflessly of themselves to others.



Academic Calendar

FALL 2015

August 25	Tuesday	Move-in Day for ALL Students
August 26-29	Wednesday - Saturday	Orientation for ALL Students
August 31	Monday	Fall Classes Begin
September 7	Monday	Labor Day - Campus Closed
September 11	Friday	Last Day for ADD / DROP /WD courses
October 19	Monday	Forum Lecture Series #1 – Fr. John Reimann
November 2	Monday	Forum Lecture Series #2 – Dr. Luke Hnenny
November 11	Wednesday	Veterans Day - CLASSES & CAMPUS OPEN
November 16	Monday	Forum Lecture Series #3 – Alex McLellan
November 25	Wednesday	Feast Day of Saint Katherine
November 23-27	Monday-Friday	Thanksgiving Break - NO CLASSES, CAMPUS CLOSED Wednesday-Friday
Nov. 30-Dec. 4	Monday-Friday	Registration for Spring 2016 Classes
December 11	Friday	Last day of Fall classes
December 14-18	Monday-Friday	Semester Examinations
December 18	Friday	Fall 2015 semester ends; Last Day to submit fall assignments. Last Day to request an Incomplete for Fall Semester.
December 19- January 25		Winter Break - NO CLASSES

CAMPUS CLOSED December 24, 2015 - January 3, 2016

Academic Calendar

Spring 2016

January 21	Thursday	Move-in Day for New Students
January 22	Friday	New Student Orientation / Registration / Advisement
January 25	Monday	Spring Classes Begin
February 5	Friday	Last Day for ADD / DROP / WD courses
February 15	Monday	Presidents' Day – NO CLASSES, CAMPUS CLOSED
March 28-April 1	<u>Monday-Friday</u>	Spring Break – NO CLASSES
March 27	Sunday	Western Easter
April 28-29	Thursday-Friday	Holy Thursday, Great and Holy Friday – NO CLASSES, CAMPUS CLOSED
May 1	Sunday	Orthodox Pascha
May 2	Monday	Bright Monday – NO CLASSES, CAMPUS CLOSED
May 6	Friday	Last day of Spring classes
May 9-13	Monday-Friday	Semester Examinations
May 13	Friday	Spring 2015 Semester Ends Last Day to submit Spring assignments. Last Day to request an Incomplete for Spring Semester
May 14	Saturday	Commencement

Admissions

Campus Tour and Admissions Interview

To help determine whether the College may be the right school for them, prospective students and their families are invited to have an individual tour of the College campus with a member of the College Admissions staff, who will address their questions about the College.

Many prospective students, particularly those who live outside San Diego County, arrange to have their admissions interview on the day of their College tour. Those who are unable to visit the College could arrange to have their interview conducted by phone. To schedule the interview and, if possible and desired, arrange for a campus tour, prospective students should send an email to admissions@stkath.org or call the College at 760.471.1316 and ask for the Admissions Office.

Perspective students may visit the campus and participate in the interview prior to submitting their application materials, or they may submit the materials first. Please note, however, that applications will not be reviewed until the College receives all required documents and that each prospective student has completed his or her official admissions interview.

Application

The deadline to submit a completed application to Saint Katherine College is April 15th for the Fall Semester and November 15th for the Spring Semester.

To apply to the College, prospective students need to do the following:

- (1) Complete the on-line application form at www.stkath.org/admissions/application.
- (2) Undergo a formal on-campus or phone interview with a College admissions officer who will assess the applicant's goodness of fit with the College.
- (3) Submit the following documents to the Saint Katherine College, Admissions Office, 1637 Capalina Road, San Marcos, CA 92069.
 - a. Official high school transcript (for applicants who have fewer than 60 potential transferable semester credits or 90 such quarter units from a College or University, including those who seek to be entering freshman).
 - b. Official transcripts from all prior Colleges (for any applicant who has completed at least one College course at a school other than the Saint Katherine College).
 - c. Two letters of recommendation:
 - One letter that addresses the applicant's aptitude for College-level scholarship, which is written by someone qualified to assess the applicant's academic potential (e.g., a teacher, guidance counselor).
 - One pastoral letter that describes the applicant's moral character, personal values and capacity to contribute to and benefit from a small, Orthodox Christian, liberal arts College, which is written by a member of the clergy or, in lieu of a member of the clergy, another responsible adult who knows the applicant well.

d. Student admissions essay. The 250-word-minimum essay should address the following question: *“How would studying at Saint Katherine College benefit me, and how would I contribute to the Saint Katherine College community?”*

e. SAT or ACT scores sent to the College.

Applications will not be reviewed until the College receives all required documents, and the prospective student has completed his or her official admission interview.

Documents submitted for admission are entered into the applicant’s permanent file and cannot be returned.

Questions regarding the application process, including the online form, may be sent by email to admissions@stkath.org.

Admission Criteria

Admission to the College is competitive. The College seeks students from a variety of backgrounds with strong academic preparation who can contribute to, and benefit from, the College’s scholastic and extracurricular programs. The most important factors in the admission decision are the applicant’s academic record (including courses taken and grades attained) and standardized test scores. Other factors which may be considered include leadership potential, extracurricular and service-related activities, special talents, and the ability to enrich, and be enriched by, the campus community.

The College admits qualified applicants without regard to gender, age, race, national origin, or physical handicap. Within those parameters, the College reserves the right to deny admission to any applicants and to change entrance requirements without prior notice.

Foreign Credentials

A detailed evaluation by a recognized credentials evaluation service is required for all documents submitted from foreign institutions. The evaluation must include degrees and the U.S. equivalency, grades, credits, and overall grade point average. A translation is not sufficient. If English was the primary language of instruction at the institution, the evaluation should indicate this.

Minimum Qualifications for Entering Freshmen or for Those With Fewer than 30 Transferable Semester Credits

- **Proof of High School Graduation.** Acceptable proof of high school graduation includes an official transcript from an accredited secondary school indicating graduation or official results showing that the applicant has passed either the General Educational Development (GED) or the California High School Proficiency (CHSPE) exam. Applicants who submit an official transcript from an accredited College showing the award of an associate’s or bachelor’s degree are not required to submit secondary school transcripts.
- **Home-schooled Applicants.** Home-schooled applicants must meet the admissions requirements detailed above. In lieu of high school transcripts, an official high school equivalency exam score may be submitted. If available, a transcript of the applicant’s home-schooling progress should be sent as part of the application.

Academic Record. A student's high school academic record is a key factor in the admissions decision for entering freshmen and those who have completed fewer than 70 potentially transferable semester credits. In general, students should have taken a rigorous selection of College preparatory or higher-level courses throughout their four years of high school.

Minimum preparation includes the following:

- 2.5 minimum un-weighted high school GPA
- 860 Critical Reading/Math score on the SAT or a Composite score of 18 on the ACT
- Completion of all of the following high school coursework:
 - ◆ 4 years of English
 - ◆ 3 years of mathematics
 - ◆ 1 year of a foreign language or a fine art
 - ◆ 2 years of science
 - ◆ 2 years of social science

Placement Testing

Do I need the Entry Level Mathematics (ELM) Exam?

Answering YES to one or more questions fulfills your ELM requirement. If you answer NO to ALL of the following, you must take the ELM.

Did you:

Score 550 or higher on the mathematics section of the College Board SAT Reasoning test or SAT Subject Tests level I or II in mathematics?

Score 23 or higher on the mathematics section of the ACT?

Score 3 or higher on the Calculus AB or Calculus BC examination or on the statistics examination of the College Board Advanced Placement program?

Pass, with a grade of C or higher, a transferable college math course that satisfies the General Education mathematics/quantitative reasoning requirement.

Receive a score of 4-7 on the Higher Level Mathematics International Baccalaureate exam.

Do I need the English Placement Test (EPT) Exam?

Answering YES to one or more questions fulfills your EPT requirement. If you answer NO to ALL of the following, you must take the EPT.

Did you:

Score 500 or higher on the critical reading section of the College Board SAT Reasoning test?

Score 22 or higher on the English section of the ACT?

Score 3 or higher on the Language and Composition or the Composition and Literature examination of the College Board Advanced Placement program?

Pass, with a C or higher, a transferable college English composition course that satisfies the General Education composition or critical thinking requirement.

Receive a score of 4-7 on the Higher Level English A1 International Baccalaureate exam?

Minimum Qualifications for Transfer Applicants

To gain admission to the College as a transfer student, applicants must have earned a minimum of 2.5 College GPA from a College or University.

To make admission decisions, the College will consider the following:

- Graduation from high school
- College courses and grades
- Character standing at the last College attended.

Probationary Admission

The College is dedicated to the success of its students and may grant probationary admission to applicants who fall short of the minimum qualifications for admission but demonstrate academic promise through some combination of grades, standardized test scores, letters of recommendation, or intellectual accomplishments. Probation allows the College the opportunity to work closely with students, providing assistance to enhance academic performance.

Probation brings with it some specific requirements that must be met. Each applicant admitted on probation will receive an acceptance letter that outlines the full terms of probation. These terms include:

- Maintaining a minimum grade point average of 2.0 in the first semester.
- Maintaining 85% attendance.
- Adhering to a weekly contact with specified members of the College's academic staff.

If, at the end of the first semester, these terms have been met, the student will be removed from probation. If the terms have not been met, however, the Dean of the Faculty will evaluate as to whether the probation should be extended to the end of the first year or whether the student should not be invited to return for a second semester. If the probation is extended and the student meets all conditions, the student will be removed from probation. If the conditions are not met, the student will be withdrawn from the College.

Admission Notification

The College makes every attempt to send a notification of acceptance or of non-acceptance within 60 days of receipt of a completed application. All offers of admission to incoming freshman students are contingent upon satisfactory completion of their high school senior year and a continuing record of good character. The College reserves the right to withdraw an acceptance for unsatisfactory academic performance or for concerns over social behavior.

Student Services

Counseling and Referrals

Counselors assist students and their families in resolving a wide variety of problems. The College provides referrals to outside agencies for short-term counseling, crisis intervention, and education to the students and their families. An updated list of professional referrals is found in the *Student Handbook*, available in the College's main office. This referral list is provided as a service to the students and their families, and it is not to be construed as an endorsement of one professional agency over another. The students and their families are encouraged to conduct their own search for an agency.

Spiritual Life

The Apostle Paul reminds us that we are "all members of one another" (Ephesians 4:25). The relationship and communion we share with Christ and with one another form the foundation of our Christian community of faith and learning.

College Chapel

The Chapel is open from 9 a.m. - 4:30 p.m. daily for private prayer and reflection. On Mondays and Wednesdays, 11:00-11:30 a.m., the entire College meets for chapel service.

Tutoring Center

A staffed tutoring program is available to all students seeking academic assistance in the library. For further information please email the Tutoring Center at

TutorialServices@stkath.org

OCF (Orthodox Christian Fellowship)

The OCF (Orthodox Christian Fellowship) is a national organization that promotes Orthodox Christian brotherhood on College campuses. As the College is an Orthodox Christian institution, our OCF chapter seeks to unite all of the Orthodox Students in the San Diego area. OCF welcomes students of all faith backgrounds. OCF meets on the campus of the College (and on other locations) on various evenings, for dinner, discussion, presentations and other activities.

FCA (Fellowship of Christian Athletes) is a national organization that promotes Christian fellowship on college campuses. It's main purpose is to unite two passions: faith and athletics. Currently SKC host a FCA huddle on campus bi-weekly during the school year. The huddle consists of both athletes and coaches coming together (usually around food) to have a Bible study or devotion. FCA is an important aspect to the culture of our campus, as it is a place to come together, learn about God, and also walk through the various seasons of life together.

Student Senate

The College provides vital training for the future leaders of our community. Leaders help address student concerns and promote student unity. Representatives of the students are the unified voice of the student body, acting on behalf of the students to promote unity, charity, understanding, and camaraderie among the students, while being the channel

to voice the concerns of the students to the administration and faculty, with the purpose of entering into dialogue with them and finding solutions.

Students' Rights

Students' Right to Cancel

Students who rescind their decision to enroll at the College by providing a *written* notification of withdrawal to the Office of the Registrar before (a) any of their courses meet for a second class session or (b) by the seventh day after enrollment, whichever is later, will be entitled to a 100% refund of all non-federal financial aid monies paid less the \$200 non-refundable enrollment fee, Student Tuition Recovery Fund fee, and housing deposit.

California Student Tuition Recovery Fund

California law (Education Code Section 94909) mandates that upon enrollment the students must be assessed a fee relative to the cost of tuition for students who meet the Student Tuition Recovery Fund (STRF) according to the requirements described below. These fees support the STRF, which is a special fund established by the California Legislature to reimburse students who might otherwise experience a financial loss as a result of untimely school closure.

Students must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all the following apply:

1. The student is a California resident, or is enrolled in a residency program, and pre-pays all or part of his/her tuition either by cash, guaranteed student loans, or personal loans, and
2. The total charges are not paid by any third party payer such as an employer, government program or other payer unless the student has a separate agreement to repay the third party.

Students are not eligible for protection from the STRF and are not required to pay the STRF assessment if either of the following applies:

1. Student is not a California resident, or is not enrolled in a residency program, or
2. The total charges are paid by a third party, such as an employer, government program, or other payer, and the student has no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

Students may be eligible for STRF if they are California residents or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.

2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

It is important that enrollees in the STRF keep a copy of the enrollment agreement, contract, tuition receipts, and cancelled checks. They are encouraged to document the total amount of tuition paid and keep records that will show the percentage of each course or degree that they have completed. Such records would substantiate a claim for reimbursement from the STRF, which, to be considered, must be filed within sixty (60) days following the school closure.

Diversity Statement

Saint Katherine College believes that one mark of a college campus is its commitment to diversity and the practice of recognizing and valuing the rich experiences and world views of individuals and groups.

As a Christ-centered school, the College is respectful of diversity, because Christ intends His Church to be multiethnic, multicultural and a multinational body of believers. The College's goal is a purposeful transformation to the image of Christ. Rather than embracing concepts like tolerance, the College is called to build a Christian community. Such a community should model the reality of the body of Christ, inclusive of diverse people of God using varied gifts for God's glory. The policies and values of such a Christ-centered college should reflect the biblical mandate to be ministers of reconciliation, and to bring about genuine unity within a diverse world. Because of the core mission of Saint Katherine College, it is a defining feature of our campus to embrace diversity as a source of strength. The differences in race, ethnicity, gender, age, religion, language, abilities/disabilities, socioeconomic status, and geographic region, and more, build our culture and contribute to the fulfillment of our academic mission.

Statement of Non-discrimination/Americans with Disabilities Act and Accommodations

The College is a private Orthodox Christian College of Liberal Arts and Sciences open to any qualified student. In a manner consistent with all applicable laws and regulations including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), or other federal, state or local laws or executive orders. Saint Katherine College is committed to the principles of equal opportunity as defined under federal and state law, and does not discriminate on the basis of race, color, creed, disability, national/ethnic

origin, age, religion, sex, sexual orientation, or disabled veteran/Vietnam-era veteran status in its admission policy, programs, or activities, educational policies, scholarship and loan programs, athletic and other College-administered programs, or employment practices and programs. Inquiries regarding this policy may be directed to the Office of the President, Saint Katherine College, 1637 Capalina Road, San Marcos, CA 92069.

As a private institution, the College adheres to specific religious tenets and maintains all of its religious freedom and associated rights and privileges. Students with documented disabilities may request in writing reasonable special services and accommodations. Questions should be directed to the Dean of the Faculty.

Access to Student Educational Records

The College complies with the Family Educational Rights and Privacy Act (FERPA). This Act protects the privacy of educational records, establishes the right of students to inspect and review their educational records and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Questions concerning the Family Educational Rights and Privacy Act may be referred to the Office of the Registrar.

If students have evidence indicating that the College has failed to comply with the Act and feel aggrieved, they may file a complaint with the FERPA Office by calling 202.260.3887.

Statement on Academic Freedom

The motto of the College is *“Inquiry Seeking Wisdom.”* To that end, the College is committed to fostering an educational atmosphere that is conducive to the pursuit of knowledge and the preservation of intellectual freedom. The College strongly believes that academic freedom is a fundamental condition necessary for the pursuit of truth, knowledge and meaning. The College is a community of learners: faculty, students and staff, who strive to promote, foster and sustain academic freedom rooted firmly in the College’s social responsibility to enhance student learning.

Student Grievances

College students are entitled to equitable and respectful treatment by the institution and its representatives. Students who believe that their rights have been violated are authorized to appeal to the College to adjudicate their grievances through a fair, timely, and non-threatening process. In light of the important role that student grievance adjudication plays in establishing and maintaining the institution’s integrity, a distinct section of the catalog is devoted to it, which can be found after the section on *Student Responsibilities*.

Students’ Responsibilities

The College Academic Honor Code

The College’s academic honor code is as follows: “As a College student, I will act with honesty, integrity, and respect. In making this commitment, I am accountable to the community and dedicate myself to a life of honor and respect for others.”

The College is committed to the ideal of academic integrity and honesty as a reflection of Christian character. We commit to honesty in all aspects of our work and seek to establish

a community that values serious intellectual engagement and personal faithfulness more highly than grades, degrees, or publications. All members of the College community, including students, faculty, administration, staff and trustees, have a personal responsibility to uphold the standards of academic integrity. All forms of academic dishonesty are serious and will not be tolerated. Any instance of academic dishonesty calls into question the offender's past work, especially the validity of previous grades, and ultimately the value of the degree earned, thereby defrauding the entire College community.

A breach of academic integrity includes the following:

- Plagiarism: Intentionally or unintentionally presenting another's ideas as one's own
- Using the exact language of someone else without the use of quotation marks and/or without attributing the words to the author by citing him or her
- Claiming authorship for a paper one did not write, including buying, stealing, borrowing a paper or copying a paper or article from the Web
- Unpermitted collaboration in preparing assignments
- Cheating on a quiz or exam by any means
- Obtaining and/or distributing examination materials prior to exams without the consent of the professor
- Submitting identical work for two different courses without both professors' agreement
- Falsifying records
- Helping another student engage in an act of dishonesty
- Failing to report to the Dean of the Faculty a known instance of another student's violation of this policy
- Submitting another's work as one's own

Instructors have the authority to use plagiarism detection software and the discretion to decide when to use it. Faculty who have grounds to believe that a student has engaged in an act of academic dishonesty must provide a written report of the lapse of integrity and the evidence of the infraction to the Dean of the Faculty who will conduct an investigation.

Should the Dean of the Faculty deem that the student has violated the Academic Integrity Policy, he or she will refer the case to the Academic Integrity Committee. Please refer to the Student Handbook for additional information.

The severity of the sanction will be matched to the severity of the infraction and the offender's past record. Sanctions may include a failing grade for the assignment or exam, a failing grade in the course, dismissal for one semester, or, for students who have committed a sufficiently serious violation or engaged in multiple acts of academic dishonesty, expulsion from the College.

The catalog's section on *Student Grievances* specifies how students may petition the finding that they are guilty of an infraction and/or to petition the fairness of the sanction imposed.

Other Student Responsibilities

Students have a number of other responsibilities beyond those detailed above. These include the following:

- Repaying all expenses they incur at the College, including repaying loans plus interest;
- Monitoring and understanding all activity on their billing statement;
- Maintaining consistent access to technology, including maintaining current virus protection software in order to safeguard the computer systems in the College community;
- Obtaining and providing the College with an e-mail address that administrators and faculty may use to correspond with them. Because the College may electronically transmit information that the Family Educational Rights and Privacy Act (FERPA) considers confidential, such as financial records, academic records, and course feedback, students are expected to provide the College with an e-mail address to which only they have access. Moreover, students are responsible for viewing their email via a secure internet connection;
- Notifying the College of any change to the phone number, postal address, and email address that the College has on record in order to maintain communication during enrollment and after graduation.

Student Grievances

Ensuring that students feel that the College treats them equitably and respectfully is of paramount concern to Saint Katherine College. To this end, the College has informal and formal processes in place for students to have their grievances considered fairly, rapidly, and in a non-threatening atmosphere.

Students are protected against capricious, arbitrary, unreasonable, unlawful, false, malicious or professionally inappropriate evaluations or behavior by a faculty member, a staff member, an administrator or an official of the College or another student.

A grievance is any matter of student dissatisfaction regarding (a) the College's policies and practices or (b) the behavior of a faculty member, administrator, or staff member, except those pertaining to the following:

Grades, which shall be subject to the decision of the professor unless related to some type of suspected discrimination.

Attendance policies and matters of a purely academic nature, which shall be adjudicated through the Dean of the Faculty.

Informal Procedure

Students who are aggrieved by the way that they have been treated by a College administrator, instructor, or staff member are encouraged to discuss their concerns in a mature, professional tone directly with the other party. Should they be uncomfortable engaging directly with the party or, upon speaking with him or her, believe that the accused party did

not address their concern adequately, students may proceed to the formal procedure.

Formal Procedure

Formal grievances must be filed **no later than thirty (30) days**, after the beginning of the primary term following the alleged violation, or 30 days from the time that the student learns of the basis of the grievance. Students may pick up grievance packets and forms from the **Registrar's Office**. It is recommended that students meet with the Dean of Students, regarding the complaint/grievance prior to starting the process.

If the grievance is a criminal matter, it should be referred to the **San Marcos Sheriff's Department**: 182 Santar Pl, San Marcos, CA 92069, 760.510-5200. In criminal cases, additional action may be taken on the part of Saint Katherine College in accordance with the following procedures.

Student complaints may be classified as grievances and fall into one of three categories:

Academic, Non-Academic, and Discrimination.

Academic Grievances:

When grades are given for any course of instruction, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of "mistake, fraud, bad faith, or incompetency" shall be final (Education Code Section 76224). If a student files a grievance relative to a grade, he/she must prove that "mistake, fraud, bad faith, or incompetency" is the reason for the grade assignment. The student must follow the due process Grievance Procedure.

Non-Academic Grievances

Grounds for non-academic grievances include, but are not limited to, the following and must show evidence:

1. Any act or threat of intimidation, discrimination or harassment.
2. Any act or threat of physical aggression.
3. Arbitrary action, violation of student rights, or imposition of sanctions without proper regard to College policy as specified in the Education Code, Board Policy, and/or Administrative Procedures.
4. Violation of Title IX.
5. Any violation of Section 504 with reference to the rights of disabled students.

"Evidence" is interpreted as competent testimony and authenticated documents. Testimony is competent if it is based on personal knowledge. Speculation, guesswork, and supposition are not competent as testimony. Personal knowledge means knowledge acquired through any of the witnesses five senses: he/she saw it, heard it, touched it, tasted it, smelled it. Documents are authenticated if the hearing body is satisfied from the evidence that the document is in fact what it purports to be.

Discrimination Complaints

Students wishing to file complaints based upon discrimination on the basis of ethnic group identification, religion, age, gender, sexual orientation, color, or physical or mental disability

and any other category of unlawful discrimination should contact the Dean of Students who will take it to the appropriate supervisor.

Complaints – Non Grievances or Non Discrimination Complaints

Students can pick up and fill out a complaint form from the Registrar's Office. It will then be reviewed by the Dean of Students.

I. STATEMENT OF GRIEVANCE - LEVEL I

Any student who believes an injustice or a violation of state, federal, or college policies, laws, or regulations has occurred is encouraged to attempt a good-faith resolution of the grievance. This attempt should be made with the party directly involved with the disputed matter, or with the head of the department in which the grievance arises. This good-faith effort should be made before filing a formal grievance (Level II).

If the student is unwilling to meet with the party involved due to the nature of the disputed matter, or there is no resolution after meeting with the faculty/staff member or the faculty/staff member refuses to meet or respond within ten (10) days, the student may proceed by meeting with the staff member's immediate supervisor. If the complaint is still not resolved at this step, the student must meet with the Dean of Students. If the student has not been able to resolve the complaint/grievance at any of the informal steps indicated, the student may file a request for grievance review, Formal Grievance Level II, within ten (10) days after meeting with the Dean of Students.

Statement of Grievance form (Level I) must be completed in order to document that the student followed the informal resolution process.

GRIEVANCE REVIEW

II. FILING OF FORMAL GRIEVANCE – LEVEL II

If the student believes the issue has not been resolved satisfactorily at Level I, the following procedures are to be followed:

1. He/she shall file a Formal Grievance form with the Representative designated by the College within ten (10) days after completing Level I. Additional documentation substantiating the grievance must be attached to the form.
2. The Designee is responsible for informing the aggrieved student of his/her rights, responsibilities, and procedures.
3. The faculty/manager/staff member against whom the grievance is filed will be sent a copy of the student grievance (Levels I and II) by the Designee within ten (10) days. The faculty/manager/staff member will have fifteen (15) days to submit a response.
4. Both the student and faculty/manager/staff member involved may solicit documentation from other persons to support their position.
5. The written grievance and written response by the faculty/manager/staff member shall be forwarded to the Designee.

6. The Designee will present the findings to the Grievance Review Committee which will be convened to review the student grievance. The committee will be comprised of the following members:
 - a. One student representative designated by the Dean of Students provided the Dean of Students is not involved.
 - b. One faculty member, designated by the Dean of Faculty provided that the faculty member is not involved.
 - c. One administrator, designated by the President provided that administrator is not involved.
7. The Grievance Review Committee will make one of the following determinations within twenty (20) days.
 - a. The complaint of the student is not grievable.
 - b. There is insufficient evidence to warrant further action.
 - c. The case should proceed to formal action, Level III.
8. The faculty/manager/staff member, Dean/manager, and grievant will be notified within five (5) days of the committee's written report.

III. GRIEVANCE HEARING – Level III

If the Grievance Review Committee determines that further action is warranted, the case is referred to the Human Resources Department Representative.

1. The HR Representative will set the formal hearing date and notify the appropriate bodies in writing of the need to appoint members to the Grievance Hearing Committee. The hearing must commence within ten (10) days after the Grievance Review Committee renders its decision.
2. The HR Representative shall send confidential packets to the Grievance Hearing Committee members (in person or by express/certified mail) five (5) days prior to the hearing.
3. The Grievance Hearing Committee will be comprised of the following members:
 - a. One (1) student appointment made by the Dean of Students.
 - b. One (1) faculty appointment made by the Dean of Faculty.
 - c. One (1) faculty appointment made by the President.
 - d. Two (2) Student Services administrators.
4. The following persons shall be present at the hearing to answer questions by the Grievance Hearing Committee. Both may have representation but must notify the committee of the representation.
 - a. The student grievant
 - b. The faculty/manager/staff member defendant
5. The following process shall be followed when the hearing is convened:

- a. Purpose, function, and guidelines of hearing will be reviewed by the HR Representative.
 - b. The student or representative is allowed to make a statement specific to the grievance and the requested outcome.
 - c. Faculty/manager/staff member or representative is allowed to make a statement specific to the grievance, requested outcome, and any statements/evidence presented by the student.
 - d. The hearing committee members may ask specific questions relevant to the grievance case.
 - e. Discussion, clarification, and additional comments will be permitted.
 - f. The hearing is recessed for a decision; student and faculty/manager/staff member and any other invited parties are excused.
 - g. A decision is made by the hearing committee within fifteen (15) days.
 - i. Reject grievance; deny requested outcome.
 - ii. Support grievance; approve requested outcome.
 - iii. Support grievance; approve revised outcome.
 - h. The HR Representative shall send out written notification to the student, faculty/manager/staff member, Dean of Students, and the College President of the decision within ten (10) days.
6. Both the grievant and the defendant have the right to present witnesses, testimony, and evidence, but only as related to the charges previously presented to the Grievance Review Committee. No new charges shall be admitted for consideration.
 7. The hearing shall be closed to the public.

TIME LIMITS

The Grievance Review Committee shall allow adequate time to be provided for both sides, ie. one hour for the student. The entire hearing shall be no longer than one day. Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties.

APPEAL PROCESS

College President

1. If either party is dissatisfied with the decision of the Grievance Hearing Committee, an appeal may be submitted to the College President.
2. Such an appeal must be submitted to the College President by certified mail within ten (10) days after notification of the decision.
3. The President will notify the Board of Trustees with all paperwork and his/her response.

4. The College President has ten (10) days to respond to the appeal.

Board of Trustees

1. If either party is dissatisfied with the decision of the College President, an appeal may be submitted to the Board of Trustees through the College President.
2. Such an appeal must be submitted to the College President by certified mail within ten (10) days after notification of the decision by the College President.
3. The Board of Trustees shall review the appeal before making a final decision at its next scheduled Board meeting.
4. The Board of Trustees may not overturn the President's decision without reviewing a transcript of the hearing.

The decision of the Board of Trustees completes the Grievance Process. Any further appeal must be filed through civil court or be given to the District Attorney. A record of the Board's decision shall be kept on file in the College President's office.

Filing a Complaint with the Bureau for Private Postsecondary Education

A student who is dissatisfied with the President's or Board of Trustees' decision may file a complaint about College with the Bureau for Private Postsecondary Education by calling the Bureau or completing a complaint form obtained from the Bureau's web site. Contact information for the Bureau is as follows:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento California, 95833

Website: www.bppe.ca.gov/
Phone: 916.431.6959, Toll Free: 888.370.7589

Academic Policies & Procedures

The Academic Year

The academic year consists of a Fall and a Spring Semester, each of which is fifteen weeks long. The College uses semester credit hours as the measurement of all course work.

The academic week runs from Monday through Friday. All scheduling and processing deadlines are assigned to specific weeks in the semester and are referenced as weeks one through fifteen.

Credits and Clock Hours

The following terms refer to classroom contact hours and credit hours:

Semester	15 weeks
One contact hour	One 50-minute class session
One clock hour	One contact hour
One semester credit hour	15 hours of lecture or 30 hours of lab or 40 hours of internship

Student Academic Classifications

Classifications are made at the start of each semester:

- Freshman 1-29 semester hours completed
- Sophomore 30-59 semester hours completed
- Junior 60-89 semester hours completed
- Senior 90 or more semester hours completed

Degree-seeking or Non-matriculating. Students at the College may be either degree-seeking or non-matriculating students.

- Degree-seeking. Degree-seeking students are those who have been admitted by the College into its undergraduate degree program, and who are enrolled in a degree program. All degree-seeking students must be enrolled in at least one course every semester or be on an official leave of absence. Otherwise, they will be withdrawn from their program. Degree-seeking students who have been withdrawn but wish to return should contact the Admissions Office.
- Non-matriculating. Non-matriculating students are those who have not been admitted to a degree program but have been approved to take courses at the College. They may take classes to earn credit if and when they are eligible for admission to a degree program or may do so solely for personal enrichment. Prerequisite requirements apply for non-matriculating students, as well, and must be met for all courses unless waived by the Dean of the Faculty. Non-matriculating students must complete a new enrollment agreement for every term attended. Applicable credit hours earned while enrolled as a non-matriculating student will be included in all program reviews if the student is subsequently admitted.

Full and Part-Time. Degree-seeking students are classified as full-time or part-time students depending on the number of credit hours for which they are enrolled that semester. Enrollment status categories are as follows:

- Full-time 12 or more credit hours
- Three-quarter-time 9 to 11 credit hours
- Half-time 6 to 8 credit hours
- Less than half-time fewer than 6 credit hours

Course Load

Fifteen credits per semester are considered a normal student load, though full-time students may take a minimum of 12 and maximum of 18 credits. Regardless of the number of credits full-time students take, they pay the full-time tuition, which is based on 15 credits (@ \$788.96/credit for the 2015-16 Academic Year). Students on academic probation or probationary admission are limited to a maximum load of 13 semester hours until their probationary status has been removed.

Educational Delivery Format and Location

Most courses are offered in the traditional on-campus, in-person format. Classes are held at 1637 Capalina Road San Marcos, CA 92069. Some courses may be offered at locations near the College.

Transfer Policy

1. Saint Katherine College (SKC) will accept credit for equivalent courses from both unaccredited and accredited colleges including courses by distance education.
2. Saint Katherine College measures all courses in semester credits of credit. Quarter credits are converted to semester credits by reducing the quarter credits by one-third. Such a reduction does not mean loss of credit.
3. Credit is given for baccalaureate courses excluding preparatory level, technical, vocational, professional, physical education, internship, practicum, and work experience/co-op credits.
4. A maximum of 70 semester credits from Community Colleges and Universities will be applied toward the bachelor's degree. Students must complete at least 50 credits from Saint Katherine College. A student must meet all the credit and grade requirements as stated in the Academic Course Catalog.
5. Transfer students may fulfill their general education requirements by completing Saint Katherine College's General Education Curriculum or, prior to enrolling at SKC, completing the Intersegmental General Education Transfer Curriculum (IGETC).

The IGETC model for the California State University (CSU) system or University of California (UC) is accepted by Saint Katherine College with the following provisions:

- The current foreign language requirement for all bachelor degrees will be retained.
- There is a minimum of 120 credits for graduation.
- In addition to the IGETC, all prerequisites and support courses for existing majors

must be met.

Transfer students following the IGETC must complete it before they enroll at Saint Katherine College. Students who do not complete the IGETC before they enroll will follow the SKC General Education curriculum.

6. All transfer students are required to take a minimum of 9 out of 21 integrated core credits at SKC.
7. Grades do not transfer - only credits of credit. A student's grade-point average is computed for graduation purposes only on work completed at Saint Katherine College.
8. Saint Katherine College will not accept transfer credit for the following courses: courses that duplicate credit already granted, courses with grades of "C-" or below, non-college level remedial courses.
9. Independent Study and special topics courses are not automatically accepted in transfer. Approval of transfer credit is granted on a case-by-case basis. The courses must be applicable towards specific degree requirements and be recommended for transfer by the academic department in which the course content falls.. The request for approval will be decided by the Faculty Senate.
10. College-level credit earned during the 10th, 11th and 12th grades will be accepted in transfer for Advanced Placement if the student earns a test score of three or higher and for the International Baccalaureate exams with a score of four or higher.
11. A maximum of nine (9) semester credits will be given for College Level Examination Program (CLEP) exams.
12. For Athletic eligibility, students must have completed 24 credits in the previous academic year and must have maintained a 2.0 GPA.
13. The combined total of transferred credits plus completed Saint Katherine College credits determines student level:

Freshman	0-29 credits
Sophomore	30-59 credits
Junior	60-89 credits
Senior	90 credits and above

Applicants should be prepared to provide a course catalog or course descriptions if needed. Catalogs will be retained by the College to substantiate any award of credit. Applicants who have attended foreign Universities must submit an official evaluation from a recognized credentials' evaluation service. The evaluation must include degree awarded and U.S. equivalency, grades, credit hours, and overall grade point average. If English was the primary language of instruction, this should be indicated on the evaluation. Applicants should ensure that their transcripts arrive at the College at least one week prior to registration to allow sufficient time for the evaluation prior to scheduling. Transcripts and credentials evaluations should be mailed directly from the institution to: Saint Katherine College, Admissions Office 1637 Capalina Road, San Marcos, CA 92069.

Hand-delivered documents will be accepted as official only if they are received in the original sealed envelope. A preliminary evaluation may be made based upon an unofficial transcript, but an official transcript is required prior to the actual awarding of credit.

Students choosing to waive the award of transfer credit for specific coursework, must submit a written request to that effect. The College suggests that the student first discuss such waivers with his or her Financial Aid Advisor as such a waiver may have financial aid ramifications.

Advanced Placement Credit (AP)

Students who have successfully completed Advanced Placement (AP) courses in high school with a grade of “C” or above and have passed the corresponding Advanced Placement Tests of the College Entrance Examination Board with a score of three or better may receive credit in the following fields: art, biology, chemistry, economics, English, French, German, Spanish, geography, history, music, physics, political science, and statistics. Submission of an official score report and high school transcript is required.

International Baccalaureate (IB)

Students earning a score of four or greater on Higher Level examinations may receive four semester hours of credit in biology, literature or philosophy and in foreign languages. No credit is awarded for Standard Level examinations. Scores should be sent to the Office of Admissions.

College-Level Examination Program (CLEP)

The College-Level Examination Program (CLEP) of the College Board enables students to earn College credit by examination. Students desiring credit by examination must earn a scaled score of 50 on the General Examinations or the Subject Area Examinations. Credit may be awarded in the following areas: Foreign Language, History and Social Sciences, Science, or English Composition with Essay. Scores should be sent to the Office of Admissions. A maximum of 9 credits may be earned through CLEP for lower division classes only.

IGETC

IGETC (Inter-segmental General Education Transfer Curriculum) is a series of courses that California Community College students may complete to satisfy the lower-division breadth/general education requirements at both UC and the California State University. Saint Katherine College will accept some of these courses as appropriate substitutes of the General Education courses required by the College. However, the students will be required to complete all General Education and Integrated Core courses.

Course Registration and Attendance

Prerequisites

Students may only register for classes for which they have successfully completed all required prerequisites.

Course Registration

Students are expected to register for themselves on the designated days in August and December. Registration information is available to all students. Registration includes academic advising, selection of courses and payment of fees. Before preregistration or registration, each student should consult with his/her academic advisor on course selection, Integrated Core requirements, concentration and other degree requirements. However, it is the responsibility of the student, not the academic advisor, to ensure that all College graduation requirements are met. Registration is for an entire course, and a student who begins a course must complete it except in unusual circumstances. Unless the student and his/her advisor consider it essential, a student should not change his/her schedule after registration.

Changes in Class and Schedule

The College reserves the right to cancel or discontinue any course because of low enrollment or for other reasons deemed necessary. In order to assure quality instruction, the College reserves the right to close registration when the maximum enrollment has been reached. The College also reserves the right to make changes in schedule and/or faculty when necessary.

Auditing a Course

Students wishing to take a course for their own enrichment but not for credit may request audit status at the time of registration or before the close of the registration amendment period. The request should be directed to the Registrar's Office. Tuition for the course will be charged at the student's standard tuition rate. Upon completion of the course, an "AU" will be entered on the student's transcript to indicate audit, and credit hours completed in the course will not be included towards graduating nor used in the calculation of the grade point average. Audit status cannot be changed to for credit status after the end of the registration amendment period. Non students may audit a class. The fee for auditing a class is \$400 per unit/credit.

Independent Study

Students may engage in independent study of catalog courses and special topics. Independent Study is limited to College juniors and seniors except by special permission. A course may not be repeated by Independent Study. Details concerning the procedure for developing an Independent Study proposal may be obtained in the Dean of the Faculty's Office

Attendance

Successful students recognize the importance of class attendance and participation. Good attendance is the key to good grades! The College has a mandatory attendance policy that

applies to all students. This attendance policy has been formulated to allow for unusual circumstances while ensuring that each student attends class a sufficient amount of time to master the subject completely.

Attendance for classes conducted on campus is based upon the student's physical presence in class. Students are expected to be present at the beginning of each class meeting and to remain for the entire session. Students who come to a class 10 minutes or more after it starts are considered tardy. Partial attendance may be given to students who arrive late or leave early, at the professor's discretion.

Academic credit for a course requires regular class attendance and is not just a matter of completing the assignments. Attendance means being present in class for the entire scheduled class meeting, not just some part of it. In the event of absence for any reason, you are responsible for any information or class content missed. If you are absent from a significant portion of the course or if you are frequently late for class sessions, even due to extenuating circumstances, this may result in a lower grade or even a failing grade for the course.

Students who withdraw from a course or from their program due to attendance, have the right to petition the Dean of the Faculty's Office for reinstatement. *Petitions for Course and Program Reinstatement* are available at the Registrar's office. Petitions must be submitted within seven days of the date of the notification letter or within three days of notification by email.

Absence from Tests and Examinations

Students who miss scheduled tests and examinations without excusable reasons (such as death or illness in the immediate family, unexpected job changes, and other significant, unexpected events or situations) may not make up such assignments. Authorization to make up tests missed for excusable reasons is obtained from the professor of the class.

Final examinations are held during week fifteen of each term and the scheduled date and time should not be changed for individual students or classes without prior approval from the Dean of the Faculty. Permission is ordinarily not given except on the basis of a medical emergency.

Make-up Work

Allowing late submission of missed coursework is solely at the discretion of the instructor. Professors will include in each course syllabus their make-up policy for late or missing assignments. Full, partial, or no credit may be given for the make-up work based on the instructor's published policy.

Drops, Withdrawals, and Leaves of Absence

First Week Drop Policy

Students who do not attend any classes during week one of any semester without prior written approval from the Dean of the Faculty will be withdrawn from their program. Students may appeal for reinstatement to the Dean of the Faculty. All requests for reinstatement must be received no later than Friday of week three of the affected semester. Documentation must be provided as to the reason for the absence. Students will not be dropped from individual classes if they attend any one of their scheduled classes during the first week of the term.

Students who wish to withdraw from the College must notify the Office of the Registrar in writing. Except under extraordinary circumstances, enrolled students who never attend a class or who stop attending one or more classes prior to the end of the semester but who do not submit a letter of withdrawal to the Office of the Registrar will not receive any refund for the semester. They will also be held liable for all unpaid tuition and fees incurred during or prior to the semester. At the start of the second or subsequent semester at the College, the Office of the Registrar will officially withdraw students who do not meet the ongoing enrollment requirements.

Registration Amendment

Students wishing to change their class schedule after registration may do so by submitting an ADD/DROP Form to the Registrar's Office. Students may ADD/DROP courses through Friday of the second week of the relevant semester.

Students must present these forms in person or by fax. ADD/DROP Forms will be processed while students are present, and students will receive updated schedules. Students should check their schedules for accuracy before leaving the office.

Courses removed from a student's schedule by Friday of week two will not be recorded on the transcript of classes, nor will the credits for those courses be used in the calculation of tuition charges for the semester. Students may not add classes after the end of the registration amendment period. Students must get pre-approval from Student Finance to make any registration amendment that will change their status as a full- or part-time student.

Course Withdrawal

During the semester, students may withdraw from courses from Monday of week three through Friday of week seven. Courses dropped during this period will receive the grade of 'W' and no adjustment will be made in the tuition charges for the semester, unless the student is withdrawing from all courses. Course withdrawals after Friday of week seven are noted as WF and students will receive a failing grade.

Students are strongly encouraged to meet with an Academic Advisor to discuss the academic ramifications of withdrawing from a course. Course withdrawals may have an impact upon a student's financial aid eligibility, and students considering a course withdrawal that will change their enrollment status would be wise to consult with a Student Finance Advisor. Excessive course withdrawals will adversely impact a student's ability to make satisfactory academic progress.

Course Withdrawal/Athletic Eligibility

Dropping a course during the semester could have serious financial and athletic repercussions. Athletes must be enrolled in 12 credits in order to be eligible to play in any sport. Athletes who are considering dropping a course are encouraged to discuss such a move with their coaches to make sure that eligibility and financial integrity are preserved.

Leaves of Absence

Leaves of Absence are granted for a maximum of 1 year. Students who take a leave of absence for reasons other than medical or other family emergency (such as a death in the immediate family) may have their housing privileges relinquished. Students who fail to return from an approved leave of absence will be withdrawn from the College. Students who take a leave of absence without approval from the Dean of the Faculty will be withdrawn from the College. Only students who are degree-seeking, have completed at least one semester of study, and have maintained a minimum grade point average of 2.5 are eligible to apply for a Leave of Absence. *Please note:* Students who request a leave of absence in the middle of a semester, will be withdrawn from the courses for which they are registered and will receive a permanent “W” on their transcript for each class, and may result in serious financial consequences.

Resuming Studies

Students who wish to resume their degree program studies after a period of non-attendance (either after Withdrawal from the College or from an official Leave of Absence) must file a *Petition to Resume*. Upon approval of the following departments: Student Finance, Admissions and the Dean of the Faculty.

Students in good standing will be allowed to resume as degree-seeking students. Students who are not in good standing may petition for a probationary resume. Students granted a probationary resume will be removed from probation upon successful fulfillment of the terms of probation, while those who do not fulfill those terms will be subject to dismissal.

Students who have been inactive for more than two semesters must also complete a new application and enrollment agreement. These students will be responsible registration fee. The resume process should be started at least one month prior to the first day of the semester in which the student plans to return. Resuming students are subject to the terms and conditions in effect at the time of their return.

Changing Programs

Occasionally students find that their educational or professional goals have changed, and that a different field of study is better suited for their future success. Students may change their program of study when registering for a new term. Students on probation must have approval from the Dean of the Faculty’s Office prior to changing programs. Students will be required to sign an enrollment agreement applicable to the new program and will be subject to the College tuition and refund policies in effect at the time of the change.

Program changes can often result in a delayed graduation and may affect financial aid eligibility. It is strongly recommended that aid recipients consult with a Financial Office prior to making the decision to change programs. Credit earned for courses that are common to

both the old and the new programs will apply toward the new program. Students should meet with an Academic Advisor to review applicable credit.

Withdrawing from the College

Students who wish to withdraw from the College must notify the Office of the Registrar in writing. Students who elect to withdraw from the College may be entitled to a refund of tuition and fees. The effective date for determining a refund is the date when the Office of the Registrar receives the student's written notification of withdrawal. Students may not attend any class after that time.

Except under extraordinary circumstances, enrolled students who do not submit a letter of withdrawal to the Office of the Registrar will not receive a refund for the semester. They will also be held liable for all unpaid tuition and fees incurred while attending College. Students must present documented evidence of physiological, psychological, or emotional incapacity to the Office of the Registrar to withdraw after week seven (7). Incapacity generally implies withdrawal from all courses.

A student withdrawing from the College must complete a Withdrawal form with the Office of the Registrar. Students who withdraw receive grades of "W" for all their courses if they are withdrawing prior to the seventh week of classes or have extraordinary circumstances that are followed by documentation as mentioned above. A student who withdraws without official notification or after week seven, will receive grades of "WF" in all scheduled classes.

At the beginning of each semester, the Office of the Registrar will officially withdraw students who fail to meet the ongoing enrollment requirements described above.

Dismissal

The College reserves the right to suspend or dismiss any student when it believes that such action is in the best interest of the institution and/or the student. This action will take place only after careful consideration with the student in question and all other parties with information pertinent to the matter at hand.

Grading System

Final Grades

The College uses a 4-point grading system. Letter grades are used to assess the relative extent to which students achieve course objectives. Letter grades are assigned at the end of each semester. Errors on grade reports must be reported to the Registrar's Office prior to the end of the succeeding term.

Grades and Grade Quality Points

Grade	Quality Points
A	4.0
A.....	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
D-.....	0.7
F	0.0

A grade in the "A" range indicates distinguished performance in a course.

A grade in the "B" range indicates an above-average performance in class.

A grade in the "C" range indicates an average performance in which a basic understanding of the subject has been demonstrated.

A grade in the "D" range indicates a passing performance despite some deficiencies.

A grade of "F" indicates failure.

Grades of "A" through "F" are permanent grades and may not be changed except in case of error. After an instructor has certified a grade to the Registrar, he/she may change it before the end of the next regular grading period. The change must be made in writing and have the written approval of the Dean of the Faculty. An "I" grade signifies incomplete work because of illness, emergency, extreme hardship or self-paced courses. An "I" grade is normally not given when a student has missed more than 30 percent of the class work. It is not given for a student missing the final examination unless excused by the appropriate instructor upon communication from the student. The student receiving a grade of "I" completes all work no later than the last day of the following semester. A final grade is submitted to the Registrar by the instructor the following Monday after this date.

Grade Point Average (GPA)

The semester grade point average is calculated by multiplying grade points by the credit hour value of a course. The sum total of all such points earned in a semester, divided by

the sum total of credit hours attempted less credit hours withdrawn, equals the term grade point average. (TGPA).

The cumulative grade point average (CGPA) is calculated in the same way using all grades and credit hours attempted. The College grade report and transcript provide the term grade point averages as well as the cumulative grade point average.

The following grades are not included in the GPA calculation:

I Incomplete: Signifies course work not completed; awarded only for unusual or emergency situations in cases where successful completion of coursework is beyond the student's control.

W Withdrawal: Beginning with the day after the add/drop period up to the 7th week, a student following prescribed procedures may withdraw from a course.

WF Withdrawn Failing: Beginning with the day after the 7th week, a student following prescribed procedures may withdraw but will receive a failing grade.

AU Audit: The status of a student who registers for and participates in a credit course on a non-credit basis.

TR Transfer: Signifies a course taken at another institution which was a "C" or higher; which was transferred into the student's degree program for credit.

P Pass: Signifies a course which a student passed for credit.

FL Fail: Signifies a pass/fail class which a student failed.

Incompletes

A grade of incomplete indicates that the student has requested and been granted an extension to complete specific course work by a date determined by the professor, but no later than the last day of the subsequent semester. The professor will submit an Incomplete Form with the original grade roster detailing the terms of completion. If the terms provided on the Incomplete form are not met by the agreed upon date, a grade of 'F' will be recorded unless the professor has stipulated a different grade. If a student registers to repeat a course for which an incomplete is posted, the Registrar will accept that registration as cancellation of the incomplete by the student and the incomplete grade will immediately be converted to a letter grade of 'F'.

Temporary Grades

'IP' on a grade report denotes that the professor did not submit a grade for the student. The student is encouraged to contact the professor for clarification. If it is determined that an error was made, the professor will submit in writing a new grade to the Registrar. The Registrar will adjust the grade and notify the student of the adjustment.

Course Repeats

Students receiving a failing grade in a required course must repeat that course within two terms. Only the highest grade earned will be used in the calculation of the grade point average and as credit toward program requirements. Students may repeat a course once. If a second repetition is necessary the student must request approval from the Dean of the Faculty. Students are responsible for the tuition and fee charges for all repeated courses.

Appealing a Grade

Grades are determined by the professor of record and are based upon criteria as specified in the course syllabi. All course grades except 'I' are final, and may not be revised by examination or the submission of additional work after the close of the semester. Students who have reason to believe an issued grade is incorrect should first verify with the Registrar that a data entry error has not occurred. If no error has occurred, students may file an appeal by following the grievance policy and procedure outlined in the *Students' Rights* section of this catalog.

All requests for grade changes must be submitted in writing, and all requests must be initiated prior to the close of the succeeding semester. Grade appeals submitted after the close of the succeeding semester will not be considered.

Academic Standing

Saint Katherine College takes seriously a student's ability to make satisfactory progress toward the goal of a degree. At the conclusion of the fall and spring semesters, the academic progress of all undergraduate students is reviewed by the Registrar and Dean of Students either to confirm satisfactory standing or to make changes based on student cumulative or semester GPA. In addition to the category of Satisfactory Standing, student performance can result in classification at any one of four levels of academic concern.

Satisfactory Standing

To maintain satisfactory standing and remain free of academic alert or probation, students must achieve a minimum cumulative 2.00 grade-point average. Those who maintain the minimum required grade-point average are in satisfactory scholastic standing and as such are making progress toward a degree.

Levels of Academic Concern

Academic Probation Alert

Students whose cumulative GPA meets the minimum standard for academic good standing, but whose session GPA for any one semester falls below 2.00, are placed on **alert status** and limited to 13 units maximum during the probation alert period (a total of nine (9) during the summer). While not technically on academic probation, these students are under the supervision of the Dean of Students.

Academic Probation

Students whose cumulative GPA falls below 2.00 are placed on Academic Probation and limited to 13 units maximum during the probation period (a total of nine (9) during the summer). Probationary students who fail to earn a 2.00 session GPA the following semester will be disqualified from continuing at the College.

Students being readmitted to the College after a disqualification or a voluntary withdrawal while on probation or probation alert will be readmitted under probation regardless of their cumulative GPA in order to allow for monitoring of the student's progress.

Continuance on Academic Probation

Students who are on probation and earn at least a 2.00 during the current session, but whose cumulative GPA is below 2.00, may be continued on academic probation. These students are under the supervision of the Dean of Students.

Academic Disqualification

Students whose cumulative GPA falls below 2.000 for two consecutive regular semesters and whose semester GPA is also below 2.00 will be disqualified from continuing at the College at the end of that second semester.

To be considered for readmission, students who are disqualified must:

- spend at least one regular semester away from the College (summer is not considered a regular semester);
 - take 12 pre-approved units at another institution;
 - present official transcripts that demonstrate a university cumulative GPA of 2.00 or above;
 - meet with the Dean of Students; and
- complete an application for readmission.

If readmitted, such students would be placed on Academic Probation and limited to 13 units in their first semester back to allow deep concentration on a lighter class schedule.

Graduation

Graduation Requirements

In order to graduate, students must achieve a minimum cumulative grade point average of 2.00 and successfully complete all required courses and credit hours for their program of study, as detailed in the Academic Programs chapter in this catalog (a minimum of 120 semester units). The date of graduation will be the last day of the term in which the degree requirements are fulfilled.

Graduation requirements include the successful completion of a Senior Thesis (which could take the form of a written thesis, concert or project, depending on the unique requirements of the major). If a student submits a *Senior Thesis* of low quality, such that it would receive a grade of Incomplete, the student may be given permission to participate in commencement exercises, but will not receive a diploma until the *Senior Project* has been completed to earn a Passing Grade. **Students must also meet the Chapel (attending 20 Chapel sessions), Community Service (10 hours per semester), Foreign Language (3 semesters) and Forum Lecture Series (2 per semester) requirements in order to graduate.**

Students must complete the *Graduation Petition Packet* and pay the graduation fee when registering for their final semester. Petitions are available from the Office of the Registrar. The petition process includes Student Finance and Library clearance. Students must meet their final financial obligations to the College at least 30 days prior to the end of their final term.

Students who have withdrawn or been withdrawn from the College, who have no more than two courses remaining to complete their program, and who wish to complete their degree program by the submission of transfer credit without taking further credits at the College may submit a *Petition for Reinstatement*, a *Graduation Petition Packet*, and official

transcripts for the outstanding course work to the Registrar's Office and submit their graduation fee to the Cashier. Permission for reinstatement will be granted to students who are in compliance with the College transfer credit, residency, and graduation policies. The date of graduation recorded for these students will be at the last day of the semester during which the documentation is presented.

The transfer credit must be completed, and an official transcript submitted to the Registrar within one year of the last day of attendance. If not completed within this time period, students must re-enroll in the College and complete at least 15 semester credit hours in order to receive their degree from the College.

Earning a Second Saint Katherine College Bachelor's Degree

Students who have earned a bachelor's degree from the College are eligible to enroll in another program of study. The College will apply towards the new degree all equivalent courses completed while earning the first degree. Students will work with the Admission Department to reapply to the College. This includes signing an enrollment agreement for the new program, and payment of all applicable tuition and fees.

If the student applies within one year of graduation from the initial program, the application fee will be waived and the student will not be required to submit a new application. However, if more than one year has elapsed, the student must submit an updated application and will be charged the application fee.

In order to receive the second degree, the student must fulfill the graduation requirements in effect at the time of enrolling in the second degree program. The graduation petition, and graduation fee completed for the first degree will not apply to the second degree. Upon satisfaction of the requirements the student will be awarded a bachelor's degree, and will receive a diploma for that program.

Commencement Ceremonies

Graduation is the culmination of the student's journey. The College is proud to honor its graduates with an annual commencement ceremony. Students who have completed all graduation requirements are invited to participate in the commencement ceremony. Students who will have no more than two classes remaining and who are scheduled to graduate in the semester immediately following the ceremony may request an exception to this policy. Exceptions may also be granted for those students who are actively enrolled in those courses at another institution. Official documentation of enrollment including the expected date of completion must be provided before the student may participate. Requests for exceptions should be addressed to the Registrar. Student speakers are an important part of each commencement ceremony. The student with the highest cumulative grade point average from each graduating class is selected as the valedictorian.

Honors Recognition

Each semester academic excellence is recognized by the publication of the Dean of the Faculty's and President's lists. Students must complete a minimum of twelve credit hours of degree-applicable courses in the term to be considered for inclusion. The Dean of the Faculty's list includes those who have achieved a term grade point average of at least 3.50. A student who earns a grade point average of 4.00 will be named to the President's List.

Classes passed on a Pass/Fail basis or classes with grades of "F", "WD", or "W" are not included in Dean of the Faculty's List or President's List eligibility.

Graduation with honors is awarded to those students who at the completion of their degree program have earned a cumulative grade point average of 3.50 or above on all work completed at Saint Katherine College. Students whose cumulative grade point average is 3.50 – 3.69 will graduate with the *cum laude* designation; 3.70 – 3.89, *magna cum laude*; and 3.90 – 4.0, *summa cum laude*.

Records, Transcripts and Diplomas

Access to Student Educational Records

The College complies with the Family Educational Rights and Privacy Act of 1974. This Act protects the privacy of educational records, establishes the right of students to inspect and review their educational records and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with the Act. Questions concerning the Family Educational Rights and Privacy Act may be referred to the Office of the Registrar.

Transcripts and Diplomas

Transcripts, term grade reports, and diplomas will not be released to students who have failed to meet their financial obligation to the College or have materials and/or fines due to the Library. Transcripts may be ordered from the Registrar's Office. All requests must be submitted in writing and accompanied by payment. Processing of the request usually takes three to five days. Details are available from the Office of the Registrar or on the website at www.stkath.org.

Diplomas will be released to graduates upon completion of all graduation requirements and fulfillment of all petition requirements, approximately 2 months following the graduation date. Graduates will be notified when diplomas are available.

Official Transcripts

To order official transcripts, students may download and print the transcript request form from the student web portal, or provide the following information in a letter or fax:

- Name
- Name at the time of attendance (if different)
- Social security number
- Date of Birth
- Dates of Attendance
- Name and Address where transcripts are to be sent
- Number of copies needed
- Authorizing Signature

Transcript Delivery

Based on the ordering instructions, the Registrar will mail the transcripts to the address the student provides or the student may pick-up by the transcript at the Office of the Registrar. OFFICIAL TRANSCRIPTS CANNOT BE FAXED.

Regular processing (available in 3-5 working days) Each transcript request is \$10.

Rush processing (available within 1-2 working days). The fee for rush processing and mailed by FEDEX is \$30.00 per address. Same day service is not available.

Requests for transcripts must be mailed/faxed or emailed to:

Office of the Registrar
Saint Katherine College
1637 Capalina Road
San Marcos, CA 92069

Credit card, cash, check or money order to cover the processing fee must be included.

Email request must be directed to registrar@stkath.org; fax request must be directed to: 760.471.1314 Attn: Registrar.

The following credit card information must accompany the email and/of fax requests:

- Name of credit card holder
- Type of credit card (Visa, MasterCard, American Express, Discover)
- Account number and security code
- Expiration Date
- Amount to be charged
- Signature of credit card holder
- Billing zip code of credit card holder

* - Processing time does not include mailing time.

Unofficial Transcripts

Unofficial transcripts are available through the student portal at www.stkath.org or at the College Registrar's Office. There is no fee for unofficial transcripts accessed through the student portal.

Fees/Obligations

Transcripts cannot be released if student has any unpaid fees or other obligations.

Maintenance of Student Records

The College, in accordance with California state regulations, will maintain all student records for at least five years from the last date of attendance. After this date only transcript records may be maintained. No student records will be released without the express written permission of the student except as allowed by the Family Educational Rights and Privacy Act of 1974.

Students should ensure that they receive important information from the College by updating contact information promptly when changes occur. This information should be submitted to the Office of the Registrar either on forms available in that office or by email. Requests for name and/or social security number changes must be accompanied by supporting documentation.

Finances and Expenses

Students are charged tuition and fees each semester, which are due by before the beginning of each semester, unless the student has opted for the College Installment Plan or receives financial aid. (See Payment Plans below.) Tuition and fees may be adjusted each semester. These changes will be reflected in the Student Enrollment Agreement and Student Finance Agreement.

The College reserves the right to adjust the monthly payment at any time if a student's aid eligibility changes for any reason, including a program change, new enrollment status or failure to maintain satisfactory progress. Students are required to pay the full per-credit tuition cost for any duplicative coursework they elect or are required to take at the College.

Expenses for 2015-16 Academic Year

<u>Expense</u>	<u>Cost (\$)</u>	<u>Notes</u>
Tuition	18,935.00	Based on 24 credits at \$788.96 per credit
On-campus Housing	7,800.00	Based on 9 months at \$867 per month
Off-campus Housing	Variable	Payable to outside vendors
Enrollment Fee	200.00	Non-refundable
Student Life & Technology Fee	400.00	Non-refundable (except if covered under Student's Right to Cancel)
Laboratory Fees	Variable	Variable
STRF Fee*	0.00	Non-refundable
Books & Supplies	Variable	\$500 estimated. Payable to outside vendors
Meals & Incidentals	Variable	Payable to outside vendors
Estimated Total	\$27,335.00 **	

*See California Student Tuition Recovery Fund.

**Please note: The total does not include any variable or optional (e.g., off-campus housing, travel) expense. It does, however, include the STRF fee because most students will be required to enroll in the plan. A meal plan is not available.

Other Fees

	<u>Fee</u>	<u>\$</u>	<u>Notes</u>
<u>Penalty Fees</u>	Late Payment	30.00	For payment after 7/15/14 for students on Cash Plan For payment after the 15th of each month for students on the Installment Plan (fee is assessed for <u>each</u> late payment)
	Insufficient Funds	30.00	Charged if credit card is denied or if check is returned NSF
	Installment Plan	5%	For students opting to divide the semester's tuition into four payments
<u>Administrative Fees</u>	Transcript	10.00	Per official transcript for regular processing
		30.00	Per address for rush processing by FedEx

Estimated Expenses for Bachelor's Degree at Saint Katherine College*

<u>Charge</u>	<u>\$</u>	<u>Notes</u>
Enrollment Fee	200.00	Non-refundable
Full-time Tuition	75,740.00	For students registered for 12 to 18 credits
On-campus Housing During Academic Year	31,200	For students opting to live on campus, based on \$867/month for four 9-month academic years
Off-campus Housing	Variable	Payable to outside vendors
Student Life & Technology Fee	1,200.00	For four years; Non-refundable once paid at the start of a semester (except if covered under Student's Right to Cancel)
Laboratory Fees	Variable	Variable
STRF Fee**	0.00	For those in the STRF program; Non-refundable
Books & Supplies	Variable	Estimated at \$2,000.00 for four years (payable to outside vendors)
Graduation Fee	200.00	Charged when student submits Petition to Graduate
Meals & Incidentals	Variable	Payable to outside vendors
Other Fees	Variable	See Other Fees above for a list of penalty and optional administrative fees
	\$108,540	Minimum total ***

*Please note: These estimates are based on 2015-16 costs and have not been adjusted for inflation. Given that students should anticipate that tuition and fees will increase over time, this table underestimates the expenses students are apt to incur while earning their bachelor's degree at Saint Katherine College.

**See California Student Tuition Recovery Fund above.

***The minimum total is based only on non-variable costs and non-optional expenses (e.g., on-campus housing is NOT included). It includes the STRF fee and deducts the enrollment fee.

Deposits

Enrollment Deposit

In order to enroll as a first-time student at the College, new freshmen and transfer students must submit a \$200 non-refundable enrollment deposit with their signed Enrollment Agreement. The deposit confirms the student's place for the upcoming semester.

Housing Payment

Student housing is limited and will be allocated on a **first-come, first-served basis**. Those wishing to live on campus in the Fall semester should submit the first housing payment prior to August 1st in order to reserve a spot. The second housing payment is due on November 1st. The payment for the Spring semester is due by January 1st and March 1st. The payment will be returned to those who apply for housing too late to be accommodated. The payments will be forfeited, however, if students cancel their registration at the College, withdraw or are expelled from the College before the semester's end, are expelled from on-campus housing, or decide not to live in student housing after submitting their payment.

Payment Plans

Cash Plan

Students who do not elect the Installment Plan or receive financial aid from the College will be enrolled in the Cash Plan.

The Cash Plan requires that 100% of tuition and applicable fees for the semester be paid by the final day of registration. The terms and conditions of payment are not contingent upon such events as students' receipt of their grades, invoices, reimbursement from their employer, military payment voucher, other military funding, or qualification for or receipt of a private loan.

Students may choose to have their tuition and/or fees charged to their credit card.

Students may also pay the College by check. In the event that the check is returned, an insufficient funds fee will be assessed (see Penalty and Administrative Fees below). A late payment fee may also be applied to the account. The College will not be held liable for any institutional or bank fees assessed for insufficient funds.

Payment Plan

Students who are unable to pay the full tuition prior to the start of the semester may choose the College's Payment Plan. For those on the Payment Plan, the semester's tuition (and fees) will be divided into equal payments, due on 8/1, 9/1, 10/1, 11/1, 12/1, 1/1, 2/1, 3/1, 4/1 and 5/1.

A 5% Administration Fee is applied to the total amount owed for students choosing the Payment Plan. A Late Payment Fee of thirty dollars (\$30) will be assessed for each payment that is received by the College after its due date.

Financial Aid

The College provides financial aid to students based on the following considerations: financial need, academic excellence, and willingness to participate in on-campus work study.

Application. To apply for financial aid, students may visit the College website at www.stkath.org/Admissions/Financial Aid for more information.

Receipt of Aid: Students whom the College deems eligible for financial aid must complete the legally binding Student Finance Agreement form to receive the aid.

Compliance: Students whose financial aid package includes one or more loans are responsible for repaying the full amount of the loan plus interest (as specified in the Student Finance Agreement), less the amount of any refund that they may be due.

Students who fail to comply with the Student Finance Agreement may not only be barred from course registration but may also be subject to administrative withdrawal, late fees, and referral to a collections agency.

Title IV: The College does not currently participate in federal or state financial aid programs.

Loans: If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Refunds

Students who rescind their decision to enroll at Saint Katherine College by providing a written notification of withdrawal to the Office of the Registrar before (a) any of their courses meet for a second class session or (b) the seventh day after enrollment, whichever is later, will be entitled to a 100% refund of all non-federal financial aid monies paid less the \$200 enrollment fee, Student Tuition Recovery Fund fee, and housing payments. Refunds are made according to the following schedule as set forth by the California Private Postsecondary Education Act of 2009:

Mid-semester Period: Students who provide written notification of withdrawal to the Office of the Registrar after the “Right To Cancel” period by the end of the seventh week of the 15-week semester will only be held financially liable to the College for the costs associated with the number of class weeks that have transpired between the semester’s first day of classes and their withdrawal date. This interval will be considered the students’ registration period. The registration period is based on the number of weeks between (1) when the semester starts, which is the first day of classes, (2) the number of full weeks prior to the students’ official withdrawal date.

Students whose payments to the College for the semester have exceeded the costs incurred for their enrollment period will be entitled to a pro rata refund. Those whose enrollment period costs have exceeded their payments will be required to pay the balance owed to the College.

Because full-time students’ tuition amounts to \$631 per week, the College will determine the tuition a full-time student has accrued by multiplying the number of full weeks—those

starting on Monday and ending on Friday in the student's registration period by \$631. The College will calculate the fees students incurred by dividing the sum of the semester's refundable fees by 15 (i.e., the number of weeks in the semester) and then multiplying the dividend by the number of full weeks in their registration period.

Students' balances will be computed by subtracting the tuition and refundable fees they accrued during their registration period from the amount of tuition and refundable fees they paid.

Students owed a refund will be sent their reimbursement within 30 calendar days of their withdrawal date. Students who have a balance due on their account will have 60 calendar days from their withdrawal date to pay the College.

Post-refund Period: Students who provide written notice of withdrawal to the Office of the Registrar after the seventh week of the semester, or who fail to provide any written notice will not be eligible for a refund. Moreover, they will be held liable for tuition and fees for the full semester (even if they have stopped attending classes).



Faculty

Faculty, 2015-2016

- Kathryn Robinson Bellsey, MFA (Pacific University), Composition
- Geoff Bray, MS (University of Saskatchewan), Chemistry and Biochemistry
- John Dempsey, MA Ed (Temple), Business, Management & Economics
- Peter Fellios, PhD (Alliant), Psychology
- Robert Fortuin, MLitt (ABD) (Saint Andrews), Orthodox Christian Theology
- Jason Galea, PhD (SDUIS), Psychology
- Jelena Gazivoda, MA (State Univ. of NY) Art
- Gaelan Gilbert, PhD (College of Victoria), English Language and Literature
- Megan Gilbert, BFA (College of Victoria), Art
- Andrej Grkovich, PhD (UC San Diego), Chemistry and Biochemistry
- Alex McLellan, MA (Talbot School of Theology) Theology and Physical Education
- Kathy Meck, MA (National), Multi Cultural Education
- Radu Munteanu, PhD (UC San Diego), Business, Economics and Management
- David Orozco, MA (SDSU), Spanish
- Frank Papatheofanis, MD, MPH, MLitt(Div), PhD (Illinois, Johns Hopkins), Public Health and Policy Studies
- Samuel F. Sims, MS (USC), Mathematics
- Ryan West, BA (Brown), Business, Management & Economics
- Breann Williams, BA (APU), History
- Mike Wnek, MA (SDSU), Kinesiology

The following professors are available to teach specific courses as visiting faculty:

- John Frangos, PhD (Rice), Biotechnology
- Rev. Josiah Trenham, PhD (Durham), Orthodox Christian Theology
- Scott Cairns, PhD (Utah), English Language and Literature (Visiting)
- Fr. Maximos, PhD (Harvard), Theology
- Sarah Moody, MFA, (SDSU), Music

Academic Programs, Degrees and Degree Requirements

The College offers two degree programs: the Bachelor of Arts and the Bachelor of Science. Both require a minimum of 120 semester hours of credit.

To provide students with a liberal arts education that has depth and breadth, students incrementally shift during their degree program from foundational courses to those that reflect an individualized program of study that they develop in concert with an academic advisor.

At the same time that the curricula move from the general to the specific, one required four-year course sequences, Integrated Core, which emphasizes an integrative, interdisciplinary focus on a Judeo-Christian worldview, from the perspective of Western Civilization. In addition to affording a firm grounding in the faith, history, literature, philosophy and fine arts that have emerged from ancient to contemporary cultures, these courses are designed to develop students' capacity for critical thinking, effective writing, and oral communication, on the one hand, and to strengthen their commitment to Christian discipleship, civic engagement, and life-long learning, on the other.

Freshman Seminars

Freshman seminars are an excellent introduction to academic life in the College and are required for all first time freshman. The primary goal of the freshman seminar program is to provide every freshman with the opportunity for a direct personal encounter with a faculty member in a small class setting devoted to making students more successful in the academic journey and bridge the gap from high school to college.

Transfer students with 1-29 credits, who have not previously taken a freshman seminar or equivalent class, will also be required to take this course.

*Students transferring from a four year college or university may be exempt from the class upon approval from the Dean of Students.

Academic Framework

The Framework for student inquiry within each academic year is as follows:

Freshman year: "Who am I?"

Sophomore year: "Who am I in the community?"

Junior year: "What can I master?"

Senior year: "What can I contribute?"

Saint Katherine College's degree programs consist of general education courses, an interdisciplinary core series, a major field of concentration in the humanities or the sciences, experiential learning (e.g., internships, sponsored research, service learning) and elective courses.

Requirements to Graduate

Foreign Language Requirement: The Bachelor of Arts degree and the Bachelors of Science degree both require competency in a language other than English. Such competency can be demonstrated by:

1. Successfully completing the third college semester or fifth college quarter in a language other than English.
2. Successfully completing the fourth-year level of a high school course in a language other than English.
3. Successfully completing a third-semester equivalent proficiency examination in a language other than English.
4. Graduating from high school (where English is not the major language of instruction) in a non-English speaking country.
5. Passing with a score of 3 or higher on a placement (AP) examination in French language, French literature, German language, Spanish Language, Spanish Literature; or passing with a score of 5 in Latin literature.
6. Passing with a score of 4 to 7 on the higher level examination for International Baccalaureate credit in French, German or Spanish A2 or Spanish B.

Chapel: Attend 20/27 Chapel sessions per semester. ID Barcode will be scanned in at the beginning of each Chapel session as a form of attendance. *Chapel Policy may be found in the Registrar's Office and Dean of Students Office. Students are also emailed the policy at the beginning of each semester.

Community Service: 10 hours per semester must be completed. Forms may be picked up at the Dean of Students office for verification.

Forum Lecture Series: Students must attend 2 out of 3 Forum Lectures each semester. ID Barcode will be scanned in at the beginning of each Lecture session as a form of attendance.

Internship Course Policies and Guidelines

Internships are a great way for students to gain valuable working experience that can help them advance their knowledge in their field of study and apply the methods, concepts, and techniques learned in their major program in a real life working environment.

Internships offer the upper-class (Junior or Senior-level) students the opportunity to work under the supervision of one or several professionals who can mentor the student during the period of internship, and possibly afterwards in helping the student with guidance in career choice. One of the most important benefits of an internship is the networking that allows the student to connect with professionals in the respective field of work, and take advantage of the ability to learn from them and explore future career avenues.

The length of the internship can be from 8-15 weeks and can be completed during the summer, or regular fall/spring semesters and can qualify for up to 4 units, depending on the number of hours that the students works. Internships need to be clearly related to their major program of study, unless justified by the student to the relevant faculty super-

visor.

It is important to note that due to the California educational standards and state employment regulations, students receiving class credit for their efforts will not be receiving added cost reimbursement, not every internship position/placement will provide a salary or hourly wage, students will not receive class cost reduction for time spent participating within the internship (some internships may require that the intern purchase a uniform that must be worn to work). Also, any intern is subject to all rules and regulations stipulated by the organization providing the internship. Every participant is an "At will employee/intern" and as such, is subject to removal if he/she fails to comply to the expectations and regulations set forth by both Saint Katherine College's student handbook and the expectations explained and communicated by the internship provider.

General Saint Katherine College Internship Course Requirements

(for student and faculty supervisor)

1. The internship must be in an activity that is directly related with the coursework covered in the student's major.
2. The activities performed must be primarily focused on tasks related in some way to the student's major field of study.
3. The student must work in close collaboration and under direct supervision of a professional (and not another student), so that the student can experience concretely how to conduct specific tasks.
4. The student must work on average 8-15 weeks at the internship location, which can take place during the regular semester or during the summer, or over the course of several semesters.
5. The total internship requirement amounts to 4 credit hours. This approximates to 160 hours of internship work, given that 1 credit hour = 40 hours of internship work. These hours must be carefully documented with the form provided by the College. Any hours completed above and beyond the required 160 will not receive academic credit.
6. The supervision professional at the selected organization providing the internship and the College instructor should keep in touch regularly by email to discuss the performance of the student during the internship and it is required that at least one face-to-face meeting between the supervision professional and the instructor must take place during the time of internship.
7. Student interns should present themselves in a professional manner by adhering to the professional dress code and utilizing formal communication channels, in order to display respect and dignity. As part of the College, the student must project an air of professionalism, which is also a basis for evaluation.
8. Internships cannot be undertaken at a family-owned or operated organization.
9. Students should not begin an internship prior to their third (Junior) year, by when they will at least have begun upper-division theoretical coursework in their chosen Major concentration field of study that should equip them for adapting to a working environ-

ment in that field. Certain courses in a particular major may be deemed prerequisites by the supervising professor.

Evaluation Methodology

During the internship and upon completion of the internship, the student must report periodically to the supervising professor(s) regarding the professional activities performed and how those activities help the student achieve the learning outcomes of the major field of study. There are several required forms that must be completed before/after the completion of the internship:

Before the Internship has begun:

An Agreement form filled in by the internship organization, stating that they agreed to allow the student to work under the supervision of a professional. The agreement must specify, among others: the period of internship, name and contacts for the supervising professional, etc.

A summary description by the student of the internship organization and the job responsibilities. *This and the above Agreement form must be completed, submitted to and approved in person by the supervising Saint Katherine College professor before the start of the internship.*

During the Internship:

Periodic (weekly) schedule of assigned tasks and criteria for evaluating the progress of the student relative to tasks assigned. In the schedule of tasks, the student must specify how each of the main activities performed relate to the learning outcomes of the major-specific coursework performed at the college, specifically how they fit into the learning objectives of the student's major, requiring them to apply relevant concepts and theories.

After the Internship has ended:

A final paper (of varying length depending on field of study, though never less than 1,000 words) in which the student summarizes his/her experience and how it relates to the learning outcomes of the course taken at the College. Some of the main topics that must be included in the paper: a summary description of the job responsibilities and an explanation of the knowledge gained from completing them, and a reflection on the insights the student gained from work related experiences and employer-employees collaborations.

A letter of evaluation from the supervising professional that must state/describe the general tasks fulfilled by the student and evaluate the ability of the student to complete them successfully. If applicable, the letter should also specify any areas of further improvement for that the student may need to address in order to improve his/her professional skills.

LIST OF REQUIRED FORMS (see above for more details)

See Dean of Students or the Registrar for the forms

Before Internship begins:

1. Agreement Form signed by both internship overseer and faculty supervisor
2. Summary Description Proposal

During Internship:

3. Weekly Hour Sheet & Schedule of Tasks

After Internship ends:

4. An Essay by the student (min. 1,000 words) that analyzes and reflects on the student's internship experience.

5. A letter of evaluation from the supervising professional describing the tasks undertaken and completed by the student, and evaluating the student's overall performance, with suggestions for improvement

SENIOR RESEARCH THESIS PROJECT

RECOMMENDED TIMELINE

Summer prior to GE400

Student begins researching topic and communicating with selected Supervisor.

Fall Semester GE400 - 4 Units

Week 3 Student submits a one-page description of proposed project including topic, research question, methodology/approach, suggested reading list, sources.

Week 4 Student meets with faculty supervisor to discuss and adjust proposal as necessary.

Student submits a tentative thesis statement

Week 4-6 Student gathers and reads sources in order to refine topic, research question and thesis statement as necessary

Week 6 Student submits provisional bibliography.

Student selects 3 most useful work on the list, in order to provide a brief review or *precis* (2 pages, double-spaced, each) on each work.

Week 8 Submit Source Review #1

Week 10 Submit Source Review #2

Week 12 Submit Source Review #3

Week 13 Student presents an annotated bibliography for all (at least 10) sources, in correct format according to discipline.

Student submits revised, expanded proposal (including topic, research question, thesis statement, critical literature survey, and outline for project).

Week 15 Student submits complete rough draft of Introduction.

Faculty supervisor and student meet to review Introduction and discuss student's activities between semesters.

Week 16 Faculty supervisor returns Introduction to student with feedback

Spring Semester GE410- 4 Units

- Week 2 Student submits revised Introduction and project outline.
Faculty supervisor and student meet to review
- Weeks 4-10 Student submits rough draft of chapters for review (target approximately 1/6 of total paper completed each week), meeting regularly with supervisor.
- Week 10 Complete rough draft of entire project submitted
- Week 11 Student and Faculty supervisor meet to review
- Weeks 12-13 Student makes revisions to complete draft
- Week 14 Final Draft submitted for Review and Grade
- Week 15 Student gives oral presentation of Senior Thesis project

ADVICE ON THESIS WRITING

Note Taking

It is best to take notes and write, if only a loose paragraph, within the same week. Every time you read material that might be germane to your thesis, enter full bibliographical data in your notes or a bibliographic database such as Endnote. When copying down material that you may wish to quote, note precise page numbers, as they will be required in the final draft.

Schedule

A successful thesis usually depends on the student doing substantial work during the fall (penultimate) semester. GE400 will facilitate the frontloading of research into this semester. *Year after year, graduating seniors tell incoming seniors that if there is one thing they learned about writing a senior thesis, it is: start early!*

Word Count/Page Length

The thesis is normally around 10,000 words (approximately thirty-five double-spaced pages), although this may vary somewhat depending on the academic discipline and the type of project being completed (see below for guidelines on creative theses, and see relevant documentation from specific programs about expectations). A lower limit may be understood to be roughly 8,500 words (approximately thirty double-spaced pages). Well-organized students who have been writing steadily sometimes write theses of up to 20,000 words. However, many students find that once they begin writing, they become carried away and write loose, long theses which are later revised and considerably shortened. It is better to plan to write more than you think you will need. This provides another reason for beginning your actual writing early: so that you have time to cut as needed.

Copy Editing

While an supervisor may be relied upon for help in improving the presentation overall, or in identifying broad or recurrent problems of writing or composition, the supervisor's function is not that of a line-by-line copy editor. The student is encouraged to seek copyediting assistance from peers, tutors, and/or the College writing faculty before submitting the final version.

THESIS TECHNICAL MATTERS

Style

Regarding formatting of the thesis (e.g., of numbers, proper nouns, glossaries, foreign languages, permissions, illustrations, tables, etc.), especially correct bibliographic citation format, refer to the MLA Handbook or the Chicago Manual of Style (which Turabian follows). Consult your supervisor for the format most-appropriate to your field. If you do not possess a copy of these for your use, using author-date in-text citation style or full citation in footnote style is acceptable.

Fonts

Senior theses must be typed, single-sided and double-spaced, printed in a 12-point font. Serif fonts, such as Times New Roman or Garamond, are preferred because they are more easily readable. The document should use only one style of font.

Margins

In order that the thesis shows properly when bound, the margins should be 1 1/2" on the left hand side and 1" on the other three sides.

Citations

You may use either footnotes or endnotes; these should be single spaced, with a double space after each note to separate it from the following one. Footnotes should be in smaller type than the main text (recommended: 10 pt.). Endnotes should be in 12-point font.

Numbering

All pages should be numbered. Preliminary matter (dedication, table of contents, acknowledgments) should be numbered with lower-case Roman numerals (i, ii, iii, etc.), which should be centered at the bottom of the page. The body of the thesis (everything else, beginning with the first page of the introduction and continuing to the last page of the bibliography) should use Arabic numerals (1, 2, 3, etc.), which should appear in the upper right hand corner of each page.

GRADING AND RESPONSES

Due Dates

The first fill draft is due by 5:00 pm on Friday of the fourteenth week of the spring semester (by post, Ups/FedEx or hand in the College Office). Do NOT submit completed independent work directly to your supervisor(s).

Extensions and Penalties

Passing theses received after the last deadline will be subject to possible demotion from "with distinction" status. While theses cannot be failed for being late, a status of Incomplete may be given until the work is completed. Petitions for extensions for medical reasons should include letters from a doctor and be received by the Dean of College at least seven days prior to the deadline in question. If you are concerned that you may not meet the deadline, please don't be shy; let your supervisor know as soon as possible, by email or in person. **As independent work must be paced over the course of the entire academic year,**

petitions for extensions will normally not be deemed admissible in the final week before a deadline. The reasons for these rules are simple: (1) lateness is unfair to other students who, perhaps at the risk of a less-than-perfect job, hand their work in on time, and (2) extensions ultimately handicap the individuals involved since they hamper preparations for comprehensives and final examinations. One of the requirements of the Saint Katherine College degree is that students develop critical study and life skills, such as working independently, managing competing obligations, and competing work in a timely fashion.

Readers

You should remember that theses are submitted to the College, and not simply to your individual thesis supervisor. The supervisor is only one of the people who will grade the thesis; the final evaluation of your work will be the product of deliberations among your supervisor, a second reader (who is a faculty member at the College), and in some instances, a third reader. While the fact that your supervisor has read a draft of your thesis is not a guarantee of its acceptability to the College, it is normally true that if you work closely with your supervisor throughout the year and satisfy their requirements, you should have no trouble in having your thesis accepted by the College.

Responses

Each reader of your thesis will prepare written comments. Usually these take the form of a general evaluation of your work, but you may also find that a reader has prepared detailed comments about particular points of substance or style. You will receive these comments, together with your thesis grade, from your supervisor following the Final Review.

Grade

See below for Criteria and Rubric connected with each of these Standards of Performance.

Creative Thesis

In certain circumstances, (Creative Writing, Music, Art, etc.) an original work may be presented in fulfillment of the senior thesis requirement. The creative thesis will only be appropriate for certain majors. If you are considering this option, please carefully read the following.

Critical Essay

In addition to the creative work itself, the thesis should include a critical essay of 4,000 to 6,000 words (around fifteen pages) that could serve as a preface, introduction, or afterward. The critical section gives the student an opportunity to demonstrate an analytic perspective on the imaginative work, and to situate it in its literary and linguistic contexts.

Approval

No proposal to write a creative thesis will be accepted unless it has first been accepted and assigned a supervisor. The creative proposal must be handed in to the Faculty Supervisor by mid-May of your Junior year. This material will be considered by the Dean in consultation with the student's adviser, and they will notify the student by the end of May whether or not they have approved it as senior independent work. If the proposal is not accepted, the student should submit a revised version of what was to be the critical section of the creative thesis or arrive at another proposal entirely so that suitable advisers can be found.

Draft Deadline

If the product is approved, the student is required to continue working on the creative work over the summer, and to hand in a further fifteen-page section at the beginning of your Senior year in October. The student is strongly urged to hand in a first draft of the entire creative portion of the thesis to his first reader in December, before the winter recess. This arrangement will give time for revision and for the writing of the criteria section of the thesis.

Title

Please remember, when giving your creative thesis a title, that it will appear in many places without formatting. Just because spacing makes the title clear on the title page doesn't mean it will be clear on your resume. You may want to give full information, such as *Voyages: A Novel* or *The Sandbox: Short Stories*.

WRITING GRADING STANDARDS AND WORKSHEET

Grading Method/Rubric & Criteria

The final grade is a combination of the above following criteria, plus an overall subjective sense of the paper, based generally on the descriptive grading standards below.

Mechanics (10%)

- Spelling
- Grammar
- Citation
- Syntax

Structure (15%)

- Organization
- Form
- Structure
- Focus

Content and Argumentation (75%)

- Thesis (clarity of expression/style)
- Research (knowledge/use of texts)
- Argument (analysis)

Standards of Performance

A-level: 90% and above

Work of Clearly Superior Quality:

Subject intelligently chosen, of solid substance, property limited, developed with originality and imagination.

Clear-cut organization—a clearly delineated central idea, logically and skillfully subdivided development by cogent, specific details.

Essay is a highly effective whole, free of irrelevant matter, with skillful transitions.
Sentences clear and logical, and reasonably mature and varied in structure.
Phrasing and diction exact.
Paper all but perfect in grammar, punctuation, and spelling.
Manuscript neat, orderly.

B-level: 80%-89% and above

Work of Good, Commendable Quality:

Suitable subject, properly limited.
Clear organization—a clearly delineated central idea, logically subdivided, and developed by pertinent specific detail.
Essay an effective whole with little irrelevant material.
Sentences at least logical and clear, even if not always a smooth and nicely constructed.
Phrasing and diction reasonably exact and idiomatic.
Essay relatively free of errors of grammar, punctuation and spelling.
Manuscript in neat and proper order.

C-level: 70%-79% and above

Work of Acceptable Quality:

Adequate subject, properly limited.
Essay fairly well organized—with perceivable central idea, logically subdivided and adequately developed by specific details.
Despite a minor fault of organization or an occasional irrelevancy, the paper manages to convey its central idea and subordinate ideas with competence.
Sentences on the whole correctly and logically constructed.
Phrasing and diction fairly exact and accurate, though with occasional lapses.
Essay relatively free of grammatical faults; has some errors of punctuation, spelling, and other mechanics.
Manuscript reasonably neat, orderly.

D-level Work of Marginal or Poor, Unskillful Quality (60-69%):

Subject unsuitable or not properly limited.
Organization faulty or illogical; central idea vaguely set forth or inadequately developed by insufficient details or detail not specific enough.
Essay does not convey its main or subordinate ideas very effectively.
Sentence structure suffers from obscurities or from illogical, incorrect, immature, or unidiomatic constructions.
Frequent errors in grammar, punctuation, or spelling.
Manuscript lacks neatness, order, and care in proofreading.

FAIL: 59% and below

INCOMPLETE: 60%-69%, with further revisions necessary

General Education and Integrated Core Courses

Integrated Core	21	
IC 100 Interdisciplinary Liberal Studies	3	Frosh, Fall
IC110 Critical Reasoning	3	Frosh, Spring
IC200 Classical Rhetoric	3	Sophomore, Fall
IC210 Western Civilization and Formation of Christendom	3	Sophomore, Spring
IC300 Ethics	3	Junior, Fall
IC310 Modern European Thought and Culture	3	Junior, Spring
IC350 The American Experiment	3	Senior Fall
General Education	39	
GE101 College Composition I	3	Frosh, Fall
GE102 College Composition II	3	Frosh, Spring
GE103 Oral Communications	3	Sophomore, Spring
GE110 College Algebra	3	Sophomore, Fall
GE120 Intro to Statistics/Biostatistics	3	Sophomore, Spring
GE130 Natural World: Biology	3	Sophomore, Fall
GE140 Natural World: Chemistry	3	Sophomore, Spring
GE160 Orthodox Christianity	3	Frosh, Fall
GE170 New Testament	3	Frosh, Spring
GE180 Spanish I	4	Sophomore, Fall
GE181 Spanish II	4	Sophomore, Spring
GE182 Spanish III	4	Junior, Fall

General Education Course Descriptions (3 units each)

GE090: Introduction to College Composition

Course Description: A preparatory course for GE101 Composition I at Saint Katherine College. GE090 will introduce critical reading, thinking, and writing practices. Students will examine the fundamental process, concepts, and strategies needed to strengthen their overall critical thinking and writing skills. This course will focus on reading comprehension and the basic principles of effective college-level writing: drafting and revising sentences, paragraphs, and essays. With consistent practice over the semester, students will demonstrate improvement in critical thinking in both reading and writing skills. Over the course of the semester, students will complete five essays of varying lengths. By the end of the course, students will be able to write a clear, concise 5-6-page essay in which they assert their position on a topic and support it with careful reasoning and evidence from course readings. When students finish this course, they will be prepared to meet the basic writing requirements to succeed in GE101. *"C" is the minimum acceptable grade for movement from GE090 to GE101 and for completion of remediation/developmental requirements.*

GE092: Intermediate Algebra

Course Description: This course will facilitate the transition from the concrete world of numbers and recognizable real objects to the abstract world of letters and symbols. It has been quoted that, "Algebra is the class where you learn how to work with unknown quantities." GE 092, is a preparatory course to College Algebra that will consist of a review of basic mathematics which will brush up on numbers and integers, plus the review of operations and application of fractions, decimals, percentages, exponents, algebraic equations, and inequalities; also function notation, composition, and inverses; linear, quadratic, polynomial, exponential, and algebraic functions and their graphs. *"C" is the minimum acceptable grade for movement from GE092 to GE110 and for completion of remediation/developmental requirements.*

GE101: College Composition I

Prerequisite: None

Course Description: This course will introduce students to the conventions and process of academic writing at the college-level. Beginning with a writing diagnostic, the course will be oriented toward enabling students to conceive writing as an extended process which involves evaluating their own writing according to accepted standards of clarity, syntax, and format. A review of grammatical rules will be complemented by attention to the rhetorical component of writing for particular audiences and in particular contexts.

GE102: College Composition II

Prerequisite: None; Recommended to take GE101 first

Course Description: The course will introduce students to the practice of writing research that responds to primary and secondary texts. By learning to read actively and critically, students will come to see their own responses to sources as a contribution in an ongoing conversation that must define itself in relation to what has already been said. In the process of learning to write a coherent, well-organized, and thesis-driven argument, students will directly engage with sources through quotation, paraphrase, summary and citation.

GE 103: Oral Communications

Prerequisite: None

This is a basic speech course in which the student develops the ability to organize, present, and evaluate extemporaneous and prepared speeches. Through a variety of experiences, the student gains confidence in his ability to express ideas clearly, concisely, and effectively. Emphasis is placed on practical speaking experiences, such as introductions, demonstrations, and persuasive saturations. Students will learn the fundamentals of preparing a presentation. This section of Oral Communication will be organized around critical discussion and presentation of current social issues to increase student's thinking and presentation abilities as both producers and consumers of communication in a variety of settings, with a specific emphasis on "civic engagement." Students will be responsible for informally debating and presenting information on several specific current social issues through interpersonal, group, and public speaking mediums. The classroom climate will be highly interactive, with the use of personal narratives, presentations, and discussions.

GE110: College Algebra

Prerequisite: None

Course Description: This course will address a range of mathematical topics and principals beginning with a foundation in understanding of the real number system, and the fundamentals of Algebra. Acclimating students to the rigors that will be necessary to interrupt and solve algebraic equations and inequalities. This course will develop techniques to easily recognize and execute the simplest algebraic approach to factoring exponents, polynomials, trinomials and quadratic equations. Emphasis is placed on the practical application of the algebraic topic with descriptive text problems that include geometric examples.

GE120: Introduction to Statistics/Biostatistics

Prerequisite: None; Recommended to take GE110 first

Course Description: This course explores fundamental principles and theories of statistics and statistical methods. This course is organized by descriptive and inferential topics. These include methods for displaying, describing, and producing data, normal distributions, correlation and regression, sampling distributions and probability theory, statistical inference for means and proportions, one- and two-sample confidence intervals, one- and two-sample hypothesis tests, one- and two-way ANOVA, and simple and multiple linear least-squares regression.

GE130: Our Natural World—Biology

Prerequisite: None

Course Description: This course is intended for non-science majors. The main emphasis of the course is on mammalian biology, cellular processes, an overview of human physiology and organ function, reproduction (including pre-natal development), genetics, biodiversity, ecology, and environmental human impact

GE140: Our Natural World—Chemistry

Prerequisite: None; Recommended to take GE130 first

Course Description: In our natural world, everything that we can see (and not see) can be

described in a molecular sense. Chemistry can be defined as the study of matter and the change it undergoes. How does matter change? In Chemistry we take to the molecular level to analyze and study how matter changes. Everything in our lives is dependent on chemistry, be it in a biological system or an inorganic non-biological environment. Checking Facebook? Chemistry. Eating pizza and root beer? Chemistry. Chemistry is the crossroads between the biological world and the physical world of science. In this class, we will take into consideration the physical traits of molecules to describe elements, molecules, reactions and phenomena found in the natural world.

GE160: Orthodox Christianity

Prerequisite: None

Course Description: This is an introductory course in Orthodox Theology. It will provide a basic historical background of the ancient church and a foundational understanding of the Orthodox Christian orientation to God and the world. The revelation of God will be explored specifically through the early Church's apostolic and patristic witness, scripture, the Trinity, Sacraments, Liturgy and Worship, Feasts and Fasts, Saints and People of Faith, and Holy Images. This course will offer the student an ancient perspective through contemplation, philosophy, history, architecture, and the arts in order to illuminate modern-day practice and significance.

GE170: Introduction to New Testament

Prerequisite: None; Recommended to take GE160 first

Course Description: This course is an introduction to the texts of the New Testament and is intended to familiarize the student with its history, formation and theology. Special attention will be given to the cultural, political and social context of the New Testament; the importance of literary genres; understanding transmissions and tradition; and how we may approach and appropriate the New Testament today.

GE180: Spanish I

(4 units)

An introductory course emphasizing four basic skills: aural (listening) comprehension, speaking, reading and writing. Consideration of the cultural and historical background of the areas where the language is spoken is targeted. Participation and active use of the language are emphasized in the classroom.

1. Speak at the mid to high novice level using basic formulaic and memorized materials within the student's own experience.
2. Recognize basic connected discourse that uses vocabulary and grammar within the student's own experience.
3. Write discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures.
4. Read cultural texts that employ familiar vocabulary and cognates as well as learned grammatical structures.
5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture(s) studied.

GE181: Spanish II

(4 units)

An introductory course extending the first semester's emphasis on four basic skills: aural (listening) comprehension, speaking, reading and writing. Consideration of the cultural and historical background of the areas where the language is spoken is taken into further consideration. Participation and active use of the language are emphasized in the classroom.

1. Speak Spanish at the mid to high novice level using basic formulaic and memorized materials within the student's own experience.
2. Comprehend basic connected discourse that uses vocabulary and grammar within the student's own experience.
3. Write discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures.
4. Read and understand cultural readings that employ familiar vocabulary and cognates as well as learned grammatical structures.
5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture(s) studied.

GE182: Spanish III

(4 units)

This course is designed to strengthen and to expand those skills learned at the elementary level. The course will focus on improving speaking, listening, reading, and writing skills. It will also familiarize the student with the culture of the Spanish speaking world.

1. Write (application, knowledge) at the mid intermediate level being able to create and recreate with the language in discrete sentences and simple paragraphs (letters, take simple notes, short essays).
2. Comprehend (comprehension, knowledge) increasingly more complex language structures. Decipher some, but not all, native speaker speech.
3. Speak (application) by responding to and asking a variety of questions in which the material is created (synthesis) and re-created (synthesis) using familiar vocabulary and grammatical structures.
4. Read (application, comprehension) authentic texts with increased understanding of the main ideas and themes.
5. Demonstrate (application, knowledge) comprehension of cultural mores and patterns of living of the target culture(s) studied.

GE400: Advanced Reading for Research

(4 units)

Each student is required to complete a capstone Senior Thesis project in their Senior year at St. Katherine College. The GE400 Advanced Reading for Research course facilitates the commencement of gathering and analyzing sources for the Senior Thesis project, advancing students' knowledge of research methods, argument organization, and source collection and citation. The course not only equips students to meet the outcome of the information literacy expectations (see Criterion 16), but provides them with a forum within which to share and receive feedback about their Senior Thesis projects with students who entered the College at the same time, and with whom they took earlier General Education

courses, and have continued alongside in the Integrated Core courses throughout.

GE410/420 Senior Thesis Writing (regular/honors) (4 units)

Prerequisite: GE400

Students meet regularly with their thesis advisor according to the Senior Thesis policies and timeline, reviewed, modified and reapproved periodically by the Faculty Senate.

Course Descriptions for the Integrated Core Program

IC100 – Interdisciplinary Liberal Studies (3 credits)

Prerequisite: None

Course Description: This course will introduce students to what has traditionally been called the “unity of knowledge,” but which has more lately been labeled under two aspects of higher education and research: the liberal arts, and interdisciplinary methodologies. The course will serve as the starting point for first-semester freshmen as they look ahead toward both their desired program of study and their participation in the Integrated Core curriculum, unique in its content and interdisciplinary method to St. Katherine College. Offering an introduction to the different disciplines of knowledge and study, the methodologies proper to these disciplines, and the occupations that pertain to a path of study in that discipline, the course will also equip students to approach their education as a transformative and empowering process, one which demands rigor, integrity, and responsibility, and which has knowing the Lord Jesus Christ more fully as its ultimate aim. To this end, the College’s motto, Inquiry Seeking Wisdom, will be explored as students contemplate the personal and social purpose and effect of their “balanced education in the liberal arts and sciences” at a school like St. Katherine College that is “founded and rooted in the life of the Orthodox Christian Tradition.”

IC110: Critical Reasoning (3 credits)

Prerequisite: None

Course Description: This course is an introduction to the nature, methods, and aims of correct reasoning. It includes an overview of the basic forms of critical reasoning and fallacies, with special attention to syllogistic reasoning. Course instruction takes place through lectures and exercises in logic and reason as well as discussion of some primary texts in the history of philosophy.

IC200 – Classical Rhetoric (3 credits)

Prerequisite: None

Course Description: “What has Athens to do with Jerusalem?” Tertullian asked in the 3rd-century A.D. – and we shall be asking the same question. As the fountainheads of our civilization have often been recognized as Athens, Rome, and Jerusalem, our readings will first draw upon Greek, Latin, and Hebrew texts. They show the transition from Pagan and Hebrew sensibilities into the Christian tradition. They demonstrate, moreover, a conversation (and often a friction) between religious traditions which form our intellectual heritage. The Judeo-Christian, Greco-Roman tradition is of course no homogenous entity. In its mix are theists and atheists, realists and skeptics, kings and peasants, saints and scoundrels. Be-

fore recommending any of the above, we must understand them: a particular canon of texts is our gateway into that understanding. They have been familiar to scholars for, in some cases, well over 2000 years, and to study them is to share the content, pursuit, and experience of the most dynamic books Western civilization has known. Some of these texts give rise to profound philosophical questions; some are exquisite works of art; some chart the basics of the Western theological landscape – each must be taken on its own terms.

IC210: Western Civilization and Christendom (3 credits)

Prerequisite: None

Course Description: This course is part of Saint Katherine Core Integration curriculum and is a study of the rise of western civilization under the influence of Christianity. Its first part covers the civilizations of Israel, Greece, Rome, the early Church, and Byzantium. It culminates with the Great Schism of 1054, The second part addresses the spectacular rise of medieval western Europe; the decline and fall of Byzantium, and the civilization of Russia prior to Peter the Great. It culminates with the Protestant Reformation and the wars of religion in the west.

IC300 – Introduction to Ethics (3 credits)

Prerequisite: None

Course Description: An introduction to the study of the nature, methods, concepts, and divisions of ethics through a survey of major ethical theories and thinkers: Plato, Aristotle, selected Biblical and late antique Christian literature, Thomas Aquinas, Immanuel Kant, and J.S. Mill. Other thinkers such as the following may also be included: Friedrich Nietzsche, Dietrich Bonhoeffer, Alasdair MacIntyre, Christos Yannaras, Vigen Guroian. The course includes an overview of basic ethical problems and related biblical and theological teaching, including perspectives from patristic and Orthodox thinkers. Course instruction takes place primarily through students reading primary texts leading to discussion based on the texts, accompanied by some lecture and student presentation.

IC310: Modern European Thought and Culture (3 credits)

Prerequisite: None

Course Description: This course is an introduction to the history of modern European thought and culture. Its goal is to provide a basis for a career, and indeed life, lived out in critical awareness of and appreciation for the beliefs and values that have shaped the center of modern western civilization, and how those beliefs and values have changed over time.

IC350: The American Experiment (3 credits)

Prerequisite: None

Course Description: This course is part of the Saint Katherine Core Integration curriculum and is a study of the civilization of the United States from its origin to the present. Its first half of the course covers the colonial period, the revolution, the foundations of the constitution and the development of uniquely American patterns of culture and religion. It culminates with the antebellum crisis and the Civil War. The second half of the course explores the process of reconstruction, the progressive era, the two world wars, the Great Depres-

Arts and Humanities Degree, Art Concentration (BA)

COURSES:	Units		Notes/Prerequisite's
Concentration Specific	36		
AH100AR Art History I		3	
AH115AR Photography I		3	
AH140AR 2D Design		3	
AH170AR 3D Design		3	2D Design
AH200AR Art History II		3	Art History I
AH220AR Graphic Design		3	2D Design
AH350AR Iconology		3	
<i>FIVE OF THE FOLLOWING</i>	15		
AH105AR Drawing I		3	
AH150AR Painting I		3	2D Design and Drawing I
AH205AR Drawing II		3	Drawing I
AH215AR Photography II		3	Photography I
AH250AR Painting II		3	Painting I
AH270AR Sculpture I		3	3D Design
AH280AR Videography		3	
AH290AR Printmaking		3	2D Design and Drawing I
AH320AR Web Design		3	Graphic Design
AH340AR Sculpture II – Installation Art		3	2D Design
AH360AR Iconography I		3	Graphic Design
AH380AR Iconography II		3	Iconography I
AH399AR Independent Study		3	2D Design and Drawing I
GE/INTEGRATED CORE	60		
ELECTIVES	12		
OTHER	12		
<i>Senior Thesis/Project</i>		8	
AH400AR: Advanced Studies – Open Studio		4	
AH410/420AR: Senior Thesis – Final Portfolio		4	
<i>Practicum/Internship/Residency</i>		4	
TOTAL UNITS	120		

ART

The goal of the Art Major is to enable students to explore the history of art and architecture across a broad historical, cultural, geographic, and methodological spectrum as well as to teach the methods of art.

Three other methods for adding to the curriculum are as follows: (1) Faculty members may opt to offer a course in their area of specialization during a particular semester. The course will appear in the catalog or as an addendum to the catalog; (2) Two or more students concentrating in Art may submit a group request to the Dean of the Faculty that a specific course be offered. The Dean of the Faculty will determine whether an appropriate faculty member is available to teach the class; and (3) A student may develop an independent study course in collaboration with a faculty member who then supervises the course.

COURSE DESCRIPTIONS FOR THE ART PROGRAM

AH100AR: Art History 1: (3 credits)

Prerequisite: None

Course Description: A survey of Western and Non-Western art history and styles through the study and criticism of painting, sculpture, and architecture from ancient civilizations to the Renaissance period. This course aims to develop a sense of visual literacy and an iconographic knowledge of art while examining key works in various historical, religious, political, philosophical and socio-cultural contexts.

AH105AR: Drawing 1: (3 credits)

Prerequisite: None

Course Description: Introduction to the materials, techniques, styles, historical influences, and compositional structures of drawing, with an emphasis on perceptual skills. Working from observation of settings and life models, students learn to shape visual relationships through line, composition, proportion, space, and volume. Drawing is considered both through historical understandings and from the perspective of contemporary artistic practice. This course involves a range of media including graphite, charcoal, ink, and collage.

AH115AR: Photography 1: (3 credits)

Prerequisite: None

Course Description: Black& White/Darkroom Photography: Includes fundamentals of exposing, developing, printing, and displaying black and white photographs. Group critiques of class work. Students supply camera, film, printing paper, and mounting supplies. Dark-room facilities and processing chemicals are supplied with a lab fee applied. This course focuses on both technical competence and conceptual creativity.

AH140AR: 2D Design: (3 credits)

Prerequisite: None

Course Description: Introduction to two-dimensional design techniques, media, theories and criticism. The course explores fundamental concepts and methods that are the basis of design. The goal is to learn how visual relationships function as a vehicle that conveys, expresses, or compels, and to develop a critical awareness of design's pervasive role in

shaping values and emotions. This course uses a range of media including graphite, charcoal, ink, paint and collage.

AH150AR: Painting 1: (3 credits)

Prerequisite(s): AH140AR, AH105AR

Course Description: An introduction to the variety of approaches to painting (watercolor, oil, tempera & acrylic). Addresses the foundations of visual organization, such as color harmony, shape, and space within a painted surface. Students learn basic control of the medium through projects in still life, figure, landscape, and abstraction. Work is presented at weekly group critiques.

AH170AR: 3D Design: (3 credits)

Prerequisite: AH140AR

Course Description: Introduction to the practice of three dimensional design, theories, and criticism. Emphasis on the formal aspects of design including composition, balance, and space. Applications to sculpture, architecture, and industrial design. A variety of media will be explored such as wire, foam, cardboard, wood, clay and molds.

AH200AR: Art History 2: (3 credits)

Prerequisite: AH100AR

Course Description: A survey of Western and Non-Western art history and styles, from the Renaissance to the present. This course aims to develop a sense of visual literacy and an iconographic knowledge of art while examining key works in various historical, religious, political, philosophical and socio-cultural contexts.

AH205AR: Drawing 2: (3 credits)

Prerequisite: AH105AR

Course Description: Emphasizes the technical and expressive qualities of drawing as a finished work of art. Focus is given to aesthetic sensibilities, composition, and historical influences.

AH215AR: Photography 2: (3 credits)

Prerequisite: AH115AR

Course Description: Digital Photography: This intermediate level course focuses on the development of conceptual and post-production aspects of digital photography as we exercise "Inquiry seeking Wisdom." This course is ideal for the student photographer looking to bring their photographic body of work to the next level. It is taught on the premise that students have an understanding of the basics of camera use, including: exposure, depth of field, and basic postproduction/editing/printing/displaying skills. We will focus on increasing our skill in these areas. Students will situate their photographic work amongst historical and contemporary photographic practices through the experience of critiques, individual meetings, theoretical readings and slide presentations that provide technical and creative resources. There is a darkroom available for black and white film processing and printing if the student so desires.

AH220AR: Graphic Design: (3 credits)

Prerequisite: AH140AR

Course Description: Introductory explorations using Adobe Illustrator, Adobe InDesign and Adobe Photoshop to create art using image & text.

AH250AR: Painting 2: (3 credits)

Prerequisite: AH150AR

Course Description: Further development of painting skills with emphasis on conceptual development and personal expression. Western and Non-Western influences on painting styles are explored.

AH270AR: Sculpture 1 (3 credits)

Prerequisite: AH170AR

Course Description: Intermediate level sculptural techniques using a variety of two and three-dimensional media, exploring the effect of art on many physical senses (visual, smell, temperature, sound, etc.).

AH280AR: Videography: (3 credits)

Prerequisite: None

Course Description: The course introduces students to contemporary techniques in filmmaking, editing and the recording of sound.

AH290AR: Printmaking: (3 credits)

Prerequisites: AH140AR, AH105AR

Course Description: An introduction to the processes and techniques of printmaking. Includes intaglio (etching and dry-point), relief (linoleum and woodblock prints), and multimedia printing techniques and book art. Explores Western and Non-Western influences on printmaking imagery and techniques.

AH320AR: Web Design: (3 credits)

Prerequisite: AH220AR

Course Description: Advanced experiences in graphic design concepts and technologies. Concentration on theories of interactivity, and the use of multimedia computer applications to design interactive and Web media.

AH340AR: Sculpture 2—Installation Art: (3 credits)

Prerequisite: AH140AR

Course Description: Introduction to the practice of three-dimensional design, theories, and criticism. Emphasis on the formal aspects of design including composition, balance, and space. Applications to sculpture, architecture, and industrial design. A variety of media will be explored such as wire, foam, cardboard, wood, clay and molds.

AH350AR: Iconology: (3 credits)

Prerequisite: None

Course Description: The study of visual imagery and its symbolism and interpretation, especially in religious, social and political terms. Students will visit exhibitions and churches in the area to view religious art works. Students will also read about the history, tradition and theology behind Iconography.

AH360AR: Iconography 1: (3 credits)

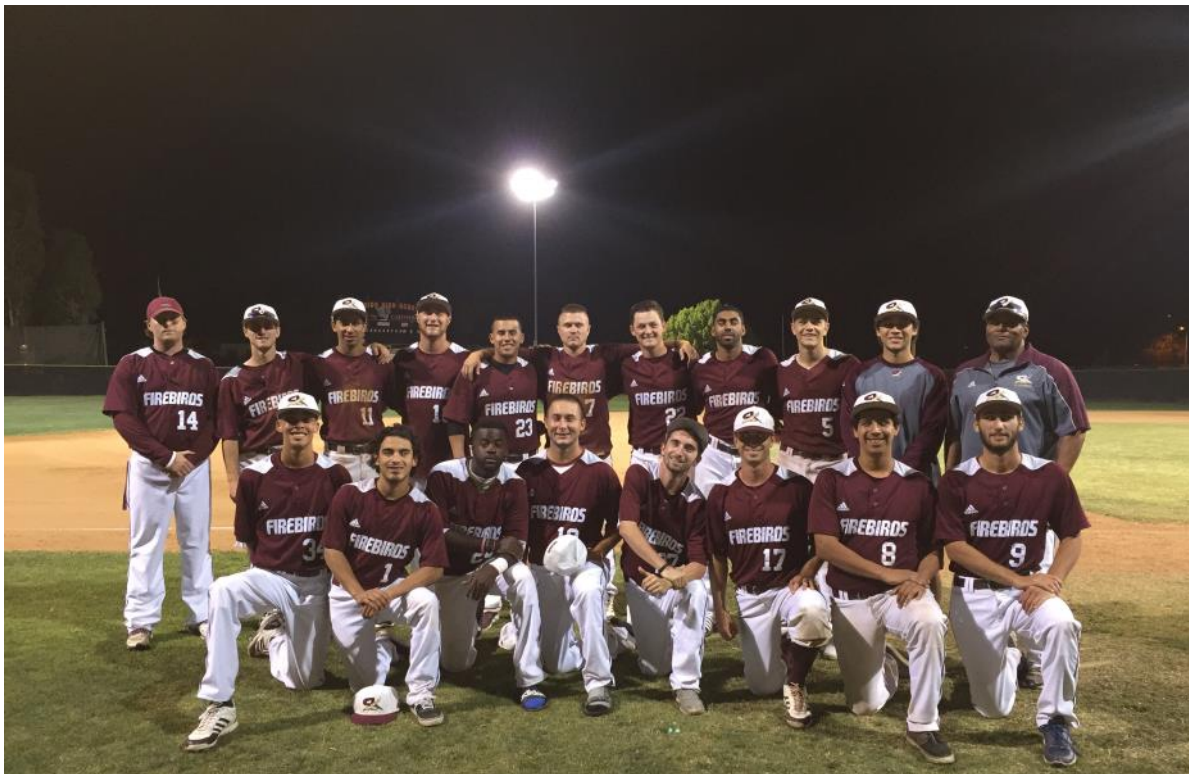
Prerequisite: AH220AR

Course Description: This course instructs students in ancient techniques of icon painting. Students will learn, with reverence, how to: 1. Prepare wood panels using cheesecloth, rabbit-skin glue, and gesso. 2. Write the icon. 3. Make their own egg-tempera paints using pigments, egg yolk and vinegar. 4. Paint and gold leaf a Byzantine style icon. Students will visit exhibitions and churches in the area that have these holy images. Students will also read about the history, tradition and theology behind this art form.

AH380AR: Iconography 2: (3 credits)

Prerequisite: AH360AR

Course Description: This course allows students to go deeper into the practice of painting icons. Students will: 1. Prepare wood panels using cheesecloth, rabbit-skin glue, and gesso. 2. Write the icon. 3. Make their own egg-tempera paints using pigments, egg yolk and vinegar. 4. Paint and gold leaf a Byzantine style icon. Students will visit exhibitions and churches in the area that have these holy images. Students will also read about the history, tradition and theology behind this art form.



Arts and Humanities Degree English Language and Literature Concentration (BA)

COURSES:	Units	
Major Specific	36	
SEVEN OF THE FOLLOWING	21	
AH210EN Anglo-Saxon and Medieval British Lit		3
AH220EN Early Modern British Lit		3
AH230EN Restoration to Romantic British Lit		3
AH240EN Victorian & Edwardian British Lit		3
AH250EN Modernist British Lit		3
AH260EN American Literature 1: Colonial		3
AH270EN American Literature 2: Romantic and Realist		3
AH280EN American Literature 3: Modern		3
FIVE OF THE FOLLOWING	15	
AH350EN Special Topics: Classical Lit		3
AH355EN Special Topics: European Lit		3
AH360EN Special Topics: British Lit		3
AH365EN Special Topics: American Lit		3
AH370EN Special Topics: Russian Lit		3
AH375EN Special Topics: World Lit		3
AH380EN Special Topics: Genre & Rhetoric		3
AH399EN Independent Study		3
Integrated Core and GE	60	
Electives	12	
Other	12	
<i>Senior Thesis/Research</i>	8	
GE400 Advanced Reading for Research		4
AH410/420EN Senior Thesis		4
<i>Practicum/Internship</i>		4
TOTAL UNITS	120	

ENGLISH LANGUAGE & LITERATURE

The undergraduate major (BA) in English Language and Literature provides students with the opportunity to intensively study works of literature, drama, and film originally written in English. Courses address fundamental questions about topics such as the status of literature within culture, the literary history of a period, the achievements of a major author, the defining characteristics of a genre, the politics of interpretation, the formal beauties of individual works, and the methods of literary scholarship and research.

The study of English may be pursued as preparation for graduate work in literature or other disciplines, or as a complement to general education. The English option provides excellent preparation for students seeking careers in law, business, administration, and medicine. The emphasis on writing critical essays helps students develop the communication skills necessary for success in their fields. Students in the English department learn how to ask probing questions of a large body of material; how to formulate, analyze, and judge questions and their answers; and how to present both questions and answers in clear, cogent prose. To the end of cultivating and testing these skills, which are central to virtually any career, each course offered by the department stresses writing.

The option in English provides students with a broad education in English and American literatures, their historical contexts, and different approaches to their study.

COURSE DESCRIPTIONS FOR THE ENGLISH LANGUAGE and LITERATURE PROGRAM

English 210: Anglo-Saxon & Medieval British Literature: 600-1500 (3 credits)

Prerequisites: none

Course Description: A literary survey of Anglo-Saxon and Medieval literature in the context of its age. Authors may include Bede, the poets of *Beowulf* and *Sir Gawain*, the medieval dramatists, Chaucer, Langland, and Malory.

English 220: Renaissance British Literature: 1550-1660 (3 credits)

Prerequisites: none

Course Description: A literary survey of English early modern literature in the context of its age. Authors may include More, Wyatt, Sidney, Spenser, Marlowe, Shakespeare, the Metaphysical poets, and Milton.

English 230: Restoration & Romantic Literature: 1660-1830 (3 credits)

Prerequisites: none

Course Description: A literary survey of Restoration and Romantic literature in the context of its age. Authors may include Dryden, Pope, Smart, Swift, Johnson, Blake, Wordsworth, Coleridge, Shelley, Keats, Byron, and Austen.

English 240: Victorian & Edwardian British Literature: 1830-1915 (3 credits)

Prerequisites: none

Course Description: A literary survey of Victorian and Edwardian literature in the context of its age. Authors may include Dickens, Tennyson, Browning, Hopkins, Chesterton, Newman, and Eliot.

English 250: Modernist & Contemporary British Literature: 1916-present (3 credits)

Prerequisites: none

Course Description: A literary survey of Modernist and Contemporary literature in the context of its age. Authors may include Yeats, Woolf, Joyce, the Inklings, Heaney, and others.

English 260: Colonial & Early American Literature: 1620-1820 (3 credits)

Prerequisites: none

Course Description: A literary survey of Colonial and Early American literature in the context of its age. Authors may include Smith, Bradford, Bradstreet, Taylor, Edwards, Franklin, Jefferson, Adams, and Irving.

English 270: Romanticism, American Renaissance, Transcendentalism, & Realism: 1820-1915 (3 credits)

Prerequisites: none

Course Description: A literary survey of Romantic, American Renaissance, and Realist American literature in the context of its age. Authors may include Emerson, Thoreau, Hawthorne, Poe, Melville, Whitman, Dickinson, Twain, Howells, and James.

English 280: Naturalism and Modernism: 1915-present (3 credits)

Prerequisites: none

Course Description: A literary survey of Naturalist and Modernist American literature in the context of its age. Authors may include Robinson, Masters, Williams, Cummings, Pound, Eliot, Stevens, Frost, Jeffers, Snyder, Hemingway, Fitzgerald, Faulkner, Steinbeck, O'Connor, Wallace, Dillard, and Berry.

AH350EN: Special Studies in Classical Literature (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of Classical literature in the context of its age. Authors may include Homer, Hesiod, Euripides, Sophocles, Virgil, Horace, Lucan, Ovid, Juvenal, Petronius, and Martianus Capella.

AH355EN: Special Studies in European Literature (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of European literature in the context of its age, likely with specific focus on a particular author or genre in a given time period.

AH360EN: Special Studies in British Literature (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of British literature in the context of its age, likely with specific focus on a particular author or genre in a given time period.

AH365EN: Special Studies in American Literature (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of American literature in the context of its age, likely with specific focus on a particular author or genre in a given time period.

AH370EN: Special Studies in Russian Literature (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of Russian literature in the context of its age. Attention will be given to the 19th century novels in particular, and the religious and philosophical topics so adeptly treated by Russian writers will be thoroughly explored. Authors may include Pushkin, Lermontov, Gogol, Turgenev, Dostoevsky, Tolstoy, Zamyatin, and Gorky.

AH375EN: Special Studies in World Literature (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of non-Western literature in the context of its age, likely with specific focus on a particular author or genre in a given time period.

AH380EN: Special Studies in Genre, Literary Criticism, and Rhetoric (3 credits)

Prerequisites: none, but at least one 200-level lit. course is recommended

Course Description: A directed study of a given genre or theme across time periods and international boundaries, likely with specific focus on its various adaptive uses and any comparative points of cultural influence.



Arts and Humanities Degree History Concentration (BA)

COURSES	Units		Notes/Prerequisites
Concentration Specific	36		
<i>ALL OF THE FOLLOWING</i>	18		
AH101HI Modern World 1500 to the Present		3	
AH120HI Modern Western Civilization to 1648		3	
AH121HI Modern Western Civilization since 1648		3	AH120HI
AH210HI United States to 1865		3	
AH211HI United States since 1865		3	
AH390HI Historians and Historiography		3	IC210 and IC300
<i>PICK SIX OF THE FOLLOWING</i>	18		
AH201HI Medieval Europe		3	
AH202HI Renaissance and Reformation		3	
AH203HI Enlightenment Europe		3	
AH221HI History of the Middle East: Modern		3	
AH225HI History of Latin America		3	AH120HI
AH226HI Ancient Rome		3	
AH240HI World Geography		3	
AH261HI Modern East Asia		3	
AH268HI Modern Africa		3	
AH301HI Classical Greece		3	
AH310HI Early Byzantium		3	
AH311HI Late Byzantium		3	
AH335HI History of Religion in America		3	
AH340HI Medieval and Imperial Russia		3	
AH342HI 20 th Century Russia		3	
AH347HI History of California		3	
AH358HI History of American Foreign Affairs		3	
AH381HI Totalitarianism and Total War		3	
AH382HI History of the Orthodox Church		3	
AH383HI History of the Western Churches		3	
AH391HI Topics in Modern European History		3	
AH392HI Topics in Modern Russian History		3	
AH393HI Topics in Church History		3	IC210
Other Elective:		3	
GE/INTEGRATED CORE	60		
ELECTIVES	12		

Arts and Humanities Degree
 History Concentration (BA)
(continued)

OTHER	12		
Senior Thesis/Practicum		8	
GE400 Advanced Reading for Research			4
AH410/420HI Senior Thesis			4
Practicum/Internship		4	
TOTAL UNITS			

HISTORY

The undergraduate major (BA) in History examines the Western and non-Western past to understand the evolution of culture, science, institutions, and behavior. Courses span the medieval, Renaissance, and modern periods; the United States, Europe, and Asia; and special topics such as Byzantium and Ancient Rome and Greece. In certain courses, quantitative methods drawn from the social sciences are applied to historical studies.

Course Descriptions for the History Degree Program

AH101HI: Modern World 1500 to the Present (3 credits)

Prerequisite: None

Course Description: Introduction to history of the world beginning with the age of European Colonialism. Emphasis upon experience of non-European civilizations including Asia, Africa, Middle East and Latin America.

AH120HI: Modern Western Civilizations to 1648 (3 credits)

Prerequisite: None

Course Description: This course explores the formation of western civilization in ancient times and its development throughout the middle ages, culminating with the Protestant Reformation. Topics include: Ancient Greece; Alexander the Great and the Hellenistic age; the Roman Republic; The Roman Empire; the Byzantine state; feudalism and the rise of the papacy in the west; the Crusades; the rise of national monarchies in the west; and the political and religious crisis of the Reformation.

AH121HI: Modern Western Civilizations since 1648 (3 credits)

Prerequisite: AH120HI

Course Description: This course explores the development of western civilization from the Renaissance and the conclusion of the Protestant Reformation to the present. Topics include: The Enlightenment; the rise of absolutism and constitutionalism; the French Revolution; industrialization; World War I; the Great Depression; the rise of Nazi Germany; the rise and fall of Soviet Communism; and the Cold War.

AH201HI: Medieval Europe (3 credits)

Prerequisite: None

Course Description: This course is a study of Europe from the fall of the Roman Empire to the Renaissance. In other words, a survey of western Christendom from the time of Augustine to eve of the Protestant Reformation. Special attention to role of the papacy, monastic reform, feudalism, the crusades, and scholastic theology. The flowering of Gothic art and architecture will also be emphasized.

AH202HI: Renaissance and Reformation (3 credits)

Prerequisite: None.

Course Description: This course is a study of Europe from the 15th century to 1648. It covers intellectual, social, and political changes, and religious revolt and wars. *This course is not required for those students who have taken IC210.*

AH203HI: Enlightenment Europe (3 credits)

Prerequisite: None

Course Description: This course studies European history from 1648 to 1789. The course focuses on the intellectual and cultural movement known as the Enlightenment and its effects on politics, diplomacy, economics, society, and religion.

AH210HI: United States to 1865 (3 credits)

Prerequisite: None

Course Description: This course surveys the political and cultural history of the United States up to 1865. Areas of study include concepts of government and analysis of political institutions.

AH211HI: United States from 1865 (3 credits)

Prerequisite: None

Course Description: This course surveys the political and cultural history of the United States from 1865 to the present. Areas of study include concepts of government and analysis of political institutions.

AH221HI: History of the Middle East: Modern (3 credits)

Prerequisite: None

Course Description: This course covers the historical foundations of the early modern and modern Middle East, beginning with later Ottoman history (18th century) and continuing through to the present day. It covers a variety of countries/communities within the region, including Egypt, Iraq, Iran, Turkey, Syria, Lebanon, and Israel/Palestine, and it also includes a variety of topics within this chronological and geographical expanse, such as nationalisms, ideologies, social movements, and cultural identity.

AH225HI: History of Latin America (3 credits)

Prerequisite: AH120HI

Course Description: Interdisciplinary overview of society and culture in Latin America—

including Mexico, the Caribbean, and South America: legacies of conquest, patterns of economic development, changing roles of women, expressions of popular culture, cycles of political change, and U.S.–Latin American relations.

AH226HI: Ancient Rome (3 credits)

Prerequisite: None

Course Description: This course introduces students to the laws, religions, art and architecture, philosophy, and government forms of Ancient Rome. It covers republican and Imperial Rome, the Pax Romana, 3rd century crisis, and the Christianization and fall of Rome.

AH240HI: World Geography (3 credits)

Prerequisite:

Course Description: This course is a study of cultural, historical, and political geography. It includes study of the ways people interact with their natural environments, the ways different cultures interact with one another, the global patterns of human migration and settlement, and the distinctive natural, linguistic, cultural, and political features of different regions of the world.

AH261HI: Modern East Asia (3 credits)

Prerequisite:

Course Description: This course explores the formation of modern East Asian nations and of the idea of East Asia itself in the late nineteenth and twentieth centuries. It examines the interrelated histories of China, Japan, and Korea and the forces that forged modernity in East Asia: wars, colonialism, imperialism, Cold War geopolitics, nationalism and socialism.

AH268HI: Modern Africa (3 credits)

Prerequisite:

Course Description: This course explores the political, social, cultural, and religious history of Africa from the trans-Atlantic slave trade to the present

AH301HI: Classical Greece (3 credits)

Prerequisite: None (IC210 Recommended)

Course Description: The history of the west from the time of ancient Greece through the Roman Empire under Diocletian.

AH310HI: Early Byzantium (3 credits)

Prerequisite:

Course Description: History of Byzantine Empire from the founding of Constantinople to the ninth century. Emphasis upon the development of Christian statecraft and the struggle with the Arab Empire. Special attention to the reigns of Constantine, Theodosius, Justinian, Heraclius, Leo III, Irene, and Theodora.

AH311HI: Late Byzantium (3 credits)

Prerequisite: None (IC210 Recommended)

Course Description: History of Byzantine Empire from iconoclasm to the Turkish conquest. Emphasis upon religious conflicts with Muslims from the east and Christians in from the west. Considerable attention to the flowering of the liturgical arts. Specific reigns discussed include Basil the Macedonian, Leo the Wise, Constantine Monomachos, Alexios Komnenos, and Constantine XI.

AH335HI: History of Religion in America (3 credits)

Prerequisite: None

Course Description: This course covers the religious history of the American people. The significance of the social Gospel, sects, cults, and modern trends are examined.

AH340HI: Medieval and Imperial Russia (3 credits)

Prerequisite: IC 210 and IC300 recommended

Course Description: This course explores the rise of the Russian state and its civilization from the ninth century to early twentieth century. Topics include: The establishment of the Kievan state; the baptism under Vladimir; the Mongol invasions and rule; the rise and expansion of the Muscovite state; the flowering of Russian Christian culture; Peter the Great and westernization; the rise of the revolutionary intelligentsia in the nineteenth century; the flowering of Russian secular culture.

AH342HI: Twentieth Century Russia (3 credits)

Prerequisite: Medieval and Imperial Russia recommended.

Course Description: This course explores the history of the Russian state and its civilization from the dawn of the twentieth century to the present. Topics include: The conservative regime of the last tsars; efforts at political and economic reform; the revolutionary movement; the Revolution of 1917; the Civil War; the formation of the Communist dictatorship under Lenin; Stalinism; the Second World War; reform and stagnation under Stalin's successors; Perestroika and the collapse of Communism; the state under Yeltsin and Putin.

AH347HI: History of California (3 credits)

Prerequisite: None

Course Description: Students learn about the exploration, colonization, and development of Hispanic California; the coming of the Americans; and the political, economic, and cultural development of California since its acquisition by the United States.

AH358HI: History of American Foreign Affairs (3 credits)

Prerequisite: None

Course Description: This course is a study of American foreign affairs and international relations from 1776 to the present.

AH381HI: Totalitarianism and Total War (3 credits)

Prerequisite: None

Course Description: The history of the rise of Nazi Germany and the Soviet Union and the Crisis of Western Civilization, 1914-1945.. Emphasis on the experiences and consequences of World War I; the formation of the Bolshevik dictatorship; the political crisis of Weimar Germany; the rise of the Nazis; Stalin's Revolution from Above; the use of terror; and the military struggle of the eastern front during World War II. Special attention will be given to similarities in the ideologies of the Nazi and Communist regimes, and how those ideologies sought to secularize the modern west.

AH382HI: History of the Orthodox Church (3 credits)

Prerequisite: None

Course Description: This course explores the origin and history of the eastern church until the present. Topics include: The spread of the early church; the Christianization of the Roman Empire; the origins and consequences of the Great Schism; the hesychastic movement in late Byzantium; the origins and early history of Slavic Christianity; the westernization of the church after Peter the Great; church reform movements in the Russian Empire; the New Martyrdom of the twentieth century; the formation and development of the American Orthodox Church.

AH383HI: History of the Western Churches (3 credits)

Prerequisite: None

Course Description: This course explores the formation and development of western churches from their origin to the present. Topics include: The formation of a Latin tradition in early Christianity; the role of Rome in the early church; the consequences of the Great Schism in the west; the papal reform movement and the rise of scholasticism; the conciliar movement and the crisis of late medieval Roman Catholicism; the Protestant Reformation; the modernization of mainstream Christianity in the west; the formation and development of American churches; and the movement toward Christian unity in the twentieth century.

AH390HI: Historians and Historiography. (3 credits)

Prerequisite: IC210 and IC300 or concurrent enrollment

Course Description: Leading historians and their influence on the discipline of historiography through the ages. Contributions to the study of history by figures such as Herodotus, Augustine, Hegel, Carlyle, Ranke, Marx, Dilthey, Spengler, Collingwood, Bloch, Foucault, and Florovsky. Required for all history majors.

AH391HI: Topics in Modern European History (3 credits)

Prerequisite: Modern European Thought and Culture recommended

Course Description: This course is only offered occasionally and will explore a selected topic in the history of modern Europe such as: The Renaissance; the French Revolution; the romantic movement; the age of progress; the First and Second World Wars, and the modernist and postmodernist movements.

AH392HI: Topics in Modern Russian History (3 credits)

Prerequisite: Modern European Thought and Culture recommended

Course Description: This course is only offered occasionally and will explore a selected topic in the history of modern Russia such as: The Petrine Reforms; the rise of the intelligentsia; the Russian Revolution; the Great Fatherland War; and the decline and fall of Communism.

AH393HI: Topics in Church History (3 credits)

Prerequisite: IC210: Formation of Christendom recommended

Course Description: This course is only offered occasionally and will explore a selected topic in church history such as: Martyrdom in ancient and modern times; the rise and development of monasticism; the Great Schism; the ecumenical movement; Muslim-Christian relations; American church history.

AH410HI: Senior Thesis I (Topic Development and Bibliography) (4 credits)

Prerequisite: GE101; GE102; and AH390HI

Course Description: Development of a topic and preliminary research for the senior thesis project at Saint Katherine College. In close consultation with an advisor, the student will complete assigned readings and assemble an annotated bibliography on the thesis topic. Required of all history majors.

AH420HI: Senior Thesis II (Rough Draft, Revisions, and Final Draft). (4 credits)

Prerequisite: AH490HI

Course Description: Completion of research and writing of senior thesis project at Saint Katherine College. Drawing upon research completed in 490, student will produce a rough draft of the thesis and revise it under the supervision of a faculty advisor. A final draft will be presented at end of the course. Required of all history majors.

Arts and Humanities Degree Interdisciplinary Studies Concentration (BA)

Courses	Units		
Areas of Emphasis	47		
IC 100 - Interdisciplinary Liberal Studies			3
AH300IS - Interdisciplinary Theory & Methodology			3
Main Area of Emphasis		21	
Secondary Area of Emphasis		18	
AH398IS—Advanced Readings in IDS			2
Electives	4		
Other	12		
Senior Thesis/Research		8	
GE400 Advanced Reading for Research			4
GE410/420 Senior Project			4
Practicum/Internship		4	
GE/INTEGRATED CORE	57*		
TOTAL UNITS	120		

*GE/Integrated Core are only 57 units because 3 units are included in the area of emphasis; this total also includes the 12 units of Foreign Language.

Please note: Each area of emphasis requires a minimum of 3 lower division courses and 3 upper division courses.

Interdisciplinary Studies (IDS) Program Description

Saint Katherine College's commitment to interdisciplinary teaching is a signature part of the College's identity and mission. In the Interdisciplinary Studies major concentration, students will enter an educational environment that equips them to grasp the multiple dimensions of complex problems in today's world. Addressing the challenges of today's world demands going beyond the limits of specialized knowledge production and transmission to create new forms of understanding and expertise. Approaching these challenges requires the ability to consider multiple aspects of the same issue, to work with scholars across disciplines, and to integrate disparate bodies of knowledge.

The College's approach to liberal arts education gives students opportunities to become trained in traditional disciplines while simultaneously exploring themes that connect disciplines, departments, and methods. In addition to participating in the Integrated Core Curriculum, students in the IDS program at Saint Katherine College focus their IDS concentration toward two disciplines, taking courses in these disciplines over the course of their second and third years. The final year of the IDS program culminates in an IDS Senior Thesis Project and Research Course, as well as an Interdisciplinary Methods course that engages ways of integrating disciplinary knowledge into a cohesive, concrete interdisciplinary project.

The degree program offers:

- Flexible curriculum – With only a few required courses, you can design a program to meet your career goals. This flexibility means you can target the depth of knowledge and skills a potential employer will value.
- Experiential learning – You have the chance to strengthen the connection between theory and practice. Testing the skills and knowledge you gained in a practical setting will stretch and prepare you for leadership. Internships and corporate assignments are available in a variety of industries to complement coursework.
- Dialogue in the classroom – Don't expect to be fed information or be given rules to follow. Debate and discussion are the principal modes of learning at the College. You'll be asked by your professors and your peers to take an active role in uncovering the ideas and facts that will lead you to new solutions.

IDS Courses

AH300IS Interdisciplinary Theory and Methodology: In this course, upper-level IDS-major students will learn about the methodological features of interdisciplinary pedagogy, curricular design, and research. They will review recent literature in IDS as well as offer a final presentation on their plans for interdisciplinary senior thesis work. Because AH300IS is held in conjunction with the freshman Core course, IC100, AH300IS students will also play a pedagogical role through their in-class feedback and leadership.

AH398IS Advanced Readings: In this course, upper-level IDS-major students will engage with advanced theoretical literature in interdisciplinary studies. They will be challenged to inquire into the possibilities of connecting understandings of knowledge and personal formation in the Christian tradition with recent developments in IDS. The course is intended to be taken in the IDS major's final semester, when they are writing and researching their interdisciplinary Senior Thesis.



Arts and Humanities Degree Music Concentration, (BA)

COURSES:	Units		Notes/ Prerequisites
Concentration Specific	39		
APPLIED STUDIES		10	
AH050MU Recital Attendance		0	
AH060MU Piano Proficiency		0	
AH100-400MU Private Lessons in Performance Area, (1 unit each, X4)		4	
AH105-405MU Ensemble Participation, (1 unit each, X4)		4	
AH205MU Beginning Conducting		2	AH102MU
MUSIC THEORY		6	
AH101MU Music Theory 1		3	
AH102MU Music Theory 2		3	AH101MU or Instructor's Approval
MUSIC HISTORY		17	
AH120MU World Music		2	
AH201MU Music History 1		3	AH102MU or Instructor's Approval
AH202MU Music History 2		3	AH102MU and AH201MU or Instructor's Approval
AH301MU Music History 3		3	AH202 or Instructor's Approval
AH310MU Orthodox Liturgical Music		3	Instructor's Approval
AH380MU Musicianship in a Modern World		3	
Upper-Division electives			
AH302MU Church Singing in Russia		3	
AH320MU Modern Orthodox Composers		3	Instructor's Approval
GE/INTEGRATED CORE	60		
ELECTIVES	9		
OTHER	12		
<i>Senior Thesis/Research</i>		8	
GE400 Advanced Reading for Research		4	
GE410/420MU Senior Thesis		4	
<i>Practicum/Internship</i>		4	
TOTAL UNITS	120		

MUSIC

The Department of Music aims to broaden the exposure to and enrich the understanding of the various musical traditions of the world. Courses address the materials of tonal music in the Western tradition, as well as Byzantine chant and Russian choral music of the Orthodox Church, the analysis of individual works, the study of composers and genres, non-Western and vernacular repertoires, musical composition, critical approaches to music, and the role of music in society. The BA program in music provides a background both for graduate work in music and for study in other fields. The department also sponsors a number of performance organizations and concert series.

Three methods for adding to the curriculum are as follows: (1) Faculty members may opt to offer a course in their area of specialization during a particular semester. The course will appear in the catalog or as an addendum to the catalog; (2) Two or more students concentrating in art may submit a group request to the dean that a specific course be offered. The dean will determine whether an appropriate faculty member is available to teach the class; and (3) A student may develop an independent study course in collaboration with a faculty member who then supervises the course.

Course descriptions for the Music Concentration Program

AH050MU: Recital Attendance (0 credits)

Prerequisite: None

Course Description: Music majors must attend a minimum of 3 (three) department approved concerts or recitals per semester for six (6) semesters, or until all music courses have been completed. Credit/No-Credit.

AH060MU: Piano Proficiency (0 credits)

Prerequisite: None

Course Description All music majors must demonstrate proficiency on the piano prior to graduation. Components include scales, sight-reading, transposing, and a performance of two pieces of piano literature representing different time periods and/or stylistic techniques. Credit/No-Credit.

AH100-400MU: Private Lessons in Performance Area (1 credits)

AH105-405MU: Ensemble Participation (1 credits)

Prerequisite: None

Course Description Students are required to participate in one ensemble each semester of their enrollment for a minimum of four (4) semesters. Students desiring to form a new ensemble are welcome to do so with music advisor approval.

AH205MU: Beginning Conducting (2 credits)

Pre-requisite: AH102MU

Course Description This course is a basic introduction to baton techniques, score reading, conducting patterns, interpretation and cues.

Music History:

AH120MU: World Music (2 credits)

Prerequisite: None

Course Description This introductory course explores the historical context, gradual development and current status of various music genres from around the world. Emphasis is on listening, cultural awareness, aesthetic appreciation.

AH201MU: Music History I (3 credits)

Pre-requisite: AH102MU or Approval of Instructor.

Course Description This survey course focuses on the development of Western music from its earliest origins through the Baroque Period (approx. 1750 AD). The curriculum includes evaluation of the social environment and context of the pieces and composers studied. Emphasis on listening, score analysis, and research assignments.

AH202MU: Music History II (3 credits)

Pre-requisite: AH102MU and AH201MU or Approval of Instructor.

Course Description This survey course traces the development of Western music during the Classical and Romantic Periods (approx. 1750-1880s). The curriculum includes evaluation of the social environment and context of the pieces and composers studied. Emphasis on listening, score analysis, and research assignments.

AH301MU: Music History III (3 credits)

Pre-requisite: Ah202MU or Approval of Instructor.

Course Description This survey course traces the development of Western music from the late Romantic Period and Twentieth Century (approx. 1880s-present). The curriculum includes evaluation of the social environment and context of the pieces and composers studied. Emphasis on listening, score analysis, and research assignments.

AH302MU: Church Singing in Russia (3 credits)

Pre-requisite:

Course Description This survey course traces the development of Eastern Orthodox choral music in Russia. Topics include evaluation of the social environment and context of the pieces and composers studied.

AH310MU: Orthodox Liturgical Music (3 credits)

Prerequisite: Instructor's approval

Course Description: In the Orthodox Faith, the singing in church is meant to be an Icon of worship. The prayers are sung. The Orthodox Church's tradition is to offer up prayers to God in uttered heightened speech called sacred singing. This tradition of sung worship is fundamentally Biblical. This course will expose the students to the history of Orthodox hymnody developed from the singing of Psalms and Scriptural Odes, first as simple responses and refrains, later developing into Troparia, Kontakia and strophic hymns on these Biblical verses. The emergence of the choir from Peter the Great to today as an integral part of the hymnology will also be explored.

AH320MU: Modern Orthodox Composers (3 credits)

Prerequisite: Instructor's approval

Course Description: This course is designed to acquaint the student with the works of the various Orthodox composers and of their influence in modern day religious practices. The course will examine the works of Antiochian, Greek, Russian, Serbian and other national composers who share the common thread of Orthodoxy. Such notable composers as Nicholas Reeves, Tatiana Iashvili, Lycourgos Angelopoulos, Tikey Zes, John Michael Boyer, and others will be examined.

AH400MU: Musicianship in a Modern World (3 credits)

Prerequisite: None

Course Description: This course is required of all graduating seniors majoring in music. Class content will encourage students to explore various music professions and analyze the impact of faith on developing as a musician.

Music Theory:

AH101MU: Music Theory I (3 credits)

Prerequisite: None

Course Description: An introduction to basic musicianship, this course includes study of notation, scales, intervals, and various other melodic and harmonic components of diatonic music.

AH102MU: Music Theory II (3 credits)

Prerequisite: AH101MU or Instructor Approval

Course Description: This course is a continuation of the study of tonal harmony with emphasis on seventh chords, cadences, harmonic functions and basic voice leading.

Arts and Humanities Degree Orthodox Christian Theology Concentration (BA)

COURSES:	Units		Notes/ Prerequisites
Concentration Specific	39		
AH100TH Foundations of Christian Theology: Tradition, Liturgy, and Scripture		3	
GE160 Orthodox Christianity		3	
AH120TH Intro to the Old Testament		3	
TWO OF THE FOLLOWING	6		
AH150TH Synoptic Gospels		3	
AH151TH Johannine Literature		3	
AH152TH Pauline Epistles		3	
AH153TH Catholic Epistles		3	
ALL OF THE FOLLOWING	15		
AH200TH Seven Ecumenical Councils		3	
AH300TH Themes in Patristic Theology		3	GE160
AH315TH Orthodox Spirituality: Monasticism and Hesychasm		3	GE160 and AH100
AH320TH Catholic and Protestant Theology		3	GE160
AH390TH Themes in Twentieth Century Orthodox Theology		3	GE160
THREE OF THE FOLLOWING	9		
AH355TH Russian Orthodox Theology		3	GE160
AH360TH Athonite Elders		3	GE160
AH370TH Orthodoxy and Modern Ecumenical Theology		3	AH100TH
AH395TH Special Topics selected thinker		3	
AH396TH Special Topics selected theme		3	
GE/INTEGRATED CORE	57*		
ELECTIVES	12		
OTHER	12		
<i>Senior Thesis/Research</i>	8		
GE400 Advanced Reading for Research		4	
GE410/420TH Senior Thesis		4	
<i>Practicum/Internship (service related)</i>	4		
TOTAL UNITS *GE160 is a concentration requirement	120		

Orthodox Christian Theology

The way in which religion shapes human thought and action, human history and events, is exceedingly complex and vital to understanding the world around us. Theology engages the perennial questions about God, faith, and human society. The Theology program investigates religion and religious thought, how religion shapes and is shaped by human cultures, and what it means for human beings to follow God in faith. The program concentration in Theology (BA: Arts and Humanities) exposes students to different sources, issues, and methodologies. Students will explore one particular question in-depth by writing a senior paper. The program is well-suited for students who wish to take interdisciplinary approaches to the study of Theology from an Eastern Orthodox Christian perspective, including historical, philosophical, sociological, or literary-critical approaches.

Course Descriptions—Orthodox Christian Theology Concentration (BA)

AH100TH Foundations of Christian Theology: Tradition, Liturgy and Scripture (3 credits)

Prerequisite: none

Course Description: This course is an introductory study of the formation, history and content of the three main sources of traditional Christian theology. Students will examine key issues such as the formation of and need for the canon of sacred scripture; liturgy as the *Lex orandi, Lex credendi* of the Church; liturgy as source *of* and source *for* theology; the function and meaning of tradition; the difference between Tradition and traditions; the nature of the relationship between scripture and tradition; and the essential differences in the meaning of tradition, liturgy and scripture from a Eastern Orthodox, Roman Catholic and Protestant perspective.

AH120TH Introduction to the Old Testament (3 credits)

Prerequisite: none

Course Description: This course examines the Old Testament as an expression of the religious life and thought of ancient Israel, and as a source for Christian theology and Western civilization. Students will examine the textual organization, authorship, genres, and key figures; the basic geography of the Old Testament; key socio-political events in ancient Israel; and the major Old Testament theological themes. Particular attention will be given to the foundational role of the Old Testament in the formation of Christian theology.

AH150TH Synoptic Gospels (3 credits)

Prerequisite: none

Course Description: This course is an in-depth study of the Synoptics — the Gospels according to Matthew and Luke — focusing on the so-called Synoptic Problem, and examining the range of hypotheses raised for solving this dilemma. The Gospels will be studied one-by-one and in comparison, drawing attention to similarities and differences, whilst applying a variety of methodologies used in the discipline. Scholarly approaches such as redaction criticism, form criticism, and rhetorical criticism will be examined and utilized. Using advanced text-critical skills, students will become acquainted with Synoptic scholarship in the

field and reflect on the enduring importance of Synoptic Gospels.

AH151TH Johannine Literature (3 credits)

Prerequisite: none

Course Description: This course examines the Gospel of John and the three Johannine Epistles from historical, literary, and theological perspectives. John's Gospel is compared and contrasted to the Synoptic Gospels, paying attention to distinctive Johannine theological themes and John's so called "high Christology". This course also examines Johannine literature as a reflection of the religious nature of the community to which the author belonged, its possible influence on John's literary purposes and theological formulations.

AH152TH Pauline Epistles (3 credits)

Prerequisite: none

Course Description: This course is an in-depth study of the Pauline Epistles, including the life, ministry, and theology of St. Paul. Each of the Pauline Epistles will be examined, comparing and contrasting their immediate context and purpose, while noting distinctive Pauline theological themes. Contemporary issues in Pauline scholarship will be analyzed, utilizing a variety of critical methods such as form and source criticism, whilst St. Paul's impact on theology of the Early Church and Patristics, and the enduring significance of his Epistles is examined in detail.

AH153TH Catholic Epistles (3 credits)

Prerequisite: none

Course Description: This course is an in-depth examination of the Catholic Epistles with a special emphasis on the authorship, context, theological themes, and importance of each epistle. During the course of study, scholarly methods—such as redaction criticism, form criticism, source criticism, and narrative criticism—will be analyzed for their use and contribution to our understanding of the Catholic Epistles. Particular attention will be provided to the Catholic Epistles' contribution to Patristic theology, and their abiding relevance to contemporary Christianity.

AH200TH Seven Ecumenical Councils (3 credits)

Prerequisite: none

Course Description: This course is an in-depth study of the Seven Ecumenical Councils, familiarizing students with the theological reasons for and historical context of each Council. Special attention will be given to the key persons and events pertaining to the formative years of Church history covering the period of Late Antiquity from A.D. 325 to 787. Particular consideration will be provided to the importance of the Ecumenical Councils by examining the theological problems each Council sought to address; the methods by which answers were provided, truths were affirmed, and orthodox theological concepts clarified. Students will learn about and reflect upon the significance of the Councils for orthodox Christianity, and the enduring importance for Christians today. During this course we will discuss why the Seven Ecumenical Councils are of particular importance to the theology and practice of the Eastern Orthodox churches.

AH300TH Themes in Patristic Theology

(3 credits)

Prerequisite: GE160

Course Description: This course is an in-depth examination of the major theological themes and issues concerning Patristic theology – including significant personalities, events, and common challenges facing the Church Fathers. Emphasis will be placed on a detailed reading of the theological and spiritual writings of the most influential Fathers, supplemented by shorter works from others. The historical setting of the Patristic period will be studied as background and context for a sound understanding of Patristic writings. This course will analyze the reasons for the abiding significance of Patristic theology to Christianity.

AH315TH Orthodox Spirituality: Monasticism and Hesychasm

(3 credits)

Prerequisite: GE160 and AH100

Course Description: This course examines the history, theology, and forms of Christian monasticism and the hesychastic mystical tradition of prayer in the Eastern Orthodox Church. Particular consideration will be given to the development of the monastic hermitic and communal manifestations in the Early Church, whilst contrasting the divergent monastic traditions of the Christian East and West. The meaning of hesychasm and its role in Orthodox spirituality and monasticism will be studied, as well as the so-called Hesychastic Controversy and the subsequent establishment of the Hesychast Doctrine as the doctrine of the Orthodox Church.

AH320TH Catholic and Protestant Theology

(3 credits)

Prerequisite: GE160

Course Description: This course is an in-depth study of the origins, forms and content of the theologies of the Roman Catholic and Protestant traditions. Students will study the influence these theologies have had upon Western culture and special attention will be given to contributing socio-political and intellectual developments important to Western theology. We also will learn about important persons and historical events related to Catholic and Protestant theology. Consideration will be provided to contrast and compare both Catholic and Protestant theology to the practice and theology of Eastern Orthodoxy.

AH355TH Russian Orthodox Theology

(3 credits)

Prerequisite: GE160

Course Description: This upper division course examines Russian Orthodox theology from its early beginnings in the 9th century with the conversion of the Rus; through the Tsardom and Imperial periods; the Communist revolution and the Soviet totalitarianism; and Russian Orthodox theology of our present day. Particular attention is given to its distinct development and its relation to the other Orthodox Churches; its unique cultural, monastic and spiritual ethos; its relation to secular authority; and its ability to overcome extreme adversity. This course will expose the student to the richness of Russian Orthodox theology and its enduring contribution to Eastern Orthodox Christianity.

AH360TH Athonite Elders

(3 credits)

Prerequisite: GE160 Orthodox Christianity

Course Description: This upper division course is an in-depth examination of the history, influence and spirituality of Athonite monasticism. Particular attention is given to the most important Elders of Mt Athos, including personal accounts of their lives, and publications attributed to and concerning them. The significant contributions of the Athonite Elders to Eastern Orthodox spirituality, mysticism and theology will be investigated.

AH370 TH Orthodoxy and Modern Ecumenical Theology

(3 credits)

Prerequisite: AH100TH

Course Description: The challenges of today's world invite Orthodox Christian engagement with other Christian traditions, both Catholic and Protestant. This course will introduce students to the primary issues constituting ecumenical dialogues, and survey the variety of positions taken by Orthodox thinkers. Topics may include social morality, bioethics, approach to the environment, and theological doctrines.

AH390TH 20th Century Orthodox Theology

(3 credits)

Prerequisite: GE160

Course Description: This course is a comprehensive study of the Eastern Orthodox theology of the 20th century. Treatment of the significant developments, principal theologians, challenges, achievements, and its continuing impact on Orthodox theology into the 21st century will be provided detailed attention. An assessment of "Neo-Patristic Synthesis," its development and impact on Orthodox theology, is provided a full examination.

AH395TH Special Topics – Selected Thinker

(3 credits)

Prerequisite: Instructor's and Dean's approval

Course Description: This course will be designed to fulfill the research interests of the student on a specific thinker of the Orthodox Theology. The course will be designed by the student and the supervising professor, and will be approved by the Dean.

AH 396TH Special Topics – Selected Theme

(3 credits)

Prerequisite: Instructor's and Dean's approval.

Course Description: This course will be designed to fulfill the research interests of the student on a specific theme of the Orthodox Theology. The course will be designed by the student and the supervising instructor, and will be approved by the Dean of the Faculty.

Arts and Humanities Degree Psychology Concentration (BA)

COURSES:	Units		Notes/Prerequisites
Concentration Specific	42		
AH101PSY Introduction to Psychology		3	
AH211PSY Theories of Learning		3	
AH230PSY Developmental Psychology		3	
NS103 Introductory Biology I		3	
NS104 Introductory Biology II		3	
AH260PSY Physiological Psychology		3	NS103 and NS104
AH280PSY Statistical Methods in Psychology		3	
AH316PSY Behavior Modification	15		AH101PSY
AH332PSY Psych of Adolescence and Early Adult Development		3	AH101PSY and AH230PSY
AH340PSY Social Psychology		3	
AH350PSY Abnormal Psychology		3	
AH351PSY Psychology of Personality		3	
AH370PSY Psychological Testing and Measurement		3	
AH380PSY Cognitive Psychology		3	AH101PSY and AH211PSY
GE/INTEGRATED CORE	54*		
ELECTIVES	12		
OTHER	12		
<i>Senior Thesis/Project</i>		8	
AH400AR: Advanced Studies – Open Studio		4	
AH410/420AR: Senior Thesis – Final Portfolio		4	
<i>Practicum/Internship/Residency</i>		4	
TOTAL UNITS	120		

*NS102 and NS103 are Concentration Specific Requirements, and therefore students are exempt from GE130 and GE140.

***All students who have a concentration in Psychology must take AH101PSY first, it is a prerequisite for ALL other psychology courses.**

Electives may be additional Psychology courses with approval of advisor, faculty senate and Dean.

Psychology

Psychology is the scientific discipline that studies human behavior and mental processes: how human beings develop, learn, think and feel. Psychologists study the relative influences of heredity and experience throughout the life span in a wide variety of environments, including the laboratory, home, school, workplace, jury room, hospital and hospice.

The Faculty of Saint Katherine College focus on a number of areas of psychology.

Among these are:

- The effects of prenatal environments, including the influence of hormones and drugs on brain development and later functioning,
- The effects of childhood experience on social-emotional and cognitive development,
- The functioning of adults and the elderly in response to biological and environmental challenges,
- The normal processes of learning, memory and cognition,
- The effectiveness of behavioral and cognitive intervention procedures for enhancing physical and mental well-being.

Course Descriptions: Psychology (BA)

Note: All prerequisites must be met with a grade of C or better or as otherwise noted.

AH101PSY Introductory Psychology

(3 Credits)

Prerequisite: None

Students enrolled within the Introductory to Psychology class will be exposed to the history and origins of psychology in both theory and practice. Within this study, students will be shown the works of Freud, Rogers, and Maslow. These quintessential cornerstones of psychology will provide the basic building blocks for students to grow and build-up their future studies of psychology investigation and experimentation.

AH211PSY Learning Psychology

(3 Credits)

Prerequisite: AH101PSY

Learning Psychology is one of the fastest growing areas of investigation within the area of psychology. This course will attain insight upon the basic principles of how both humans and animals learn. These basic theories will then provide students with the basic understanding behind the various forms of research conducted within animals and human learning to date.

AH230PSY Developmental Psychology (3 Credits)

Prerequisite: AH101PSY

Psychological development within individuals will provide students with both a theoretical and conceptual understanding of how human beings mentally and emotionally evolve from conception through childhood, adolescence, and maturity. Emphasis will be placed upon students attaining a thorough understanding of the interdependence of various periods of the individual's life and evolution.

AH260PSY Introduction to Physiological Psychology (3 Credits)

Prerequisites: NS103 and NS104

Students will be exposed to the elementary aspects of human physiology as it relates to the various nervous systems and their functions within the body. Specifically, students will attain insight to the physiological mechanisms underlying the psychological phenomena of sensation, perception, emotion, arousal, motivation, learning and memory. Students will be exposed to the higher levels of physiological functions of cortical specialization.

AH280PSY Statistical Methods in Psychology (3 Credits)

Prerequisites: None

Each student will attain a firm understanding of the quantitative methods in psychology for producing, analyzing, and interpreting data. Students will then be able to apply statistical analysis to the experimentation elements of sampling, basic research designs, describing distributions, correlation, regression, applications of normal probability curve, confidence intervals, and tests of significance. Upon the completion of this course students will be able to provide analysis and interpretation of data using statistical, spreadsheet, and word processing software.

AH316PSY Behavior Modification (3 Credits)

Prerequisite: AH101PSY

Students will experience the various psychological elements that exist in the development of contingencies of positive and negative reinforcement, stimulus control, response shaping, aversive control, and other basic principles of operant behavior applied to understanding and modification of human behavior. Students will be required to draw upon the information attained in various courses previously completed.

AH332PSY Psychology of Adolescent and Early Adult Development (3 Credits)

Prerequisites: AH101PSY and AH230PSY

Students will be exposed to the psychological development of the normal individual from adolescence through early adulthood. This course will provide students with special focus upon physical, social, and cognitive aspects of development as they relate to the field of psychology.

AH340PSY Social Psychology (3 Credits)

Prerequisites: None

As an upper level course, Social Psychology will provide students with a focus emphasis on

the major problems and findings concerning group behavior and group membership, the socialization of the individual, and processes of social interaction. Students will attain insight to these various elements of social psychology as they relate to surrounding society.

AH350PSY Abnormal Psychology (3 Credits)

Prerequisites: AH101PSY

This course will provide students with some of the most interesting areas of investigation within the study of psychology. Each student will cover the various causes and treatments of abnormal behavior with emphasis on major behavior disorders.

AH351PSY Psychology of Personality (3 Credits)

Prerequisites: AH101PSY

Each student will explore the major theoretical approaches to individual differences and the study of the person. Students will be exposed to, techniques of personality assessment as they are introduced to various investigational research findings.

AH 370PSY Psychological Testing and Measurement (3 Credits)

Prerequisites: None

This course is essential to students seeking to perform some form of research based investigation for their Senior Project. Students will attain insight and practical application of measurement theory and the basic principles of testing. Some of the major areas discussed are; selection, construction and critical evaluation of group tests of intelligence, personality, aptitude, interest and achievement.

AH380PSY Cognitive Psychology (3 Credits)

Prerequisite: AH101PSY and AH211PSY.

Students will explore the critical theories and research on attention, learning, memory, thinking, understanding, and language. This course is essential for those seeking to work in any of the major areas of psychology as it pertains to working with others.

Business, Management, and Economics Degree (BA)

COURSES:	Units		Notes/Prerequisites
Concentration Specific	36		
BU100 Foundations of Business		3	
BU110 Principles of Microeconomics		3	
BU115 Principles of Macroeconomics		3	
BU120 Intro. to Financial Accounting		3	
BU125 Management Principles and Organizational Behavior			
BU205 Legal Environment of Business		3	
BU250 Banking and Financial Economics		3	BU110 or BU115
BU300 Business Management		3	BU110
BU310 Business Ethics and Leadership		3	
ANY THREE OF THE FOLLOWING:	9		
BU130 Managerial Accounting		3	BU120
BU200 Introduction to Business Strategy		3	BU110 or BU100
BU216 Business Analysis/Spreadsheets		3	BU110 or BU100
BU240 Introduction to the Management of Non-Profit Organizations		3	
BU269 Marketing Principles		3	
BU270 Operations and IT Systems		3	
BU307 International Monetary Principles		3	BU115
KN205 Sports Administration I		3	
KN305 Sports Administration II		3	
GE/INTEGRATED CORE	60		
ELECTIVES	12		
OTHER	12		
<i>Senior Thesis/Research</i>		8	
GE400 Advanced Reading for Research		4	
GE410/420BU Senior Thesis		4	
<i>Practicum/Internship</i>		4	
TOTAL UNITS	120		

BUSINESS, MANAGEMENT AND ECONOMICS

Business, Management and Economics (BA) is a professional discipline that applies a broad and integrated approach to business problems using quantitative tools and qualitative methods that assess the human, social and economics dimensions of these issues.

The degree includes the opportunity to develop skills in strategic marketing functions such as new product development, pricing, sales force management, advertising, promotion, and consumer information management. The major combines quantitative methods such as probabilistic analysis, economics, human resource management, and qualitative skills in communication, psychology, and organizational behavior. Management expertise is applied in virtually all areas of business, industry, and government, including:

- Financial services
- Marketing
- Operations management
- High-tech, engineering, and manufacturing
- Transportation systems
- Service industries such as health care and insurance
- Strategic consulting

Course Descriptions for the Business, Management, and Economics Degree Program

BU100: Foundations of Business (3 credits)

Prerequisites: none

Course Description: The course will expose students to an overview of the legal, economic and regulatory framework required to set up a business. Basic economics and management concepts (e.g. costs, pricing) will be used to analyze how to successfully run a business.

BU110: Principles of Microeconomics (3 credits)

Prerequisites: none

Course Description: The course provides an introduction into the study of consumer behavior and the theory of the firm, by providing the students with basic tools to understand how consumers maximize utility and how firms maximize profits. Topics include the demand behavior of households, the supply behavior of business firms, an introduction to market structure, and the workings of input markets. This is an entry level course in microeconomics.

BU115: Principles of Macroeconomics (3 credits)

Prerequisites: none

Course Description: The course provides an introduction into the study of how the economy performs on aggregate and in the context of global markets. Main topics include the Gross Domestic Product, unemployment, inflation, business cycles, economic growth, financial

sector and banks, monetary policies, fiscal policies, budget deficit, national debt, international trade, exchange rates. This is an entry level course in macroeconomics.

BU120: Introduction to Financial Accounting (3 credits)

Prerequisites: none

Course Description: The course will provide the students with a basic understanding of the most important financial documents reported by firms, such as Balance Sheet and Income Statement. Understanding the basic financial accounting principles is important for taking optimal financial decisions and it is relevant parties in the economy: shareholders, investors, regulators and other stakeholders.

BU125: Management Principles and Organizational Behavior (3 credits)

Prerequisites: none

Course Description: The course will provide students with a solid understanding of the basic management principles (elasticity, market power, employee compensation schemes, etc) that are necessary to run an organization. As a result of limited capital, human resources and technology the management principles will provide a basic framework that is necessary for making optimal business decisions.

BU130: Managerial Accounting (3 credits)

Prerequisite: Intro to Financial Accounting

Course Description: The course focuses on the accounting activities of a firm that is necessary in evaluating the performance and profitability of a business. Managerial accounting is important to successfully run a business and to understand how to take actions to improve its financial performance. Major topics include: understanding the costs of production, profits, and how to budget the resources to improve the profitability of operations.

BU200: Introduction to Business Strategy (3 credits)

Prerequisites: Principles of Micro or Foundations of Business

Course Description: The course will offer an overview of the most important strategic actions that business can employ to compete successfully. These strategies will involve management, marketing and other financial techniques that are needed in maximizing profits and increasing the efficiency of operations in a business.

BU205: Legal Environment of Business (3 credits)

Prerequisite: none

Course Description: The course offers students a basic understanding of the legal framework applicable to the business environment in the US. The course focuses on the major legal provisions (e.g. type of business: limited partnership, sole proprietorship, etc.) that are necessary for successfully setting up and managing a business.

BU216: Business Analysis/Spreadsheets (3 credits)

Prerequisites: Principles of Micro or Foundations of Business

Course Description: The course will provide students with basic computer analysis and applications that are necessary to solve business problems. Students will use EXCEL and oth-

er computer program to perform constrained maximizations in order to optimize the use of resources and maximize profits.

BU240: Introduction to the Management of Non-Profit Organizations (3 credits)

Prerequisite: none

Course Description: The basic features of a non-profit organization are presented in the course together with the basic management principles applicable to the non-profit organizations. The course will examine federal classifications such as 501(c) (3) and other state statutes that govern non-profit organizations. Set and governance of non-profits will be explored.

BU250: Banking and Financial Economics (3 credits)

Prerequisites: Principles of Macroeconomics or Principles of Microeconomics (can be taken simultaneously with the Banking and Financial Economics course).

Course Description: The course provides students with an in depth overview of the U.S. monetary & financial system. Students will learn and understand the importance of the financial system in ensuring the growth and the stability of the financial markets and overall US economy. Some of the most important topics covered during the course are: role of the banks and the process of money creation, the role and the structure of the Federal Reserve System, the determinants of interest rates, bond prices, and stock price, monetary theory and the financial markets, international finance. This is an advanced level class in finance and banking in which students are exposed to current banking and financial techniques and practices.

BU269: Marketing Principles (3 credits)

Prerequisites: None

Course Description: The course presents the basic marketing techniques used by firms and their importance for the success of a business. Advertising the pricing are two key marketing tools/techniques that can be employed by firms to increase revenues and market share. It also discusses how marketing is related with other part of the business (management, finance, budgeting, etc.).

BU270: Operations and IT Systems (3 credits)

Prerequisite: None

Description: This course is designed to offer students an overview of how the information technology and other computing skills can be used to solve managerial problems and make forecast that lead to: achieving higher productivity through a better use of capital and human resources, improving the relationships with the suppliers, managing the quality and quantity of inventories, more efficient use of e-business information systems.

BU300: Business Management (3 credits)

Prerequisite: Principles of Microeconomics (can be taken simultaneously)

Course Description: The course will provide a methodical and detailed analysis of various management techniques (e.g. increasing the number of products that a firm offer to deter competition, hiring and compensation practices to motivate the workers to be more produc-

tive) that are necessary in the optimal use of human resources, capital and technological resources of an organization.

BU307: International Monetary Policies

(3 credits)

Prerequisites: Principles of Macroeconomics (can be taken simultaneously with the International Monetary Policies course)

Course Description: This course provides an introduction into the study of international monetary policies, finance, banking and other international trade related topics. More specifically some of the broad topics covered during the course are: determinants of international trade, FOREX exchange markets, determinants of exchange rates, exchange rate mechanisms (fixed, floating, pegged), hedging techniques used in FOREX markets (puts, calls), and monetary policies in an open economy, the role of international financial organizations (IMF, World Bank, etc.). This class will develop and expand on the basic concepts studied in the Principles of Macroeconomics class, by offering a more advanced and critical analysis of the current monetary systems around the globe.

BU310: Business Ethics and Leadership

(3 credits)

Prerequisite: None

Course Description: The course provides a focus on the importance of ethics in business and work place. The topics cover the ethical aspects of the activity by workers, management and businesses overall. (Examples include fairness of employee compensation which can affect the worker's morale and turnover, or corporate social responsibility which may include the company's paying their fair share of taxes.)



Natural Science Degree, Biological Sciences Concentration (BS)

COURSES:	Units		Notes/ Prerequisites
Concentration Specific	51		
NS103 Introductory Biology I		3	High School Biology or GE130
NS104 Introductory Biology II		3	NS103
NS101 Calculus I		3	Pre-calculus or Instructor's Approval
NS201 Calculus II		3	NS101
NS102 General Chemistry I (plus lab)		3	High School Chemistry or GE140
NS202 General Chemistry II (plus lab)		3	NS102
NS205 Biochemistry I		3	NS103 and NS210
NS305 Biochemistry II		3	NS205
NS210 Organic Chemistry I		3	NS102
NS310 Organic Chemistry II (plus lab)		3	NS210 and NS202
NS220 Introduction to Cell Biology		3	NS104 and NS205
NS250 Introduction to Molecular Biology		3	NS305 and NS220
NS215 Human Body Systems and Physiology I		3	NS103 and NS102
NS216 Human Body Systems and Physiology II		3	NS215
NS320 Genetics and Genomes		3	NS205
NS330 Introduction to Neuroscience		3	NS350 and NS220
NS350 Developmental Biology		3	NS104 and NS102
NS390 Journal Club and Scientific Writing x 4 (taken every Spring semester)		0	
GE/INTEGRATED CORE	51 *		
ELECTIVES	6		
OTHER	12		
<i>Senior Thesis/Research</i>		8	
GE400 Advanced Reading for Research		4	
GE410/420BI Senior Thesis		4	
<i>Practicum/Internship</i>		4	
TOTAL UNITS	120		

*GE/INTEGRATED CORE are 51 units because 9 units (Math and Science) are included in the Major Specific area. Students in the Biological Science Concentration are exempt from GE110, GE130, and GE140, respectively.

*GE/INTEGRATED CORE are only 48 units because 12 units (Math and Science) are included in

Natural Science Degree, Chemistry and Biochemistry Concentration (BS)

COURSES:	Units		Notes/ Prerequisites
Concentration Specific	54		
NS103 Introductory Biology I (plus lab)		3	High School Biology or GE130
NS104 Introductory Biology II (plus lab)		3	NS103
NS101 Calculus I		3	Pre-calculus or Instructor's Approval
GE120 Introduction to Statistics/ Biostatistics		3	NS101
NS201 Calculus II		3	NS101
NS102 General Chemistry I (plus lab)		3	High School Chemistry or GE140
NS202 General Chemistry II (plus lab)		3	NS102
NS205 Biochemistry I		3	NS103 and NS210
NS305 Biochemistry II		3	NS205
NS210 Organic Chemistry I		3	NS102
NS310 Organic Chemistry II (plus lab)		3	NS210 and NS202
NS225 Physical Chemistry I		3	NS201, NS202, and NS302
NS325 Physical Chemistry II		3	NS
NS335 Bio-Organic Chemistry		3	NS305 and NS310
NS340 Inorganic Chemistry		3	NS202 and NS210
NS301 Physics I		3	High School Physics and NS101
NS302 Physics II		3	NS101 and NS301
NS345 Calculus III OR Intro to Differential Equations		3	
NS390 Journal Club and Scientific Writing		0	
GE/INTEGRATED CORE	48 *		
ELECTIVES	6		
OTHER	12		
<i>Senior Thesis/Research</i>		8	
GE400 Advanced Reading for Research		4	
GE410/420CH Senior Thesis		4	
<i>Practicum/Internship</i>		4	
TOTAL UNITS	120		

*GE/INTEGRATED CORE are only 48 units because 12 units (Math and Science) are included in the Concentration Specific area.

BIOLOGICAL SCIENCES

The Biological Sciences emphasis in the Bachelor of Science Natural Science Degree (BS) is designed to build on a solid foundation in mathematics and physical science by providing an introduction to the basic facts, concepts, problems, and methodologies of biological science. The option serves as a basis for graduate study in any field of biology. Instruction is offered in the form of participation in the ongoing research programs of the faculty, as well as in formal course work. Course work emphasizes the more general and fundamental properties of living organisms, and areas of current research interest, rather than the traditional distinct fields within the life sciences.

The faculty encourages undergraduate participation in its research program and believes that research participation should be a part of each student's program of study. Students will prepare an undergraduate thesis. Research opportunities may be arranged with individual faculty members, or guidance may be obtained from a student's individual faculty adviser.

CHEMISTRY & BIOCHEMISTRY (CH)

The Chemistry & Biochemistry concentration in the Bachelor of Science (BS) degree of Natural Sciences leads, especially when followed by graduate work, to careers in teaching and research at Colleges and Universities, in research for government and industry, in the operation and control of manufacturing processes, and in management and development positions in the chemical industry.

Course Descriptions for the Natural Science Degree Programs

NS103: Introduction to Biology I

(3 credits)

Prerequisites: Senior level high school Biology

Course Description: The first biology course of a two semester series for science majors, is designed to give an in depth survey of the field of biology. It focuses upon central concepts in cell biology, genetics, and development through exploration of systems in plants as well as looking at the ecology of both populations and communities. We also look at biodiversity and the environment as they relate to sustainability and conservation. The laboratory component will further emphasize material covered in the lecture.

NS104: Introduction to Biology II

(3 credits)

Prerequisites: Introduction to Biology I

Course Description: The second introductory biology course of the series for science majors builds on the foundation laid in Introduction to Biology I. This course focuses on evolutionary mechanisms the an introduction to the physiology of fish, birds, and humans as it relates to how life functions on earth. Emphasis will be placed on the diversity of living things and how specific physiology enables preferential population adaptation as a result of changes in the environment.

NS101: Calculus I

(3 credits)

Prerequisites: Pre-calculus or senior level high school trigonometry and algebra

Course Description: An introduction to differential calculus (concerning rates of change and slopes of curves), and basic integral calculus (concerning accumulation of quantities and the areas under and between curves), including the fundamental theorem of calculus, including the underlying theory of limits for functions and sequences.

NS102: General Chemistry I

(3 credits)

Prerequisites: Senior level high school chemistry, pre-calculus. May be taken concurrently with Calculus I

Course Description: An introduction to structure, bonding and properties of materials. Topics include molecules and atoms, bonding, molecular structure, intermolecular forces, properties of materials, and states of matter. The laboratory will reinforce material covered in class.

NS201: Calculus II

(3 credits)

Prerequisites: Calculus I

Course Description: Techniques of integration; the definite integral and simple differential equations with applications and numerical techniques; the theoretical foundations of limits, including the epsilon-delta formulation; continuity and differentiability; advanced curve sketching; inverse functions; inverse trigonometric functions.

NS202: General Chemistry II

(3 credits)

Prerequisites: General Chemistry I

Course Description: A continuation of General Chemistry I that explores chemical reactions, including the rates and energetics of reactions and specific types of reactions. Topics include stoichiometry, chemical reactions, chemical kinetics, equilibrium, specific reactions, and thermodynamics.

NS205BI: Biochemistry I

(3 credits)

Prerequisites: Organic Chemistry I, Introduction to Biology,

Course Description: An introduction to the structures, general properties, and functions of simple and complex biomolecules: amino acids, peptides, proteins, enzymes, carbohydrates, lipids and nucleic acids. The basic mechanisms of enzymatic action will be introduced as well as membranes and solute transport.

NS210: Organic Chemistry I

(3 credits)

Prerequisite: General Chemistry

Course Description: An introduction to the properties and reactivity of carbon based organic compounds with emphasis on nomenclature, structure, reactivity, and mechanisms. A continued focus will be placed on the application of the compounds and reactions to all sciences and life in general. The laboratory component will further emphasize material covered in the lecture.

NS215: Human Body Systems and Physiology I (3 credits)

Prerequisites: Introduction to Biology, General Chemistry I

Course Description: The first of two physiology courses will begin to describe the structures of the major organ systems of the human body at both the gross anatomical and cellular levels. We will explore the functions of the major organ systems of the human body and understand how various cellular mechanisms determine the functions of the major organs. Major emphasis will be placed on understanding how organ systems interact and how their activities are coordinated.

NS216: Human Body Systems and Physiology II (3 credits)

Prerequisites: Human Body Systems and Physiology I

Course Description: The second in the series of two physiology courses will continue to describe the structures of the major organ systems of the human body at both the gross anatomical and cellular levels. We will explore the functions of the major organ systems of the human body and understand how various cellular mechanisms determine the functions of the major organs. Major emphasis will be placed on understanding how organ systems interact and how their activities are coordinated.

NS220: Introduction to Cell Biology (3 credits)

Prerequisites: Introduction to Biology, Biochemistry I

Description: Concepts in the regulation of cell signaling, development, motility and chromatin dynamics are discussed, with a focus on how these processes are regulated, and involved in select disease pathogenesis, aging, pain and therapeutic interventions. Consideration is also given to the experimental findings and approaches leading to these insights.

NS225: Physical Chemistry I (3 credits)

Prerequisites: Calculus II, General Chemistry II, Physics II

Course Description: An examination of the laws of classical thermodynamics, followed by applications to the properties of gases, liquids, and solids, as well as to solutions, phase, and chemical equilibria. Chemical reaction thermodynamics and the kinetic theory of gases at equilibrium.

NS250: Introduction to Molecular Biology (3 credits)

Prerequisites: Biochemistry II, Introduction to Cell Biology

Course Description: An introduction to the basic concepts in biochemistry, molecular biology and molecular genetics. These include protein structure and function, DNA structure and replication, transcription, RNA processing and translation, recombinant DNA technology, as well as a look at current biotechnological advances in the field.

NS301: Physics I (3 credits)

Prerequisites: High school senior physics, Calculus I (may be taken concurrently)

Course Description: An introduction to physics with topics that include force, energy, momentum and collisions, torque and angular momentum, electric and magnetic fields, electric currents and circuits. Discussion regarding the application of physics in the life science

field will also be included.

NS302: Physics II (3 credits)

Prerequisites: Calculus I (may be taken concurrently), Physics I

Course Description: Introduces students to aspects of physics with an emphasis on applications in technology and the physical sciences. Topics include fluid mechanics, oscillations and waves, temperature and ideal gas law, optics, special relativity, quantum physics, and nuclear physics.

NS305: Biochemistry II (3 credits)

Prerequisites: Biochemistry I, Organic Chemistry I

Course Description: An introduction to metabolism and the principles of anabolic and catabolic metabolic pathways. Emphasis will be placed on the overall purpose of the major pathways, the precursor molecules leading into these pathways, the important pathway products and the basic types of control that regulate metabolism.

NS310: Organic Chemistry II (3 credits)

Prerequisites: General Chemistry II, Organic Chemistry I

Course Description: Methods used to identify the structure of organic molecules, advanced principles of organic stereochemistry, organic reaction mechanisms, and methods used for the synthesis of organic compounds with applications to biology, biochemistry, and life sciences.

NS320: Genetics and Genomes 3 credits)

Prerequisites: Introduction to Biology, General Chemistry I, Biochemistry I

Course Description: An examination of the basic principles of genetics in eukaryotes and prokaryotes at the level of molecules, cells, and multicellular organisms, including humans. Topics include Mendelian and non-Mendelian inheritance, structure and function of chromosomes and genomes, biological variation resulting from recombination, mutation, and selection, and population genetics.

NS330: Introduction to Neuroscience (3 credits)

Prerequisites: Developmental Biology, Introductory Cell Biology

Course Description: An introduction to the mammalian nervous system, with emphasis on the structure and function of the human brain as well as certain diseases and pathologies that arise in both the central and peripheral nervous systems. Topics include the function of nerve cells, sensory systems, control of movement, learning and memory, and diseases of the brain.

NS335: Bio Organic Chemistry (3 credits)

Prerequisites: Organic Chemistry II, Biochemistry II

Course Description: An investigation of biosynthetic chemistry as basis for a survey of the major classes of biomolecules as building blocks for bioactive compounds: carbohydrates, amino acids, lipids, nucleotides, nucleic acids, and proteins. The material will also explore an overview of primary and secondary metabolites and their synthesis.

NS340: Inorganic Chemistry

(3 credits)

Prerequisites: General Chemistry II, Organic Chemistry I

Course Description: An in depth look at atomic and molecular properties in terms of modern theories of structure and bonding. Aqueous chemistry, solid state chemistry, and everyday aspects of inorganic chemistry emphasized.

NS350: Developmental Biology

(3 credits)

Prerequisites: Introduction to Biology, General Chemistry I

Course Description: An introduction to developmental biology and embryology, with an emphasis on human reproduction. Topics will include Fertilization, gametogenesis, cleavage, gastrulation, neurulation, organogenesis, morphogenesis, differential gene expression, cell-cell interactions, and hormone action.

NS390: Journal Club and Scientific Writing

(0 credits)

Prerequisites: None

Course Description: This course is designed to help students understand scientific literature and be able to construct papers using the concise language found in scientific writing. Students will be required to research and present scientific papers to the class in an informal setting.

GE120: Biostatistics

(3 credits)

Prerequisites: Calculus I

Course Description: An introduction to design of experiments, data analysis, correlation and regression, concepts of probability theory, sampling errors, confidence intervals, and hypothesis tests as they relate to life sciences.



Sport Performance Degree Kinesiology & Health Concentration (BS)

COURSES	Units	Notes
Concentration specific	48	
KN100 Fundamentals of Nutrition	3	
NS103 Introductory Biology I (Plus Lab)	3	High School Biology
NS104 Introductory Biology II (Plus Lab)	3	NS103
AH100PS Introduction to Psychology	3	
KN200 Introduction to Kinesiology	3	
KN205 Sports Administration I	3	
KN210 Sports Psychology I	3	AH100PSY
NS215 Human Physiology and Anatomy I	3	NS104 and GE140
NS216 Human Physiology and Anatomy II	3	NS215
KN240 Exercise Physiology	3	NS215
KN300 Experiments in Exercise and Sport Performance	3	
KN320 Biomechanics I	3	GE120
KN350 Measurements and Assessments - Competitive Athletes	3	KN320, GE120
KN370 Physical Activity in Youth & Adolescents	3	KN320
CHOOSE ONE OF THE FOLLOWING	3	
KN305 Sports Administration II	3	
KN310 Sports Psychology II – Theory of Coaching	3	
KN380 Socio-psychological Aspects of Sport and Physical Activity	3	
KN410 Sports Psychology III - Transitioning & Aging of Athletes	3	AH100PSY
LABS	3	
Lab 2 Chosen Sport / Exercise element I	1	
Lab 3 Chosen Sport / Exercise element - Building a Program	1	
Lab 4 Chosen Sport / Exercise element -Exercise for Aging	1	
SUPPLEMENTAL REQUIREMENTS		
First Aid and CPR	0	
Free Weight training - Exercise Training	0	
GE/INTEGRATED CORE	57*	
ELECTIVES	3	
OTHER	12	
<i>Senior Thesis/Research</i>	8	
GE400 Advanced Reading for Research	4	
GE410/420 Senior Thesis	4	
<i>Practicum/Internship</i>	4	
TOTAL UNITS	120	

*Biology (a GE requirement, is included in the major specific area)

Sport Performance Degree Exercise and Athletic Performance Concentration (BS)

COURSES	Units		Notes/Prerequisites
Concentration Specific	52		
KN100 Fundamentals of Nutrition		3	
NS103 Introductory Biology I (Plus Lab)		3	High School Biology
NS104 Introductory Biology II (Plus Lab)		3	NS103
AH100PSY Introduction to Psychology		3	
KN200 Introduction to Kinesiology		3	
KN205 Sports Administration I		3	
KN210 Sports Psychology I		3	AH100PSY
NS215 Human Physiology and Anatomy I		3	NS104 and GE140
NS216 Human Physiology and Anatomy II		3	NS215
KN240 Exercise Physiology		3	NS215
KN300 Experiments in Exercise and Sport Performance		3	
KN315 Sports Nutrition - Pre/Post, Supplements, Environment		3	KN100
KN320 Biomechanics I		3	GE120
KN350 Measurements and Assessments - Competitive Athletes		3	KN320 and GE120
KN410 Sports Psychology III - Career Transitioning and Aging		3	AH100PSY
CHOOSE ONE OF THE FOLLOWING	3		
KN305 Sports Administration II		3	
KN310 Sports Psychology II- Theory of Coaching		3	
KN330 Biomechanics II- Prevention and Care of Injuries		3	KN320 and GE120
KN380 Socio-psychological Aspects of Sport and Physical Activity		3	
LABS	3		
Lab 2 Introduction to Exercise and Sport Science		1	
Lab 3 Chosen Sport / Exercise element II - Building a program		1	
Lab 3 Chosen Sport / Exercise element		1	
SUPPLEMENTAL Requirements			
First Aid and CPR		0	
Free Weight training - Exercise Training		0	
KN 275 Fundamentals of Strength and Conditioning	1	1	
GE/INTEGRATED CORE	57*		
ELECTIVES	0		
OTHER	11		
Senior Thesis/Research		8	
GE400 Advanced Reading for Research		4	
GE410/420 Senior Thesis		4	
Practicum/Internship		3	
TOTAL UNITS	120		

*Biology (a GE requirement, is included in the major specific area)

SPORT PERFORMANCE PROGRAM

The Department of Sport Performance is dedicated to the development of future leaders in the areas of kinesiology & health and exercise & athletic performance. Each of the two educational programs offered, focus upon various forms of Sport and Athletic Performance. The curriculum leading to a bachelor's degree (B.S.) in either of the educational paths of study focus upon the study of human performance within a bio-psycho-physiological context. Included within these core elements are the aspects of anatomy, physiology, chemistry, psychology, biology, biomechanics, sociology, and nutrition. Each program provides a cross-discipline of subject fields which contribute to the various facets of Sport Performance.

Students specializing in the various fields of Sport Performance are prominent in the areas of teaching and coaching individuals and teams, athletic program development, team/program sport performance (development and enhancement), personal physical training, health and fitness industry – such as exercise rehabilitation programs (for cardiac, pulmonary, stroke, psychiatric patients, etc.), and as consultants to business, industry, and manufacturers of sport training and rehabilitative equipment, as well as recovery and performance enhancement nutritional products. The undergraduate degree(s) in either of the two educational paths provided, will offer an excellent source of preparation for pursuit of an advanced degree that will lead to diverse career opportunities in medicine and physical therapy, performance enhancement occupations, teaching and coaching vocations, as well as in the growing industry areas of biotechnology, cardiovascular, musculoskeletal, and metabolic health improvement and therapy, research science, and education.

The undergraduate educational opportunities for students provide three different areas of focus and specialization. Each can provide both educational and career advancement opportunities.

Bachelor of Science (B.S.) - Kinesiology & Health

Kinesiology is the study of human movement. Specifically, Human Performance as it relates to the study of how people move, why some people are able to move faster or for a longer period of time than others (i.e. endurance) and why they fatigue. The use of physiological, biochemical, biomechanical, neurological and psychological principles are at the crux of the course of study. Students will experience challenging educational curriculums that will provide a solid understanding of the various facets that encompass the study of Kinesiology. In addition to specific coursework, students are encouraged to participate in ongoing faculty research efforts, various departmental laboratories as well as opportunities that exist within their internship(s).

Bachelor of Science (B.S.) – Exercise and Athletic Performance

The focus of this degree is to provide interdisciplinary training of Exercise and Sport Performance. This program will allow students to develop programs that are exercise and sport specific for all ages and levels of ability. The course work implemented will provide stu-

dents with the knowledge base and practical skills to prepare each student for potential careers in such areas as; wellness professions, corporate fitness, personal training, strength and conditioning, fitness management, youth and adult coaching, and community-based fitness programs.

Course Description for the Sports Performance Degree Program

NS103: Introduction to Biology I (3 credits)

Prerequisites: Senior level high school Biology

Course Description: The first biology course of a two semester series for science majors, is designed to give an in depth survey of the field of biology. It focuses upon central concepts in cell biology, genetics, and development through exploration of systems in plants as well as looking at the ecology of both populations and communities. We also look at biodiversity and the environment as they relate to sustainability and conservation. The laboratory component will further emphasize material covered in the lecture.

NS104: Introduction to Biology II (3 credits)

Prerequisites: Introduction to Biology I

Course Description: The second introductory biology course of the series for science majors builds on the foundation laid in Introduction to Biology I. This course focuses on evolutionary mechanisms in the introduction to the physiology of fish, birds, and humans as it relates to how life functions on earth. Emphasis will be placed on the diversity of living things and how specific physiology enables preferential population adaptation as a result of changes in the environment.

KN 100 Fundamentals of Nutrition (3 credits)

Prerequisites: None

Course Description: Students course will provide an understanding of physical, economic, sociological and psychological factors that influence individual and group food choices. In doing such, students will learn the various physical, emotional, and mental interactions that occur with each of the major food groups during ingestion and metabolism. (Prerequisite: None)

KN 200 Introduction to Kinesiology (3 credits)

Prerequisites: None

Course Description: Study of human movement, including its role in daily life, its place in higher education and professional career opportunities in areas related to sport, movement, exercise and fitness. Students will be introduced to the various ways of understanding and studying human movement. Focus will be placed upon the sub-disciplines within kinesiology and their integration with sport performance. (Prerequisite: None)

KN 205 Sports Administration I

(3 credits)

Prerequisites: None

Course Description: Introduction to sports administration will provide a basic overview of the key elements of sports management and each of its functional areas. Students will be exposed to the basic elements required within the development of an effective and efficient athletic program – from design through to inception. (Prerequisite: None)

KN 210 Sports Psychology I

(3 credits)

Prerequisites: AH100PSY

Course Description: The introduction to sports psychology will provide students with an overview of the essential elements of developing SMART goals within athletes and teams, understanding the power of various tools used in sports psychology, understanding how injury recovery in athletics uses these tools, how sports psychology is used with today's elite athletes and teams, and how these skills can be implemented by coaches. Students will experience various visits to elite facilities that reflect sports psychology.

NS215: Human Body Systems and Physiology I

(3 credits)

Prerequisites: Introduction to Biology, General Chemistry I

Course Description: The first of two physiology courses will begin to describe the structures of the major organ systems of the human body at both the gross anatomical and cellular levels. We will explore the functions of the major organ systems of the human body and understand how various cellular mechanisms determine the functions of the major organs. Major emphasis will be placed on understanding how organ systems interact and how their activities are coordinated.

NS216: Human Body Systems and Physiology II

(3 credits)

Prerequisites: NS215

Course Description: The second in the series of two physiology courses will continue to describe the structures of the major organ systems of the human body at both the gross anatomical and cellular levels. We will explore the functions of the major organ systems of the human body and understand how various cellular mechanisms determine the functions of the major organs. Major emphasis will be placed on understanding how organ systems interact and how their activities are coordinated.

KN 240 Exercise Physiology

(3 credits)

Prerequisites: NS215

Course Description: Students will be introduced to the scientific theories behind the body's responses to exercise and performance training. Topics will include exercise metabolism, respiration, circulation, and environmental influences on exercise. Introduces students to professions in exercise sciences with special emphasis on exercise physiology. Basic concepts of human movement and the foundations of wellness and health related physical fitness will be discussed. Special emphasis on the function of the nervous, muscular, cardiovascular, and respiratory systems and how they respond to exercise and exercise conditioning. Students will be exposed to the application of these principles in examining the optimal means to promote health-related fitness and optimal athletic performance.

KN 300 Experiments in Exercise and Sport Performance (3 credits)

Prerequisites: None

Course Description: As a prerequisite to the senior thesis, students will have exposure to senior thesis topics for their final year of study in the areas of exercise and sport performance. In doing such, students will learn to develop research ideas and methods, while examining various research and scientific studies. Students will be exposed to research develop through LAB 1 – Guided Experiments.

KN 305 Sports Administration II (3 credits)

Prerequisites: None

Course Description: Sports Administration II will provide an in-depth understanding of the business facets that surround professional sports today. Students will be subjected to budget / financial analysis, marketing strategies, management practices, and overall practice of professional business as it relates to sport.

KN 310 Sports Psychology II – Theory of Coaching (3 credits)

Prerequisites: None

Course Description: The theory of coaching will provide insight into the many intangibles of coaching that could once only be learned through the trial and error of experience. The course addresses the differences in levels of competitive sports, the personal roles that coaches should exhibit, the professional roles expected and the organizational influences on the world of a coach. Students will explore both what is expected of coach and how to provide that expectation while learning various key elements of professionalism and limiting liability (ie., how to deal with problem situations of volatile proportion). Students will be exposed to various elements of the Positive Coaching Alliance.

KN 315 Sports Nutrition (3 credits)

Prerequisites: KN100

Course Description: Application of macro and micro nutrient needs to specific athletic and performance objectives. Discussion of supplements, ergogenic aids, pre, mid, post workout and competition nutrition. The nutrition needs for recreational exercise and sports; skills in assessing nutritional needs; development of individual nutrition programs that are sport/activity-specific; and identification and correction of nutrition problems affecting sports performance.

KN 320 Biomechanics I (3 credits)

Prerequisites: GE120

Course Description: Exploration of external and internal forces and their implications during human movement. Specific application to maximize potential for a particular movement.

KN 330 Biomechanics II – Prevention and Care of Injuries (3 credits)

Prerequisites: KN320, GE120

Course Description: This course provides an overview of the field of athletic training, its

organization, and the responsibilities of a certified athletic trainer (ATC) as part of the sports medicine team. Instruction will emphasize prevention, recognition, and immediate care of injuries and illnesses associated with physical activity.

KN 350 Measurements and Assessments in Competitive Athletes (3 credits)

Prerequisites: KN320, GE120

Course Description: Performance is an assessment of how well a task is executed and the success of a training program is largely dependent upon satisfying the performance aims associated with it. Testing and measurement are the means of collecting information upon which subsequent performance evaluations and decisions are made. Students will be exposed to the various processes of selecting various forms of data to be collected and measured, suitable methods for measuring and evaluating data, collecting data, analysis of data collected, making decisions on the analysis, and implementing decisions as a result of the analysis' performed.

KN 370 Physical Activity in Youth & Adolescents (3 credits)

Prerequisites: KN320

Course Description: Learn to understand the psychological, psychomotor, psychosocial, and physiological factors of children's participation in sports. Examine the importance of sport to children, maturation, readiness to compete, adaptations to training, learning, participation motives, social factors, role of parents, role of coaches, fundamentals of training, overtraining, nutrition, gender, stress, competition, current issues and child protection. Theoretical aspects of these developmental issues will be examined and applied in a variety of sports settings. Students will also be exposed to leadership skill development, the history of Kinesiology as well as elements of sport injury as they relate to youth and adolescents.

KN 380 Socio-Psychological Aspects of Sport and Physical Activity (3 credits)

The impact of what society presents as being physically fit has tremendous effects on today's society. Some of the topics covered in this class include an understanding of addictive behaviors (e.g., exercise dependence, eating disorders, and substance dependence), body image, injury rehabilitation, understanding the sport marketing powers of influence, and exercise initiation, maintenance, and adherence. (Prerequisites: None)

KN 410 Sports Psychology III – Transitioning & Aging Athletes (3 credits)

Prerequisites: AH100PSY

Course Description: Students will be introduced to the various stages of life athletes will pass through. Each of these stages will provide various growth and development aspects that have long-lasting effects on everyone in various shapes and form. In-depth analysis will be provided as students learn how one's sense of "self-concept" will alter their perceptions and future outlook on life, and how these changes provide various psychological effects that are both positive and negative.

Post-Graduate Certificate (PGCert) Program

A wide range of entirely online learning programs are currently offered in business, global studies, leadership, science, and theological studies. The programs focus on equipping students to master graduate-level content and the ability to think and write critically. PGCert programs are intended to develop new skills and build expertise in a specialized area to update professional expertise, advance a career, or broaden a student's knowledge base. The programs are also intended to introduce students to graduate-level study for the purpose of assisting them in determining whether graduate and professional studies are right for them.

Students complete four 10-week modules. Two modules are content-rich and two modules cover critical and interdisciplinary thinking and writing skills; it is intended for all four modules to be completed in 10 months of part-time study. Grading for the modules is Pass/Fail, and the PGCert is awarded after successful completion of all four modules. *This is the only PGCert program that awards a certificate based on a supervised research paper or portfolio which can subsequently serve as an employment or graduate program work document.*

PGCert study differs from master's degree programs. Graduate degrees require 10 to 12 courses, specific admission requirements, and a formal application. With PGCert programs requiring four modules, no admissions requirements, and no application, certificates offer a quicker path to a meaningful credential. There is no application required to pursue a PGCert but you are required to enroll. The College Registrar keeps track of your progress and alerts you to open enrollment periods and course availability. Modules are generally offered October 1-December 30 and February 1-April 30. Certificate awardees do not participate in Commencement or receive alumni status.

The language of instruction and College communications are in English. Because our certificates are part-time offerings and completely online, I-20 certificates for the F-1 student visa are not available for on-campus study. Financial assistance for the PGCert is not available through the College. Scholarships and private student loans may be used but Federal or state aid may not because PGCerts are not degree (master's, etc.) programs and do not award academic credit.

A one-time, non-refundable enrollment fee of \$50 is required; enrollment closes two weeks prior to the start date for each term (Oct 1, Feb 1). The fee for each module is \$1500 (2016-17); the total fee for all PGCert programs is \$6050 (2016-17). Four modules are required to earn each PGCert. *Students will receive module information and registration information after they enroll.*

POST GRADUATE CERTIFICATE (PGCert) PROGRAMS

Behavioral and Addiction Sciences
Biblical Studies
Biotechnology
Business Administration
Byzantine Art and Iconography
Criminology
Conservation and Ecology Studies
General Business
Global Education
Global Health
Global Studies
Homeschool Administration and Leadership
Interdisciplinary and Liberal Arts Studies
Marine Biology
Nonprofit Leadership and Management
Organizational Leadership Studies
Orthodox Christian Sacred Music
Orthodox Christian Theological Studies
Patristics
Public Policy
Religions of the World
Sport Management
Strategic Leadership

Modules for the PGCert programs above will be offered October 1-December 30 2016 and February 1-April 30 2017.

FREQUENTLY ASKED QUESTIONS

What are the fees?

A one-time, non-refundable fee of \$50 is required for enrollment. The fee for students enrolled in 2016-17 for the PGCert is \$1500 per module. The fee is due in full two weeks before the beginning of each module.

Fees are paid per semester in US dollars. A helpful currency converter can be found here: <http://www.xe.com/currencyconverter/>. Payment plans are not available.

Are there any scholarships available for the program?

Unfortunately we are not able to offer scholarships or payment plans at this time. However, private student loans are available through Wells Fargo Bank.

Can I complete this program as a part-time student?

Yes. This program is offered on a part-time, four module basis intended to be completed in 10 months.

Will the program help me to gain licensure or counseling skills?

None of the PGCert programs are not designed to assist in gaining licensure, counseling skills, or professional certification in any field.

Do I have to attend lectures on campus at any time?

On-campus attendance is not required for any part of this program. All lectures and materials will be made available online.

Will I get a diploma/parchment?

Yes. You will receive one diploma/parchment after you have completed the certificate program and met all of the program requirements.

Do I need a Visa?

You are not required to attend any lectures in the United States. Therefore, there is no visa required for this course.

What English level is required?

For non-native speakers, a proficient level of English can be demonstrated by completion of a university qualification studied in the English language or by providing evidence of meeting English language requirements: either an IELTS score of 7.0 or a TOEFL score of 600 paper based or 100 internet based.

Is there a maximum number of students that you can admit?

Yes, we can only take 40 new students per PGCert program per year. Students are encouraged to enroll early.

Does online study mean that I can study at my own pace?

Generally, you are able to study at your own pace, but the modules will offer guidance based on due dates for any assignments. Each Module has a start and finish date.

Are GREs or GMATs required for admission?

No. GREs and GMATs are not required.